

**TOWN OF CORTLAND
59 S. Somonauk Road
Cortland, IL 60112**

**Festival & Parade Committee
MEETING AGENDA**

**August 4, 2015
7:00 pm**

Meetings are held at the Cortland Fire Station, 30 W. North Street, Cortland, Illinois

- I. Call to Order**
- II. Review of Agenda**
- III. Approval of Minutes**
- IV. New Business**
 - a. Community Events**
 - i. Festival & Parade Fund
 - 1. Funds Available
 - ii. Donations
 - 1. Business or Developer – Full Committee
 - iii. Summer Fest
 - 1. Band Update
 - 2. Food Vendor Update
 - 3. Vendor Update
 - 4. Silent Auction Update
 - 5. T-Shirt Update
 - 6. Review the “To Do List”
 - 7. Volunteers / Scheduling
 - 8. Layout of Park
 - 9. Expenses / Checks needed
 - iv. Advertising
 - 1. Summer Fest Update
- V. Adjournment**