Lauterbach & Amen, LLP
CERTIFIED PUBLIC ACCOUNTANTS
27W457 WARRENVILLE RD. • WARRENVILLE, ILLINOIS 60555
PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

January 19, 2015

Russell Stokes
Town of Cortland
59 S. Somonauk Road
Cortland, IL 60112

We are pleased to confirm our understanding of the services we are to provide for the Town of Cortland, Illinois.

It is our understanding that Lauterbach & Amen, LLP will be providing outsourced accounting and finance services to the Town of Cortland, Illinois. Such assistance will be arranged for between the Town and Lauterbach & Amen, LLP. Commencing May 1, 2015, the Town will be billed at a rate of $7,720 per month, which will be effective for the period of May 1, 2015 through April 30, 2018, and will not exceed a fee of $7,720 per month for such assistance during period noted above.

If for any reason this arrangement becomes unacceptable, it can be terminated by either party with 60 days written notice.

These services cannot be relied upon to detect errors, irregularities, or illegal acts that may exist. However, we will inform you of any such matters that may come to our attention.

Please indicate your acceptance of the above understanding by signing below. If your needs change, the nature of our services can be adjusted accordingly.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Town of Cortland:

Accepted by: _____

Title: _____

Date: _____