

Town of Cortland

59 S. Somonauk Rd.
P.O. Box 519
Cortland, IL 60112-0519

Town Hall:
Administration Office 815/756-9041
Town Clerk's Office 815/756-3030
Facsimile 815/756-4583



Operations & Maintenance:
Town Garage 815/756-6469

Police Department:
Non-Emergency 815/756-2558
Facsimile 815/787-2015

Water/Wastewater:
Office 815/756-9684
Emergencies 815/756-1910
Facsimile 815/756-1543

VACANT & ABANDONED PROPERTY REGISTRATION

PLEASE TYPE OR PRINT CLEARLY

PROPERTY OWNER INFORMATION:

OWNER'S NAME

OWNER'S PHONE NUMBER

OWNER'S STREET ADDRESS

OWNER'S CITY/STATE/ZIP+4

AUTHORIZED OWNER'S CONTACT NAME

AUTHORIZED OWNER'S PHONE NUMBER

The owner is required to identify a natural person twenty-one (21) years of age or older, who maintains a permanent address in DeKalb County, Illinois, to accept service on behalf of the owner with respect to any notices the town may send pursuant to Section 4-2-6 of the Town Code or service of process in any proceeding commenced to enforce any provision of Section 4-2-6.

OWNER'S LOCAL REPRESENTATIVE'S NAME

OWNER'S LOCAL REPRESENTATIVE'S PHONE NUMBER

OWNER'S LOCAL REPRESENTATIVE'S STREET ADDRESS

OWNER'S LOCAL REPRESENTATIVE'S CITY/STATE/ZIP+4

OWNER'S LOCAL REPRESENTATIVE'S EMAIL ADDRESS

PROPERTY INFORMATION:

STREET ADDRESS

PERMANENT INDEX NUMBER (PIN)

ADDITIONAL PROPERTY INFORMATION

NAME

ADDRESS

CITY/STATE/ZIP+4

NAME

ADDRESS

CITY/STATE/ZIP+4

NAME

ADDRESS

CITY/STATE/ZIP+4

NAME

ADDRESS

CITY/STATE/ZIP+4

The vacant building registration shall be renewed each year on the anniversary date of the first filing for the time the building remains vacant and the property owner shall pay the required annual vacant building registration fee.

REGISTRANT'S SIGNATURE

DATE

DO NOT WRITE BELOW THIS LINE

- Completed Application Local contact provided to accept on behalf of owner \$125.00 Annual Registration Fee
- Building Plan Insurance Certificate Date Received: _____ Ck #: _____ Staff Initials: _____