TOWN OF CORTLAND
Town Hall
59 S Somonauk Road
Cortland, IL 60112

FESTIVAL & PARADE COMMITTEE
Committee Meeting Minutes
September 22, 2016 at 7:00 P.M.

CALL TO ORDER
The Festival & Parade Committee met on Thursday, September 22, 2016 at the Town of Cortland, 59 S. Somonauk Road, Cortland, IL. Brad Stone called the meeting to order at 7:03 P.M. Those present were Maddie Brennan, Judy Butler, Samantha Lanning and Travys Lanning. Quorum was present.

REVIEW OF AGENDA
The agenda stands as presented.

APPROVAL OF MINUTES
Moved by Travys Lanning, seconded by Samantha Lanning and it was carried unanimously by a voice vote to approve the minutes as presented.

NEW BUSINESS
Community Events
Festival & Parade Updates
Funds Available: $15,967.18
Revenue pending: Refund check from Champion Fencing

Donations
No donations to report.

Parade and Festival
Parade Participants Update: 20 Parade Entries / 420 Participants

Crafters / Businesses Vendor Update: 6 Crafters

Food Vendor Update:
Aspen Leaf Yogurt – Waiting for answer
Cassie's Popcorn – Not available
Culver's has been contacted – Waiting for answer
Gracie Center Popcorn Truck – Waiting for answer
Tinez Taco – Confirmed

Parade and Festival (cont'd.)
Attraction Update:
Palmer Marketing and Windy City Amusements have been approved and deposit checks have been mailed.

Palmer Marketing - Obstacle Course / Gladiator Joust / Castle Bounce House / Bungee Run / Trackless Train / Tickets / Attendants (6) / 10' X 10' Tent / Generators (3) $3,200.00 (Deposit $1,600.00)

Windy City Amusements - Bumper Cars (10 to 12 Cars) 50' X 55' space needed. Set-up on Saturday, October 8, 2016. $5,000.00 (Deposit $500.00)

Assign Tasks / Volunteers:
Committee will finalize tasks and volunteers at the next meeting.

Outstanding Issues:
Confirming food vendors
Color Guard still needed

Advertising
Samantha Lanning advertising includes the following for the Parade and Festival; Cortland Library, Town Marquee, MidWeek, Orange Peel Gazette, Daily Chronicle, Town Website, Cortland Elementary School, Cortland Lions' Club Website, Facebook, WLBK and flyers distributed around town and local businesses. Full committee has been distributing the flyers.

Committee Meeting
Meeting dates:
October 6, 2016

ADJOURNMENT
Moved by Maddie Brennan, seconded by Judy Butler and it was carried unanimously by a voice vote to adjourn the meeting at 8:07pm.

Judy A. Butler

Judy A Butler
Cortland Community Festival & Parade Committee