

TOWN OF CORTLAND  
Town Hall  
59 S. Somonauk Road  
Cortland, IL 60112  
**BOARD OF TRUSTEES**  
Town Board Meeting  
**Monday**  
**April 23, 2018**  
**7:00 P.M.**

**Call to Order / Pledge of Allegiance / Roll Call 7 pm**

Mayor Stokes called the regular meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken by Clerk Cheryl Aldis. Shown as present were Mayor Russ Stokes, Trustees Doug Corson, Charmaine Fioretto, Jim Walker and Mike Siewierski. Shown as absent were Brad Stone and Rick Robins. Quorum was present. Also present were Attorney Kevin Buick, Public Work Director John Kocher, Water-Sewer Director Joel Summerhill, Engineer Brandy Williams, and Police Chief Lin Dargis.

**Approval of Agenda**

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Corson. Unanimous voice vote carried the motion.

**Public Wishing to Speak**

There was no public wishing to speak.

**Consent Agenda**

The consent agenda was read into the record by Clerk Aldis.

**Approve Town Board Minutes of March 26 and April 9, 2018,  
Approve the Expenditure Report and accept and Treasurer's Report for March 2018,  
Accept Library Minutes of October 18 and December 16, 2017 and January 16, February  
22, March 10 & 21, 2018.**

Trustee Siewierski moved to approve the consent agenda as read, seconded by Trustee Corson. Unanimous roll call vote carried the motion with Trustees Stone and Robins absent.

**Unfinished Business for Discussion and Possible Action**

**Review a Resolution Authorizing the Sale of Surplus Real Estate Located at 36 N. Somonauk Rd. and 86 S. Somonauk Rd.**

**Authorize the Mayor to enter into a contract with a realtor to list/sell property located at 36 N. Somonauk Rd. and 86 S. Somonauk Rd.**

The above two items were handled by Attorney Buick. He wished the Board to have an opportunity to review a resolution that once everything is in place would be presented for action to sell surplus real estate owned by the town. In order to get the remaining components in place Mr. Buick asked the Board its consensus in allowing the mayor to select a real estate agent and begin to work out terms for selling. This consensus was granted by the Board. Documents will be presented to the Board for consideration once they are completed.

Approved: May 14, 2018

Attest:     RN

**New Business for Discussion and Possible Action**

**Mayor's Proclamation Recognizing Municipal Clerk's Week May 6 -12, 2018**

Mayor Stokes presented his proclamation recognizing Municipal Clerk's week.

**Proc 2018-01**

**Approve the Mayor's re-appointment of Chad Bergeson to the Planning Commission for a term to expire April 2021**

Trustee Walker moved and Trustee Fioretto seconded a motion to approve the Mayor's reappointment of Chad Bergeson to the Planning commission for a term to expire April 2021. Unanimous roll call vote carried the motion with Trustees Robins and Stone absent.

**Accept Planning Commission Recommendation PC 2018-02 a Re-subdivision Final Plat and Final Development Plan for Robinson Farm PUD Unit 4**

Trustee Fioretto moved to accept Planning Commission Recommendation PC 2018-02 a Re-subdivision Final Plat and Final Development Plan for Robinson Farm PUD Unit 4; seconded by Trustee Walker. Unanimous voice vote carried the motion.

**An Ordinance Approving The Final Plat For Robinson Farm PUD – Unit 4 Resubdivision and Amending A Special Use Permit For A Planned Residential Development By Adopting An Amended Final Development Plan For Robinson Farm PUD - Unit 4**

Trustee Corson moved and Trustee Fioretto seconded a motion to approve the Final Plat for Robinson Farm PUD – Unit 4 and Amending a Special Use Permit for a Planned Residential Development by Adopting an Amended Final Development Plan for Robinson Farm PUD – Unit 4. Unanimous roll call vote carried the motion, with Trustees Robins and Stone absent.

**Ord 2018-06**

**Approval Police Department request to order 2018 Taurus squad car from Gjovik Ford**

Trustee Corson moved and Trustee Walker seconded a motion to approve the authorization for Chief Dargis to order a 2018 Taurus squad car from Gjovik Ford, through the State bid specifications for a squad car. Unanimous roll call vote carried the motion with Trustees Robins and Stone absent.

**Accept contract with Mullis Construction for exterior work at 250 S Halwood \$23,310.00 work to be completed from FY19 budget**

Trustee Walker moved and Trustee Corson seconded a motion to accept the contract of Mullis Construction for exterior work at 250 S Halwood in an amount of \$23,310; monies from the FY19 budget. Unanimous roll call vote carried the motion with Trustees Stone and Robins absent.

**C 2018-01**

**Approve Job Description – Part-time General Maintenance; Request of Public Works Director**

Trustee Fioretto moved and Trustee Walker seconded a motion to approve a job description for Part-time General Maintenance as presented. Unanimous voice vote carried the motion.  
[Clerk's Note: CDL is not required.]

**Renew contract with Lauterbach and Amen, LLP to provide accounting services and utility billing to the Town for the years ending April 30, 2019, April 30, 2020 and April 30, 2021 for a monthly rate of \$11,320.00.**

Trustee Siewierski moved and Trustee Corson seconded a motion approving the renewal of a contract for three-years; those being the years ending April 30, 2019, April 30, 2020, and April 30, 2021. Unanimous roll call vote carried the motion with Trustees Stone and Robins absent.

**C-2018-02**

**Presentation of ComEd Representative George Gaulrapp to provide information regarding Smart Meters**

George Gaulrapp, External Affairs Representative for Cortland introduced Dave Doherty, Smart Grid Program Manager to the Board. Mr. Doherty stated that ComEd is in the last of a five-year program under the Electric Modernization Act. The process of information: a bill insert of smart meter information is sent; approximately 90 days prior to roll-out a direct mailer is sent; then a personalized letter and a phone call. The change to the smart meter is electronic versus analog and includes a 1 watt radio. These meters include a remote switch that allows the utility to cut off power as needed. The radio signal also sends out a signal when a power outage has occurred. If customers sign up for text message regarding outages they should receive that text. If you are in a location where power is out, signed up for text messaging and did not receive the text you are asked to please call in the outage as nothing is fool proof. Mr. Doherty reported that the meter reader function will be limited. The meter readers have been moved into other positions within the utility. No staff have been laid off.

The installers will all have photo ID's and should be outside only. Vehicles are clearly marked. The installer should be on site for approximately 15 to 20 minutes with a five minute or less power outage, if needed.

**Department Head Reports in Packet for Review and Discussion**

Water/Wastewater, Public Works, Police Department, and Engineer

Mayor Stokes congratulated the Water/Wastewater Department on its award for the 2017 Group 3 Pollution Control Wastewater Plant of the Year. They were nominated by the IEPA and then selected by their peers. This is a wonderful recognition!

Chief Dargis reported that his new part-time officer Bruce VanWankum began working today.

**Adjournment**

With no further business to conduct a motion for adjournment was entered by Trustee Siewierski, seconded by Trustee Fioretto and carried on unanimous voice vote. The meeting adjourned at 7:24 p.m.

Respectfully submitted,



Cheryl Aldis, Town Clerk