

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
September 22, 2014
7:00 P.M.

Call to Order/ Pledge of Allegiance/ Roll Call

Mayor Stokes called the regular meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Russ Stokes, Trustees Susan Dockus, Ben Haier, Chuck Lanning (arrived at 7:06), Brad Stone, and Doug Corson. Trustee Michael Siewierski was absent. A quorum was present. Also present were Town Clerk Cheryl Aldis, Water/Wastewater Superintendent Joel Summerhill, Police Chief Gary Spangler, and Attorney Kevin Buick.

Approval of Agenda

Trustee Dockus moved to approve the agenda with scrivener's error correction to be made under New Business, a. 86 should be 85. Trustee Stone seconded the motion. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one wishing to speak.

Consent Agenda

Deputy Clerk Nielsen read the consent agenda into the record.

- a. Approve Town Board Minutes of August 25, 2014
- b. Accept June 2014 Expenditure Report and Approval of June 2014 Treasurer's Report; Acceptance July 2014 Expenditure Report and Approval of July 2014 Treasurer's Report
- c. Accept Parade & Festival Minutes of September 2, 2014
- d. Accept Cortland Community Library Minutes January – July 2014
- e. Accept MFT Audit/Compliance Report 2012-2013

Trustee Dockus moved and Trustee Stone seconded a motion to remove item b. Accept June 2014 Expenditure Report and Approval of June 2014 Treasurer's Report; Acceptance July 2014 Expenditure Report and Approval of July 2014 Treasurer's Report and approve consent agenda. Unanimous roll call vote carried the motion.

Unfinished Business

Approve Job Description for Police Department Administrative Assistant

Trustee Dockus explained that this job description was approved at the August 25 Town Board meeting. These are revisions that have been made to the approved job description. Trustee Dockus moved and Trustee Corson seconded a motion to approve revisions. Unanimous voice vote carried the motion.

Treasurer and Expenditure Reports

Trustee Dockus explained that she had several reasons for pulling the reports from the consent agenda. She will contact the bookkeepers. One reason for concern was that Treasurer's Reports did not follow the approved May reports.

New Business

Set aside Action Policy as Amended, and Award a Demolition Contract for 85 S. Somonauk Rd.

Mayor Stokes explained that a Request for Proposal was submitted to several contractors. The Town did not receive any proposals. As a result Director Kocher submitted to the table a cost estimate for public

works to demolish the house at 85 S. Somonauk Rd. The cost estimate was \$9,525.00 which included work to be performed by Public Works and work to be performed by Wagner Excavating.

[Clerk's note: This agenda item turned into a discussion only item so an action was not necessary.]

Department Head Reports

Water/Wastewater

Superintendent Summerhill reported that the water tower painting has started and hopefully will be completed next week.

Public Works

A bid opening is scheduled for September 25 for paving improvements at the public works facility parking lot.

Police Department

Chief Spangler reported that he has hired a part-time administrative assistant.

Comments/Concerns

Trustees Stone, Haier, Dockus, and Lanning thanked Mayor Stokes for the opportunity to attend the IML Conference and reported on the different sessions they attended. Clerk Aldis also thanked Mayor Stokes for the opportunity.

Trustee Corson reported that he is continuing to pursue the possibility of installing a skating rink for the winter season.

President Report

Mayor Stokes reported that the home on Somonauk Rd. will be able to be demolished after September 27. There are currently six structures that are under order to improve properties. Two have been sold with the intent to rehab. There is a sale pending on one of those. 15 Day Notices have been served to others.

Adjournment

Trustee Stone moved and Trustee Lanning seconded a motion to adjourn. The meeting adjourned 7:38 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk