TOWN OF CORTALND
PARADE & FESTIVAL
OCTOBER 9, 2018
7 P.M. TOWN HALL

Meeting called to order at 7:55pm

Present were: Doug Corson, Samantha Lanning, Travys Lanning, Heather Black, Tyler Kaelin. Chuck Lanning was also present.

Doug made a motion to approve agenda. seconded by: Tyler.

Doug made a motion to approve the minutes. Seconded by: Tyler.

No one from public wishing to speak.

Unfinished business- None at this time

Parade Entries- Dough Brothers- Parade; Dance Studio-Parade; Blue Line-Parade; Cubscouts Troop 134- Both; Elyse Troscinski Bake Sale- Booth; St. Mary's Sycamore- Booth; The Gideon's- Booth.

Festival Attractions- Doug will contact "The Bubbler" about possibly being at the festival.

Food Vendors- Nothing new at this time.

Advertising- Nothing new at this time.

New Business- Doug spoke with the Union Pacific regarding crossing closure. Was informed of the new procedure for future parades; Travys will speak to Lin Dargis about possible "Plan B" route; Travys and Tyler are going to mark out Loves Rd on Wednesday the 10th depending on weather; Still trying to get more entries for the chili cook-off. So far we are at 6 entries;

Next meeting will be Tuesday October 23rd at 7:00pm

Meeting was adjourned at 9:06pm. Motioned by Travys. Seconded by Tyler.

Travys Lanning

Festival & Parade Committee
Minutes
October 23, 2018
7:00 pm
Town Hall
59 S Somonauk Rd.
Cortland, IL

Meeting called to order at 7:13pm. Motioned by Travys Lanning, seconded by Heather Black.

Present were Travys Lanning, Samantha Lanning, Heather Black, Tyler Kaelin. Also present was Rich Bliss.

Approval of agenda motioned by Tyler, seconded by Samantha. Voice Vote.

Approval of Minutes motioned by Travys, seconded by Tyler. Voice Vote.

No one from public wishing to speak.

Parade & Festival:

Pros: Lots of Vendors; Chili cook off will continue; arts and crafts; Mechanical bull.

Cons: Advertising (Better next year); Less suppliers-more vendors; Traffic issue on Loves due to nobody controlling traffic at time of line up.

Comments/Concerns: Sack race for adults next year; Gift basket raffles; will look into having a judge for the floats at the check-in.

Summerfest: Consider doing a raffle instead of the Silent Auction; going to look to having more vendors; going to borrow tables from Malta to cut down on cost from Tool Time.

New Business: Will contact Magic Matt to see if he is available on April 27th, 2019, if the Lions Club is available.

Next meeting will be on Tuesday, February 12th, 2019 at 7pm.

Meeting was adjourned at 10:11pm. Motioned by Tyler, seconded by Heather. Voice Vote

Travys Lanning

Town of Cortland
Parade & Festival Meeting
February 19, 2019
59 S Somonauk Rd
Cortland, IL

- Meeting called order at 6:00 pm
- Present were Doug Corson, Heather Black, Samantha Lanning and Travys Lanning.
- Doug motioned to approve the agenda. Seconded by Travys.
- No current minutes for this year. Voice vote carried the motion.
- Unfinished Business: None at this time
- New Business:

  Magic show- Will be on Saturday April 27th; Set up and paid for. Handed out "To-Do" Lists for everybody.

  Summerfest- Will be on Friday August 9th 6pm – 11pm and Saturday August 10th 12pm – 11:30pm; Handed out "To-Do Lists" for everybody; Discussed kids events on Sat. for 12-; went over To-Do list; assigned everyone's tasks; discussed food vendors; discussed bands;
- Next meeting will be on March 5th at 6pm
- Meeting adjourned at 8:30pm. Motioned by Doug. Seconded by Heather.

Travys Lanning

TOWN OF CORTLAND
PARADE & FESTIVAL MEETING
March 5, 2019
59 S SOMONAUK RD
CORTLAND, IL

- Meeting called to order at 6:14pm
- Present were: Heather Black, Tyler Kailen, Samantha Lanning, Travys Lanning, Doug Corson. Chuck Lanning was also present.
- Tyler made a motion to approve the agenda. Seconded by Heather.
- Heather made a motion to approve the minutes. Seconded by Samantha.
- There was no one from the public wishing to speak.
- Unfinished Business: None at this time.
- New Business:

  Magic Show: Heather has "Bubble Wands", fake tattoos and other crafts for the kids. Need to double check with Anthony about snacks.

