Town of Cortland

Agenda Request

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☐ **RESOLUTION** ☐ **ORDINANCE** ☐ **INFORMATION** ☒ **OTHER**

DATE PREPARED: MAY 29, 2019 **FOR MEETING ON: JUNE 10, 2019**

DESCRIPTION/TITLE: **RATIFICATION OF MAYOR'S ACTION – RAMAKER & ASSOCIATES CONTRACT TO MOVE MOUND REST CEMETERY DATA AND MAP TO CLOUD BASED SYSTEM**

REQUIRED ACTION: **MOTION TO RATIFY ACTION**

STAFF/COMMITTEE RECOMMENDATION:

STATEMENT OF CONCERN/SUMMARY: **THE FUNDS FOR THIS PROJECT HAVE BEEN BUDGETED.**

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: Cheryl Aldis Approved by: Russ Stokes, Mayor Date: May 29, 2019

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RAMAKER & ASSOCIATES, INC.
100% EMPLOYEE-OWNED

March 7, 2019

Cheryl Aldis
Town of Cortland
PO Box 519
Cortland, IL 60112-0519

SUBJECT: **Mound Rest Cemetery – Move Cemetery to CIMS Cloud**

Dear Cheryl:

Based on our conversations regarding moving from CIMS Desktop to CIMS Cloud, I am able to provide you with the following estimate for work.

Mapping (one-time charge) **$900**
While converting your maps to the CIMS Cloud format, we will assign a latitude and longitude to the spaces in your cemetery and align the data with an aerial photo. This will make the latitude/longitude coordinates and the GPS "Where am I" functionality in CIMS Cloud available.

Annual Maintenance/Hosting Fee **$450/year to $600/year**
By moving to the cloud, your maintenance will go from $450/year to $600/year. I'll prorate that $150 difference based on when you make the move to the cloud since you're already current on maintenance through 2/1/2020. You have one license of CIMS Desktop, which equates to one login for CIMS Cloud. That means that one person can be in CIMS Cloud at a time. The annual maintenance fee includes all upgrades to the program, hosting your data on our servers, continuous backup (you won't have to run a backup anymore, as our servers do them for you), and unlimited technical support. This fee is a mandatory fee each year, so you should include it in your annual cemetery budget.

855 Community Drive, Sauk City, Wisconsin 53583 ▲ Voice: 608-643-4100 Fax: 608-643-7999
Web: http://www.ramaker.com

By signing this contract, you agree that this is an addendum to the original CIMS implementation contract. These prices are good for ninety days from the date of this contract.

Russell C Stokes / Cla, TC
Mound Rest Cemetery Official

5/29/2019
Date

If you have any questions or comments, please do not hesitate to contact our office. Thank you.

Sincerely,

RAMAKER & ASSOCIATES, INC.

Brandon Finley

Brandon Finley
Director of CIMS
brandon@ramaker.com