

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Committee/Business Meeting
May 13, 2013
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Stokes called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Susan Dockus, Chuck Lanning, Brad Stone, Ben Haier, Sandra Barzso and Mike Siewierski. A quorum was present. Other officials present were Treasurer Mark Davenport, Clerk Cheryl Aldis, Engineer Noah Carmichael, and Attorney Kevin Buick.

Approval of Agenda

Trustee Lanning moved and Trustee Dockus seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one present wishing to speak.

Committee of the Whole

Agreement for Appointing ICCI as Zoning Consultant

Mayor Stokes stated his concerns regarding the immediate need for a Zoning Officer as building permits are stacking up that require approval of zoning. We also have a developer who will start looking to apply for permits and we need to have a company that can handle the responsibilities and is familiar with the Town Codes and Ordinance. Mayor Stokes is recommending International Codes Consultants And Inspections, Inc. as a temporary appointment, thus giving the Board sufficient time to consider other firms.

Trustee Siewierski stated that he asked Fehr-Graham and Associates for a proposal and they submitted a proposal that includes both Planning and Zoning.

Mr. Carmichael stated that his company does provide zoning and planning services for numerous municipalities. Mr. Carmichael introduced Brandy Williams who works for Fehr-Graham and would be the person handling these areas if the Town chooses Fehr-Graham for planning and zoning consultants.

Trustee Siewierski and Trustee Barzso expressed concerns regarding building inspections that were done 5 to 8 years ago where some inspections, on new construction, were not to the satisfaction of the homeowners, and they believed some inspections were overlooked completely.

Mayor Stokes asked Mrs. Barb Dettmer with ICCI if she would like to address the Board at this time.

Mrs. Dettmer said that she was not familiar with complaints against building inspections. She has staff that is in fully qualified and ready to start work immediately; ICCI previously enforced zoning issues for the Town (1995-1996) and they are familiar with the Town Codes and Ordinances.

Trustee Barzso suggested that the Mayor appoint Fehr-Graham for 4 months.

When a shorter term of 90 days was questioned, Mayor Stokes stated that there needs to be a great deal of discussion and the Town does not have the luxury of waiting, and 90 days would put us in the middle of the building season.

FY12 Annual Audit

Trustee Dockus has completed a review of FY12 Audit. Trustee Dockus had several questions she would like answered. She has sent an email to Sikich & Associates asking questions regarding changes that could be important to accepting the audit.

Treasurer and Expenditure Reports

Treasurer and Expenditure Reports were reviewed for the months of June through November 2012. Recommended changes will be made by Mr. Davenport and brought back for action at the May 28 meeting.

Bank Resolutions for Corporate Authority

Restrictions on accounts were discussed and recommendations were made.

Property Maintenance Issues

Mayor Stokes reported that he met with B & F Code Enforcement regarding property maintenance issues. Mayor Stokes was looking for consensus of the Trustees on how far they would like code enforcement procedures to go with condemnations. In some cases the procedures have been dormant and inspectors would like to know if they should move forward. It was the consensus of the Board that the Mayor follow through, but be conscious of costs involved before taking it to the next level.

Approve Agreement with International Code Consultants and Inspections, Incorporated

Trustee Dockus moved and Trustee Lanning seconded a motion to approve Agreement for 120 days.

Roll call vote:

Ayes: Trustees Lanning and Dockus

Nays: Trustees Siewierski, Barzso and Haier

Abstention: Trustee Stone

Absent: None

Motion failed.

Appointments

Mayor Stokes presented Attorney Kevin Buick of Foster and Buick Law Group to act as Town Attorney. It is Mayor Stokes's intention to use Ancel, Glink for annexations, SSA's and any conflict that could arise for Foster Buick while representing the Town. Trustee Siewierski moved and Trustee Stone seconded a motion to appoint Foster & Buick Law Group to act as Town Attorneys.

Roll call vote:

Ayes: Trustees Lanning, Stone, Siewierski, Barzso, Haier and Dockus

Nays: None

Absent: None

Motion carried

Mayor Stokes presented for appointment Fehr-Graham and Associates to act as Town Engineers.

Trustee Stone moved and Trustee Siewierski seconded a motion to approve Fehr-Graham and Associates.

Roll call vote:

Ayes: Trustees Haier, Stone, Siewierski, Barzso, Lanning and Dockus

Nays: None

Absent: None

Motion carried

Mayor Stokes presented Paulette Lindgren for appointment to Planning Commission for a 3-year term.

Trustee Stone moved and Trustee Siewierski seconded a motion to approve Paulette Lindgren.

Roll call vote:

Ayes: Trustees Haier, Stone, Siewierski, Barzso, Lanning and Dockus

Nays: None

Absent: None

Motion carried

Mayor Stokes presented International Codes Consultants and Inspections, Incorporated to act as Town's Zoning Officials. He explained that this appointment is urgent as permits are backing up and appointing a firm that is already familiar with Town Codes is very important. He is looking forward to having discussion and meetings where ideas can be exchanged and proposals can be discussed. This would be considered a temporary fix to the problems that exist right now and allow the Board sufficient time to consider other options.

Trustee Dockus moved and Trustee Lanning seconded a motion to approve appointment for 120 days.

Roll call vote:

Ayes: Trustees Lanning, Stone, Dockus and Mayor Stokes

Nays: Trustees Siewierski, Barzso and Haier

Absent: None

Motion carried.

Bank Resolutions

Trustee Dockus moved and Trustee Lanning seconded a motion to postpone action until Mr. Davenport can make recommended changes and bring back for action on May 28. Unanimous voice vote carried the motion.

President's Report

Mayor Stokes reported that he has met with all Department Heads and staff. He authorized Mr. Summerhill to have a permanent repair made to the underground electrical service at Well #1. He, Mr. Kocher and Clerk Aldis met with NICOMM regarding a complaint filed by the FCC concerning the use of the new radios purchased by Streets and Maintenance. Our licenses had expired and we are working with NICOMM to have our licenses corrected and reinstated. He met with Mr. Kocher regarding the diesel storage tank issue. He authorized Mr. Kocher to purchase a mower that is in the budget for \$8,500. He is looking into and trying to resolve some of the old issues of Chestnut Grove regarding equipment/vehicles and property maintenance issues. He met with Attorney Greg Matthews (Ancel, Glink) and Clerk Aldis regarding compiling of data for settlement to litigation. He will be attending the IML Seminar for Newly Elected Officials to be held in Oakbrook on June 22. He will be attending the Memorial Day breakfast on Monday, May 27. Trustees are welcome to attend as well. He will be signing off on an

Agreement for the annual Bike MS Tour De Farms event on June 23; the logistics of the event will be turned over to Mr. Kocher and Chief Medema.

Comments/Concerns

Trustee Lanning reported the DeKalb Airport will receive an award for 2013 General Aviation Public/Category A Airport of the Year. The award is based on cooperation, facility maintenance and safety records

Trustee Stone welcomed Mayor Stokes and congratulated him on the election. Trustee Stone reported that the fireworks are scheduled for Summer Fest as well as the bands and food vendors. Volunteers are needed to help with this event.

Adjournment

Trustee Siewierski moved and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:38 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk