

**TOWN OF CORTLAND**  
**Clerk's Office**  
**59 S. Somonauk Rd.**  
**P.O. Box 519**  
**Cortland, IL 60112-0519**  
**815-756-3030**

**Application for Street Closing/Block Party and Depositor's Responsibilities**

**PLEASE SUBMIT APPLICATION 14 DAYS PRIOR TO BLOCK PARTY.**  
**A \$10.00 non-refundable application fee is due with the application and may be paid at the**  
**Town Clerk's Office, 59 S. Somonauk Rd.**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: Day \_\_\_\_\_ Night \_\_\_\_\_  
Date of Street Closing: \_\_\_\_\_  
Time: From \_\_\_\_\_ to \_\_\_\_\_  
Name of Street to be closed: \_\_\_\_\_  
Nearest Intersection(s): \_\_\_\_\_

I, \_\_\_\_\_, understand that all activity will cease by 10:00 p.m. on the date named above. Failure to do so will result in action by the Cortland Police Department to insure compliance.

**BARRICADES:** Barricades are mandatory. A \$100.00 deposit for barricades, including sign, is required at the time of application. No more than four barricades allowed per event. Barricades will be dropped off Friday before the event at the address of the applicant. The applicant is responsible for placement during the event. Barricades will be picked up on Monday after block party. If barricades are not available for pickup, or if they are damaged, the depositor is responsible for the cost of replacement barricades. If the Department of Operations and Maintenance staff has to be called out on a weekend, for any reason, you will forfeit \$50.00 of the deposit.

**RESPONSIBILITIES:** There will be no fireworks. No amplified music over 75dBA or after 10:00 p.m.. The block party must end and the roadway passable by 10:00 p.m. All litter and debris shall be removed by the end of the event. The block party will not unreasonably interfere with (or restrict the delivery of) Town or emergency services. Any items placed in the roadway cannot interfere with responses of emergency vehicles and services. Should there be any complaints during the block party from residents and a police squad car is dispatched, the Depositor will serve as primary contact and permission to continue the party may be rescinded.

In the event that the alternate (or "rain") date is going to be used instead of the primary date requested, the individual whose signature appears below shall contact the Town Hall at (815) 756-3030.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

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Approved:

\_\_\_\_\_  
Russell Stokes, Mayor

\_\_\_\_\_  
Date