  Summerfest: selected bands for Saturday-waiting for confirmation from them, then will proceed with contracts. Working on bands for Friday. Discussed a new idea for the Silent Auction.
- Advertising: Not at this time. Will be completed once bands are confirmed.
- Next meeting will be on March 19th at 6pm
- Doug motioned to adjourn the meeting. Seconded by Heather . Meeting was adjourned at 8:42pm

Travys Lanning

Town of Cortland
Parade & Festival Meeting
April 2, 2019
59 S Somonauk Rd
Cortland, IL

- Meeting called to order at 6:15pm
- Present were: Travys Lanning, Samantha Lanning, Tyler Kaelin, Heather Black, Doug Corson.
- Tyler made a motion to approve agenda. Seconded by: Travys. Unanimous voice vote carried the motion.
- Samantha made a motion to approve the minutes of March 19, 2019 Seconded by: Tyler. Unanimous voice vote carried the motion
- No one from public wishing to speak.
- Unfinished Business: none at this time.
- New Business:

Magic Show: Flyers are made. We are handing them out all week.

Summerfest: Garbage cans and port-a-pots are ordered; fireworks cost went up, price is now $3,000; Starline Audio cost went up $200, price is now $2,200; still working on band contracts; going to get a quote from Midwest Tent in Cortland and compare with Tool Time; still working on food vendors; going to measure baseball diamond to see about expanding fence footage; Heather is getting more information on the margarita machines; started getting shirt sizes for volunteers

- Advertising: Magic show info is up; Summer Fest info to come later.
- Next meeting will be on Tuesday April 23rd at 6pm.
- Tyler motioned to adjourn the meeting. Seconded by Samantha. Meeting was adjourned at 7:18pm. Unanimous voice vote carried the motion.

Travys Lanning

Town of Cortland
Parade & Festival Meeting
May 7, 2019
59 S Somonauk Rd
Cortland, IL

Meeting called to order at 6:10pm

Present were: Heather Black, Samantha Lanning, Travys Lanning and Tyler Kaelin. Doug Corson was not present.

Samantha made a motion to approve the agenda. Seconded by Travys. Unanimous voice vote carried the motion.

Travys made a motion to approve the minutes of April 23. Seconded by Heather. Unanimous voice vote carried the motion.

No one from the public wishing to speak.

Unfinished Business: Nothing currently.

New Business:

Magic Show: Magic Show next year will be on Saturday, April 25, 2020. Crowd and volunteer feedback were very positive. Will re-book The Amazing Tim Adamz again next year.

Summer Fest: Discussing new shirt colors/designs; Character actor is confirmed; Travys will talk to Brad Stone about lumber for burn barrels; waiting on 2 more band contracts, turned in 2 contracts for signature; looking into coozies; currently discussing businesses to contact for items for the gift basket drawing;

Advertising: Nothing currently.

Next meeting will be on Tues May 21st at 6pm.

Travys made a motion to adjourn the meeting. Seconded by Tyler. Unanimous voce vote carried the motion. Meeting was adjourned at 7:15pm. Unanimous roll call vote carried the motion.

Travys Lanning

Town of Cortland
Parade & Festival Meeting
June 4, 2019
59 S Somonauk Rd
Cortland, IL

Meeting called to order at 6:00 pm

Present were: Doug Corson, Samantha Lanning, Travys Lanning, Tyler Kaelin

Samantha made a motion to approve the agenda. Seconded by Doug. Unanimous voice vote carried the motion.

Tyler made a motion to approve the minutes of May 21, 2019. Seconded by Doug. Unanimous voice vote carried the motion.,

No one from the public wishing to speak.

Unfinished Business: None at this time.

New Business:

Magic Show:

Summer Fest: Tyler is going to contact Connie Wheeler about the Cruzin Wheels car show. Final band contract was received, turned in for the Mayor to sign along with the contract for Midwest Tents and Events. Donation letters are complete.

Advertising:

Next meeting will be on June 18th at 6pm

Tyler made a motion to adjourn the meeting. Seconded by Heather

Meeting was adjourned at 6:59 p.m.

Travys Lanning

Town of Cortland
Parade & Festival Meeting
July 16, 2019
59 S Somonauk Rd
Cortland, IL

Meeting called to order at 6:04pm

Present were: Doug Corson, Samantha Lanning, Travys Lanning, Tyler Kaelin, Heather Black. Kelly Benjamin was also present.

