

Preliminary Engineering Services Airport Road Concrete Box Culvert Replacement

Overview:

The Town of Cortland is in need of Phase I & II engineering services for the replacement of the Airport Road concrete box culvert (SN 019-4805) over Union Ditch #1 located 2 miles east of Cortland, IL. The project is expected to involve wetlands and floodplain.

Consultant Scope of Services:

Phase I & II preliminary engineering services are needed for all necessary work to receive Design Approval and to prepare the plans, specifications and estimates (PS&E) package. Specific tasks include but are not limited to:

- Data collection and survey
- Environmental studies coordination
- Prepare IDOT forms including the PDR
- Prepare contract plans and project special provisions/specifications
- Prepare estimates of cost and time
- Right of Way acquisition including Highway Plats and Legals.

Phase I & II engineering are expected to be completed for a spring 2027 letting. The construction cost for this project is estimated to be \$650,000.

Project Parameters:

1. Preliminary Engineering will be funded with local funds only.
2. The prime firm must be IDOT prequalified in the following categories:
 - Structures: Highway-Typical
3. The construction will be funded with federal funds.
4. The construction contract will be awarded by IDOT.

Statements of interest are due Friday, January 10, 2025 by 4:00 p.m. and may either be mailed to:

Brandy Williams, PE, PLS
Town Engineer
PO Box 519
59 S. Somonauk Road
Cortland, IL 60112-0519

or sent via email to: engineer@cortlandil.org

Shortlisted firms will be notified by late-January 2025. A statement of qualifications and/or an interview will be requested from each shortlisted firm.

The scoring of the SOIs shall be per the following:

- | | |
|-----------|---|
| 15 points | Key Staff Identified & Available |
| 15 points | Relevance of Experience (Scope) |
| 20 points | Relevance of Experience (Magnitude) |
| 35 points | Demonstration of Understanding the Project Needed |
| 10 points | Qualifications of Support Staff & Subconsultants |

The scoring of the Proposals shall be per the following:

- | | |
|-----------|---|
| 15 points | Key Staff Identified & Available |
| 15 points | Relevance of Experience (Scope) |
| 20 points | Relevance of Experience (Magnitude) |
| 35 points | Demonstration of Understanding the Project Needed |
| 10 points | Qualifications of Support Staff & Subconsultants |
| 10 points | Clarity, Appearance, & Professionalism |