TOWN OF CORTLAND
Town Hall
59 S Somonauk Road
Cortland IL 60112

FESTIVAL & PARADE COMMITTEE
Committee Meeting Minutes
August 4, 2015 at 7:00 P.M.

CALL TO ORDER
The Festival & Parade Committee met on Tuesday, August 4, 2015 at the Cortland Fire Station, 30 W North Street, Cortland IL. Brad Stone called the meeting to order at 7:11 P.M. Those present were Judy Butler, Samantha Lanning and Travys Lanning. Also present, Town Board Trustee, Chuck Lanning. Quorum was present.

REVIEW OF AGENDA
The agenda stands as presented.

APPROVAL OF MINUTES
Moved by Samantha Lanning, seconded by Travys Lanning and it was carried unanimously by a voice vote to approve the minutes as presented.

NEW BUSINESS
Community Events
Festival & Parade Fund / Community Events
Funds Available: $13,932.72 + $750.00 in donations (listed below) = $14,682.72
Town of Cortland transferred $10,000.00 into fund = $24,682.72

Donations
$300.00 - Sipes & Sons (Cash)
$150.00 - Resource Bank
$100.00 - Lovett's
$200.00 - Young Custom Contractors

Summer Fest
Bands / Liability Insurance – All bands confirmed
Friday, August 14, 2015

J. D. Tucker	6:30pm – 8:00pm
Blue Voodoo	8:30pm – 11:30pm

Bands:
Saturday, August 15, 2015

The Relics	12:30pm – 3:30pm
Rock Barn Band	4:00pm – 7:00pm
Back Country Roads	7:30pm – 11:30pm

Food Vendors: *Saturday only in italic*
Boy Scouts (Saturday only, in Lion's Den-selling funnel cakes)
Cassie's Popcorn
Cortland Cub Scouts (Saturday only, selling frozen fruit and water in the park)
Cortland Lions Club (Saturday only, in Lion's Den)
Cortland United Methodist Church (Saturday only, by the Library-Root beer &/or Root beer floats, accepting donations only)
Dough Brothers
Taco Real
Tom & Jerry's

Vendor Update:
Champion Fencing – Fencing for beverage garden and children activities (Invoice received)
DCV Imports – Fireworks on Friday (Invoice received)
Euclid – Beverages (Invoice received)
Tool Time Rentals – Tents/Tables/Chairs/LED lights for tents (Invoice received)
Waste Management – Port-a-potties, Wash stations and Dumpster (Confirmed)

Fest will need two new burn barrels. Chuck Lanning has them and will clean them out.

Children Activities:
Cortland Library has received the funds needed to host the Saturday event. The library will sponsor the event from 12:00pm to 4:00pm and will have activities on the North side and inside the Lion's Den. The library has added the pony rides and petty zoo.

Silent Auction:
Full committee will collect silent auction items. Currently we have twelve items.

Order T-Shirts:
Brad Stone has ordered the t-shirts and koozies. They will be ready for pick up Wednesday or Thursday, next week.

Volunteers / Scheduling:
Full committee is working on getting volunteers. Committee will email Judy Butler as times are confirmed.

Expenses / Checks needed:
Judy Butler has submitted the list to the Town of Cortland on July 31, 2015. Checks and cash will be ready for pick up on August 7, 2015. Expenses of $21,763.60 was given to the town.

Advertising
Samantha Lanning has contacted the Town of Cortland with the information for the Town Newsletter. Flyers have been printed and have been distributed to local businesses and various media. Media includes; Cortland Library, Town Marquee, MidWeek, Orange Peel Gazette (August 1, 2015 issue), Daily Chronicle (August 7, 2015 paper), Town Website, WLBK, Dough Brothers (flyers will be attached to delivery orders) and Facebook.

ANNOUNCEMENTS/ADJOURNMENT
Meeting dates:
August 11, 2015

Moved by Judy Butler, seconded by Samantha Lanning and it was carried unanimously by a voice vote to adjourn the meeting at 8:28pm.

Judy A Butler
Cortland Community Festival & Parade