

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
August 25, 2014
7:00 P.M.

Call to Order/ Pledge of Allegiance/ Roll Call

Mayor Stokes called the regular meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Russ Stokes, Trustees Susan Dockus, Mike Siewierski, Ben Haier, Chuck Lanning, Brad Stone, and Doug Corson (arrived at 7:05). A quorum was present. Also present were Town Clerk Cheryl Aldis, Engineer Brandy Williams, Water-Wastewater Superintendent Joel Summerhill, Public Works Director John Kocher, Police Chief Gary Spangler, and Attorney Kevin Buick.

Approval of Agenda

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve the consent agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one wishing to speak.

Consent Agenda

Approval of Town Board Minutes of July 28 and August 11, 2014
Accept Parade and Festival Committee Minutes of August 5, 2014

Deputy Clerk Nielsen read the consent agenda into the record.

Trustee Lanning moved and Trustee Stone seconded a motion to approve consent agenda. Unanimous roll call vote carried the motion.

New Business

Elm Street Drainage Concept Plan

Ms. Williams presented a map depicting the Elm Street Drainage Concept Plan. This plan is a way to improve existing drainage problems during significant rain events that cause flooding issues. With some minor grading to minimize high spots and the installation of pipe it is expected that future impact would be minimized. The Town is expected to do the grading, so the cost is minimal, based on the costs of the pipe.

Town Garage (Halwood Street) Revised Parking Lot Plan

Ms. Williams presented the Town Garage Parking Lot Improvement Plan for the Public Works Department at 250 S Halwood St. In 2011 when the Town first bought the town garage building a site plan for a parking lot were submitted for best use. This plan reflects changes. A motion to authorize bidding for the parking lot is necessary to start the project.

Trustee Lanning moved and Trustee Haier seconded a motion to authorize bidding for the Public Works Department 250 S Halwood St Parking Lot project. Unanimous roll call vote carried the motion.

Chestnut Grove Subdivision Request to Postpone Appeal of Violations(s)

Ms. Williams informed the Board that Fehr-Graham does monthly inspections on open permits. Chestnut Grove is noncompliant with the site NPDES Permit. Fehr-Graham has been serving violations notices. The notices received by Chestnut Grove do allow for an appeal. The appeal process is simply filing a

written notice of appeal with the Town Clerk within 30 days of receiving a violation notice. At this time, attorneys for Chestnut Grove Subdivision have filed an appeal to postpone for 90 days.

Purchase and Installation of Police Department Radio Signal Repeater

Chief Spangler explained that there have been several situations where the portable radios do not transmit voice to the County Dispatch Center. Chief Spangler was advised that this became a problem when all departments were required to switch to narrow band width a year ago. This ongoing problem is a safety issue for officers. Installing an antenna on our water tower will enhance our ability to transmit, as well as the help other departments that are on our frequency.

Chief Spangler is requesting \$12,500 to purchase and install a radio transmitter system and include consideration of the monthly telephone (Frontier) annual fee.

Trustee Dockus moved to approve the request of \$12,500 for the repeater with monies coming from Police Department Capital Outlay Equipment, and monthly expenses, and that there will be a budget transfer within current fiscal year to cover the expenditure. Trustee Siewierksi seconded the motion. Unanimous roll call vote carried the motion.

Approve Police Department Administrative Assistant Position and Hiring

Chief Spangler is asking for approval of the hiring of a part-time administrative assistant. He expects this person to work part-time and would be working fewer hours 6 months from now when work is caught up.

Trustee Dockus moved and Trustee Siewierksi seconded the motion to authorize the position and to approve the job description, with revisions to be brought back for approval. Unanimous roll call vote carried the motion.

Discussion Items

Trustee Corson asked if the Town Board would be receptive to installing an ice skating rink at Suppeland Park. After discussion of pros and cons, the consensus was for Trustee Corson to come back with information on what would be involved in the construction and installation.

Trustee Corson also asked if the Town Board would be interested in partnership activities with the YMCA. The consensus was that if it is advantageous to Town residents it could be considered on an individual program activity basis. The Board has never been approached by the YMCA, and the Town has limited staffing for program activities.

Department Head Reports

Water/Wastewater

Superintendent Summerhill reported that irrigation is on schedule and has pumped about 11,000,000 gallons for June. The water tower #1 will be empty and ready for painting soon. The irrigation rig that was hit by a truck has been repaired.

Police Department

Chief Spangler reported that there were only a few minor issues during Cortland Summer Fest. A new full-time officer has been hired and would start August 11.

Engineering

Ms. Williams reported that the North Avenue Lift Station is coming along with the interior plumbing being installed. We are waiting for Nicor at this time. There is a MFT pre-Construction meeting scheduled for this week.

Public Works

Director Kocher reported that they have been hauling dirt (100 loads) to different sites. They've also been busy getting ready for Summer Fest.

Comments/Concerns

There were no concerns at this time.

President Report

Mayor Stokes reported that the home on Somonauk Rd. will be able to be demolished after September 27. We are waiting for environmental testing reports and will be going out for bid soon. There are six structures under order to improve property. Two of them have been sold with the intent to rehab. There is a sale pending on one of them. 15 Day Notices have been served to others.

Adjournment

The meeting was adjourned on a motion by Trustee Lanning seconded by Trustee Stone. 7:53 p.m.

Respectfully submitted,

Rita Nielsen
Deputy Clerk

WEB ACCESSSED