

TOWN OF CORTLAND  
Town Hall  
59 S. Somonauk Road  
Cortland, IL 60112  
**BOARD OF TRUSTEES**  
Business Meeting  
**January 28, 2013**

**Call to Order / Pledge of Allegiance / Roll Call**

Mayor Seyller called the meeting to order at 7:01 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Brad Stone, Sandra Barzso, Susan Dockus, Chuck Lanning and Doug Corson. Trustee Mike Siewierski was absent. Quorum was present. Other officials present were Clerk Cheryl Aldis, Town Administrator Walter Magdziarz and Attorney Greg Matthews.

**Agenda**

Trustee Stone moved and Trustee Lanning seconded a motion to approve the agenda as presented.

**Public Wishing to Speak**

No one present wished to speak.

**Adjourn to Closed Session**

Trustee Stone moved and Trustee Lanning seconded a motion to adjourn to Closed Session to Discuss, Pending, Probable or Imminent Litigation (Exception to the Open Meetings Act, 5 ILCS 120/2 (c) (11).

Roll call vote:

Yeas: Trustees Barzso, Stone, Corson, Lanning and Dockus

Nays: None

Absent: Trustee Siewierski

5-yea; 0-nay; 1-absent

Motion carried.

Meeting adjourned at 7:03 p.m.

**Reconvened to Open Meeting**

Trustee Dockus moved and Trustee Lanning seconded a motion to reconvene to regular meeting at 7:39 p.m. Unanimous voice vote carried the motion.

Deputy Clerk Nielsen read the consent agenda into the record.

**Consent Agenda**

Approve Town Board minutes of November 26, 2012, December 10, 2012 and January 14, 2013

Accept Library Board minutes of October 17, October 24, (special meeting) and November 21, 2012

Approve FY12 Budget Amendments

Trustee Dockus moved and Trustee Corson seconded the motion to approve the Consent Agenda.

Roll call vote:

Yeas: Trustees Barzso, Stone, Corson, Lanning and Dockus

Nays: None

Approved: February 25, 2013

Attest: Clayton

Absent: Trustee Siewierski  
5-yea; 0-nay; 1-absent

Motion carried.

### Unfinished Business

Approve Town Code Amendment (Building Permit Fees)

Mr. Magdziarz submitted to the table a revised Application Fees for Building Permits by Type chart. The one submitted replaces the one in the packet submitted to Town Board.

Trustee Dockus submitted suggested changes to the permit fee schedule. 1. Attachment #1, BP Fee Comparison: "temporary fence" (or any other kind of fence) should not be included, since there is no BP fee (Zoning only). Also, there should be a comparison of the Town's part of the fees as well as what the applicants pay, 4 columns for applicant's proposed cost to B&F, applicant's cost now to ICCI, part proposed to be paid to Town for B&F permits, part paid to Town now for ICCI permits..

2. Attachment #3, Ordinance, Exhibit A (additions underlined): Section A should read "Administrative Fee: All applicants for matters requiring a building permit for new construction, except those "Other Miscellaneous Permits" enumerated in Section 8-1-5 B (3), shall pay an administrative fee equal to seven and one-half percent (7.5%) of the building permit fees, with a minimum of thirty-five dollars (\$35)."

3. A copy of B & F's proposal with the changes that have been made.

Trustees asked that B & F be present to answer questions at the February 11 meeting.

Mr. Magdziarz will make corrections and resubmit entire proposal at next board meeting.

**Trustee Lanning moved and Trustee Corson seconded a motion to amend the agenda to move New Business items up for discussion at this time. Unanimous voice vote carried the motion.**

### Approve Municipal Electric Aggregation Contract (Municipal Accounts)

Mr. Bill McMann with Progressive Energy presented an electric account cost analysis. When Progressive Energy analyzed the Town's electric usage in the non-aggregation accounts and went to market to see what kind of prices could be obtained for the four accounts we found that we could obtain a fixed rate from Hudson Energy for \$0.0460. It is estimated that the cost for electricity will be reduced by more than \$7,500 each year over the term of the contract which is for three years. This contract does not include street lights and does not allow the Town to leave the aggregation without a penalty.

Trustee Dockus moved and Trustee Corson seconded a motion to approve a contract with Hudson Energy and authorize the Mayor to execute documents to enter into a 36-month contract with Hudson Energy effective February 28, 2013.

Roll call vote:

Yeas: Trustees Dockus, Stone, Corson, Lanning and Barzso

Nays: None

Absent: Trustee Siewierski

5-yea; 0-nay; 1-absent

Motion carried.

**C 2013-01**

### Approve Engineering Services for 2013 MFT Street Maintenance Project

Mr. Zachary Gill of Fehr-Graham & Assoc. was present to answer questions. The fee for services is a time and materials basis which is based on the rates established by IDOT for MFT projects. If the Town decides not to perform any street maintenance projects using MFT funds, the Town will not owe Fehr-Graham anything.

Trustee Dockus asked that the contract be amended to reflect "disputes shall be submitted to the jurisdiction of the Courts of the 23<sup>rd</sup> Judicial Circuit, DeKalb County". Mr. Gill indicated that that would be fine.

Trustee Dockus moved and Trustee Lanning seconded a motion to approve 2013 MFT Street Maintenance Project as amended.

Roll call vote:

Yeas: Trustees Dockus, Stone, Corson, Lanning and Barzso

Nays: None

Absent: Trustee Siewierski

5-yea; 0-nay; 1-absent

Motion carried.

**A 2013-01**

### **Discussion of Town Board Administrator Position**

Discussion of the Administrator Position will be carried over until February 11 giving everyone time to review comments on the draft Job Description of January 14, 2013.

### **Comments/Concerns**

Clerk Aldis reported that a Special Township Meeting will be held at the Township building on January 31. This meeting has been called for Cortland Township Electors to vote on whether to move forward with a lawsuit to prevent Waste Management's landfill expansion as soon as the Electors raise \$60,000 to pay the legal fees.

Clerk Aldis recommended that residents as well as public officials be present to vote on this important issue.

Trustee Dockus remarked that after attending a workshop at the IML Conference regarding municipal audits, she would recommend that the Board consider changing auditors this year. Our current auditing firm Sikich presented the workshop and their recommendation is no more than 6 years consecutive for an auditing firm. Ms. Dockus would recommend searching for a different firm for this year and then returning to Sikich when appropriate.

Trustee Corson said he saw what appears to be a sink hole on Meadow Dr. in NeuCort Lakes. Mr. Magdziarz will inform Streets and Maintenance.

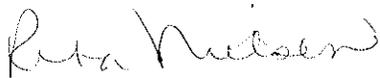
### **President's Report**

Mayor Seyller announced that there is a Northern Illinois Mayor's meeting on January 30, hosted by ComEd at its new training center in Rockford.

### **Adjournment**

Trustee Stone moved and Trustee Barzso seconded a motion to adjourn. Meeting adjourned at 8:56 p.m.

Respectfully submitted,



Rita Nielsen  
Deputy Clerk