TOWN OF CORTLAND
Town Hall
59 S Somonauk Road
Cortland, IL 60112

FESTIVAL & PARADE COMMITTEE
Committee Meeting Minutes
April 20, 2016 at 7:00 P.M.

CALL TO ORDER
The Festival & Parade Committee met on Wednesday, April 20, 2016 at the Town of Cortland, 59 S. Somonauk Road, Cortland, IL. Brad Stone called the meeting to order at 7:03 P.M. Those present were Maddie Brennan and Judy Butler. Absent, Samantha Lanning and Travys Lanning. Also present Cortland Lions Club member, Anthony Brescia and volunteer, Carla Schlick. Quorum was present.

REVIEW OF AGENDA
The agenda stands as presented.

APPROVAL OF MINUTES
Moved by Maddie Brennan, seconded by Brad Stone and it was carried unanimously by a voice vote to approve the minutes as presented.

NEW BUSINESS
Community Events
Festival & Parade Updates
Funds Available: $7,052.78
The committee requested a check for DCV Imports (fireworks) totaling $2,800.00. Total above reflects this amount.

Donations
Full committee will work on receiving donations.

Magic Show
The Magic Show will be on April 23, 2016 from 3:00pm – 6:00pm at the Lions Club Shelter (den). Anthony Brescia, Cortland Lions Club member, informed the committee that they will provide the concession for the magic show. Snacks and drinks will be $1.00 each. Samantha Lanning's flyer and crayons will be handed out at the show to entertain the children while waiting their turn for the balloon artistry.

Summer Fest
Summer Fest will be August 12 and 13, 2016

All dates and times confirmed:
Friday, August 12, 6:00pm – 12:00am Saturday, August 13, 12:00pm – 12:00am

Bands: All confirmed
Friday, August 12, 2016
6:30pm – 8:00pm
Jack High Straight
8:30pm – 11:30pm
Stroker Red

Saturday, August 13, 2016
12:30pm – 3:30pm
The Relics
4:00pm – 7:00pm
Rock Barn Band
8:00pm – 11:30pm (Confirmed)
Back Country Roads

Insurance for Bands:
Brad Stone is working with the Mayor and Town Attorney to finalize a "Performance Agreement". This agreement will eliminate the need for bands to purchase insurance. All band members and managers will need to sign the agreement. Committee is currently waiting for approval.

Food Vendors:
Committee will need to contact and confirm:
Cortland Lions Club – Confirmed (Pulled Pork)
Cream King - Confirmed
Dough Brothers - Confirmed
Tom & Jerry's - Confirmed
Taco Real
Cassie's Popcorn
Sunshine Scoop Shoppe – Not Available

Children Activities:
Judy Butler contacted Executive Director, Barb Coward, and was informed that the library will not be able to sponsor the children activities, due to lack of fund. Committee will revisit options.

Additional Vendors(s) Update:
Champion Fencing
DC Trash - Confirmed
Euclid Beverage – Confirmed
Starline Audio - Confirmed
Tool Time - Confirmed

Master of Ceremonies Update:
Per Judy Butler's phone conversation with Chuck Lanning. Chuck Lanning has been in contact with Steve Summers and he has agreed to MC on Friday night for $50.00. He cannot comment to Saturday, at this time. Committee will revisit this at the next meeting.

Advertising
Samantha Lanning's advertising includes the following for the Magic Show; Cortland Library, Town Marquee, MidWeek, Orange Peel Gazette, Daily Chronicle, Town Website, Cortland Elementary School, Cortland Lions Club Website, Facebook, Boy Scouts and flyers distributed around town and local businesses. Brad Stone will get all banners update for summer fest and the parade and festival.

ANNOUNCEMENTS/ADJOURNMENT
Meeting dates:

May 4, 2016 (all meeting at 7:00pm)
June 1, 2016

Moved by Maddie Brennan, seconded by Judy Butler and it was carried unanimously by a voice vote to adjourn the meeting at 7:30pm.

Judy A Butler

Judy A Butler
Cortland Community Festival & Parade