Samantha made a motion to approve the agenda. Seconded by Tyler. Unanimous voice vote carried the motion

Tyler made a motion to approve the minutes of July 9, 2019. Seconded by Doug. Unanimous voice vote carried the motion.

No one from the public wishing to speak.

Unfinished Business:

New Business:

Summer Fest: Volunteer shirts will be Coral color, Doug is ordering them tonight; Still working on donations; Received a donation check from Cortland Flooring for the Coozies, we will be ordering 500; still going over layout for park.

Advertising: Samantha is signing the contract for WLBK on Friday for the ads; Ads were sent off to the Chronicle, Midweek, Facebook event and town website.

Next meeting will be on Tuesday July 23rd at 6:00pm

Heather made a motion to adjourn the meeting. Seconded by Travys

Meeting was adjourned at 8:17pm

Travys Lanning

Town of Cortland
Parade & Festival Meeting
July 23, 2019
59 S Somonauk Rd
Cortland, IL

Meeting called to order at 6:35pm

Present were: Samantha Lanning, Travys Lanning.

Quorum not met. Tyler Kaelin arrived at 7:01pm, Meeting continued.

Tyler made a motion to approve the agenda. Seconded by Travys

Travys made a motion to approve the minutes of July 16. Seconded by Samantha

No one from the public wishing to speak.

New Business:

Summer Fest: Marco's Pizza cancelled, currently in search of another pizza place; Cruzin Wheels will NOT be attending Summer Fest this year; Still getting donations; Travys and Tyler will get the Tower Lights and picnic tables from the Village of Malta on Thursday August 8th; everyone is still looking for volunteers; still waiting for W-9's from 3 bands; Samantha is working on getting liquor for the margarita machines; still waiting on signs to be finished; Travys and Samantha put up Summer Fest banners; Doug ordered shirts; waiting to hear from PD if Auxiliary Police are going to help with parking cars; we have the official Parade entry form;

Advertising:

Next meeting will be on July 30th at 6:00pm

Tyler made a motion to adjourn the meeting. Seconded by Doug

Meeting was adjourned at 8:17pm

Travys Lanning

Town of Cortland
Parade & Festival Meeting
July 30, 2019
59 S Somonauk Rd
Cortland, IL

Meeting called to order at 6:07pm

Present were: Heather Black, Samantha Lanning, Travys Lanning, Tyler Kaelin. Kimberly Benjamin and Kimberly Dettman were also present.

Tyler made a motion to approve the agenda. Seconded by Heather. Voice vote carried the motion.

Heather made a motion to approve the minutes of July 23. Seconded by Travys. Voice vote carried the motion.

No one from the public wishing to speak.

Unfinished Business:

New Business:

Summer Fest: Everyone is still getting donations; still getting volunteers; going over volunteer positions; ordering paper straws for margaritas; Heather is going to have items ordered for kid's gift baskets;

Advertising: nothing at this time.

Next meeting will be on Wednesday August 7th at 5pm at Cortland Community Park

Tyler made a motion to adjourn the meeting. Seconded by Heather

Meeting was adjourned at 9:05pm

Travys Lannning

Town of Cortland
Parade & Festival Meeting
August 7, 2019
59 S Somonauk Rd
Cortland, IL

Meeting held at Cortland community Park 70 S Llanos St. and was called to order at 5:02pm

Present were: Samantha Lanning, Travys Lanning, Heather Black, Doug Corson. Also present were: Kimberly Dettman, Kelly Benjamin, Fallon Steiner, Cheryl Aldis, Chuck Lanning and Wes Levy.

Tyler made a motion to approve the agenda. Seconded by Doug

Doug made a motion to approve the minutes of July 30, 2019 Seconded by Tyler

No one from the public wishing to speak.

Unfinished Business:

New Business:

Summer Fest: Break Thru will deliver the liquor on Friday at noon; Travys will replaced the GFI's on the generator for the beer wagon; Received the "Special Thanks" sign from Allen Signage; Setting halo for the stages tonight; Set up tower lights for parking area and outfield; Wes went over the procedure for money handling on Saturday

Parade and Festival: Heather will contact Tower Hill Stables about the pony rides; Travys will order garbage cans, Port-a-Pots and Tents for festival; Chuck will see about getting the military and motorcycles for the parade; We will go over the donation letter and parade entry forms so we can start handing them out

Advertising: Nothing currently

Next meeting will be on Tuesday, August 20th at 6pm at Town Hall

Travys made a motion to adjourn the meeting. Seconded by Samantha

Meeting was adjourned at 6:30pm

Travys Lanning