TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
Monday
September 12, 2016

UNAPPROVED

Call to Order / Pledge of Allegiance / Roll Call

Mayor Stokes called the regular meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Russ Stokes, Mike Siewierski, Brad Stone and Chuck Lanning, Charmaine Fioretto and Ben Haier. A quorum was present. Also present were Town Clerk Cheryl Aldis, Attorney Kevin Buick, and Bookkeeper Wes Levy.

Trustees Doug Corson was a late arrival at 7:08

Approval of Agenda

Trustee Siewierski moved and Trustee Fioretto seconded a motion to approve the agenda as amended. Under New Business item A was withdrawn, items E & D were reversed, and item G was added to gather a consensus to consider allowing for extending the Elm Street Rd Improvement Project. Unanimous voice vote carried the motion.

Presentation of Proclamation to honor Orville Olson and Doris Malone on their 100th Year Birthday

Mr. Orville Olson was present to receive a proclamation in honor of his 100th birthday to be celebrated on September 26, 2016. Mr. Olson was born at home 100 years ago on the farm where he continues to live. During his long and productive lifetime, Mr. Olson has demonstrated in countless ways his dedication to this community and the welfare of others, and has earned the respect and affection of people from all walks of life and all ages.

Mr. Olson's wife and daughter were also present.

Mrs. Doris Malone celebrated her 100th birthday on August 9, 2016. Her proclamation was read by Mayor Stokes.

Public Wishing to Speak

There was no one present from the public to speak.

New Business for Discussion and Possible Action

Mr. Levy met with Mr. Greg Kubitz, Senior Vice President of PMA Financial Network, Inc. PMA is a municipal financial advisor. They have prepared a proposal for refinancing SSA#1 and SSA#9. Mr. Levy explained the refunding impact through Levy Year 2018 with a savings of approximately $100-$200 per unit.
The consensus of the Board was to open discussion between PMA and the Town and allow for PMA to present their proposal at the September 26 Town Board meeting.

Frontier Telephone Lease Agreement

Clerk Aldis has been researching the possibility of replacing the current phone system. She, Chief Dargis and Mr. Levy met with Frontier to discuss a phone system that will enable all departments to be connected. The Service Agreement is for equipment purchase/lease, installation and maintenance. The Equipment includes 12 phones, installation, and a three (3) year service plan. The total amount is $5,393.97 and a monthly service charge of $329.80. An inside wiring service agreement is available for $7.00 per month and a $40.00 set up fee.

Trustee Siewierski moved and Trustee Lanning seconded a motion to enter into Agreement with Frontier for the purchase of equipment, installation and maintenance, and inside wiring service. Unanimous roll call vote carried the motion.

Proposed changes to Wage Schedule

Mr. Levy presented an amendment to the Wage & Salary Schedule to allow for part-time wages for a non-supervisory building inspector of $30.00-35.00/hr. and to increase the Clerk's salary in 2017 or after, to include increases based on certifications obtained.

Trustee Siewierski moved and Trustee Fioretto seconded a motion to approve proposed changes to Wage & Salary Schedule. Unanimous roll call vote carried the motion.

Building Inspector

Mayor Stokes explained that due to the resignation of ICCI, he has asked Trustee Fioretto to do some research on options for the Town's building inspector and code enforcement.

Trustee Fioretto contacted several inspection companies. Only two (2) responded, SAFEbuilt and T.P.I. Building Code Consultants. SAFEbuilt did have a proposal for the Town, T.P.I. did send a fee schedule, and offered plan review services, but were unable to offer inspection services at this time.

Trustee Fioretto talked with two (2) independent building inspectors and set up a meeting with Mayor Stokes, Clerk Aldis and herself to discuss the possibility of hiring in-house inspectors. Trustee Fioretto gave an overview of their qualifications and opened discussion for the board to consider hiring two (2) part-time inspectors. A job description would need to be created for a building inspectors' position.

Trustee Lanning moved and Trustee Corson seconded a motion to authorize Mayor Stokes to pursue hiring in-house part-time inspectors. Unanimous roll call vote carried the motion.

Ratification to Bid and enter into Purchase Agreement with DeKalb County (as Trustee) for Parcel 09-17-384-011.

Trustee Stone moved and Trustee Corson seconded a motion to ratify purchase agreement for Parcel 09-17-384-011. Unanimous roll call vote carried the motion.

President Report

Mayor Stokes reported that Fischer Excavating will be starting on the Elm Avenue project. Cortland Center Rd. project has run into a problem with Mediacom cable.

Adjournment

With no other business to conduct a motion for adjournment was entered by Trustee Stone and seconded by Trustee Haier. The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Rita Nielsen
Deputy Clerk

Approved:
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Attest: _____

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