TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
August 10, 2015
7:00 P.M.

Call to Order/ Pledge of Allegiance/ Roll Call
Mayor Stokes called the regular meeting to order at 7:04 p.m. followed by the Pledge of Allegiance. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Russ Stokes, Trustees Charmaine Fioretto, Mike Siewierski, Ben Haier, Chuck Lanning, and Doug Corson. Trustee Stone was absent. A quorum was present. Also present were Town Clerk Cheryl Aldis, Water/Wastewater Director Joel Summerhill and Attorney Kevin Buick.

Approval of Agenda
Trustee Fioretto moved and Trustee Siewierski seconded a motion to approve the agenda. Unanimous voice carried the motion.

Public Wishing to Speak
There was no one wishing to speak.

2009 Intergovernmental Agreement between the Town and the DeKalb Sanitary District
Mayor Stokes reported that he, Director Summerhill, Engineer Carmichael and Attorney Buick met to discuss the Intergovernmental Agreement between the Town and DeKalb Sanitary District that is due to expire on August 11 that allows the Town the ability to discharge raw sewage to the District from time to time, on an emergency basis, and only sewage from the Pine Avenue Lift Station. Mayor Stokes said that Town staff and consultants have determined that the Town no longer needs DSD for this purpose. Director Summerhill agreed that this agreement was necessary until staff could determine that the agreement to discharge from the Pine Ave Lift Station, in an emergency, was no longer a factor. Director Summerhill also stated that the Town's IEPA Discharge Permit has been renewed.

Attorney Buick stated that the DeKalb Sanitary District is responsible for preparing a Bill of Sale for the sewer line and an Assignment of Easements.

Trustee Lanning moved and Trustee Corson seconded a motion to allow the Agreement to expire on August 11, 2015 and to authorize the Mayor to sign documents when they become available. Unanimous roll call vote carried the motion.

Unfinished Business
Discussion Regarding Residential Waste Trash Pick-up and Drafting An RFP
A draft Request for Proposal was presented to the table for discussion, along with a Scavenger Service Agreement from a neighboring DeKalb County municipality. The Board reviewed the draft proposal as well as the Service Agreement. Attorney Buick explained that not all requirements need to be part of an RFP but could be spelled out in an agreement, i.e., Performance Bond. You could ask for one as part of an agreement and base it on terms that both parties agree to. Route information was unknown at the time of discussion but would need to be added to page four before the RFP is ready. Another item discussed on page. four was term of contract. The consensus of the board was to use three years as the term for the agreement. Also discussed on page. four was the frequency of collection, the consensus was to change the wording to read "preferably not more than two days per week." Another discussion regarding adding a request to the RFP that would allow for responders to include in their proposal a way to provide the Town with a means to defray administration costs, such as a type of rebate. The Trustees all agreed to read the draft proposal carefully and determine what changes they would like to see as well as what might not be important for the purpose of RFP's, but could be considered for an Agreement.

Trustee Siewierski asked that the changes that were discussed tonight be incorporated into the draft and sent to him for review. He will then be prepared to bring it forward for “fine tuning.”

Comments and Concerns
Trustee Siewierski thanked Trustee Lanning for his leadership in preparing and presenting the Veteran’s Memorial Dedication that was held on August 1, 2015.

Trustee Lanning said his hope is that future Mayors and Trustees see that the memorial is properly maintained.

President’s Report
Mayor Stokes also stated the importance of taking pride in your community and seeing that projects are completed and maintained.

Adjournment
Trustee Fioretto moved and Trustee Lanning seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Rita Nielsen
Deputy Clerk

Approved: _____
Attest: _____