

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
Monday
July 14, 2014
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Stokes called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Ben Haier, Susan Dockus, Chuck Lanning, Brad Stone, Doug Corson, and Mike Siewierski. A quorum was present. Town Clerk Cheryl Aldis and Officers Gary Spangler, Ryan Goodman and Peggy Hopkins were also present.

Guests present were Judge Ron Matekaitis and Mrs. Laurie Spangler.

Approval of Agenda

Trustee Dockus moved to amend the agenda to include a discussion of An Ordinance Amending the Town Code. Trustee Lanning seconded the motion to approve the agenda as amended. Unanimous voice vote carried the motion.

Swearing in of Chief Gary Spangler

Mayor Stokes introduced Mr. Gary Spangler for appointment to the position of Chief of Police. Mayor Stokes stated that he informed the Board that Chief Medema chose to retire, and that with the consent of the Town Board he would be appointing Mr. Gary Spangler to the position of Chief of Police. Mr. Spangler comes to Cortland with many years of experience in law enforcement and many years working in the court system.

Trustee Siewierski moved and Trustee Dockus seconded a motion to approve the appointment. Unanimous roll call vote carried the motion.

The Honorable Judge Ron Matekaitis swore in Chief Spangler.

Public Wishing to Speak

Mr. & Mrs. Hungermann were present to ask about progress of the improvements in Richland Trails Subdivision. Mayor Stokes stated that Cambridge Homes is still responsible for completing improvements. The Town is responsible for maintenance of specific street surfaces, from back -of-curb- to back-of-curb.

Amendments to Town Policies and Procedures Handbook: Wage & Salary Scale with Related Benefits and Mailbox Replacement Policy.

Trustee Dockus presented changes:

CLASSIFICATIONS OF EMPLOYEES, BY HOURS WORKED.

Amendment: Return to the previous wording for full-time and eligibility for health insurance as used prior to the amendment of 4/14/14. The definition of "full-time" under the Affordable Care Act (Obamacare) does not apply to employers with less than 50 FTE employees.

Appendix A: WAGE & SALARY SCALE with RELATED BENEFITS

Amendment to avoid confusion about which CPI-U is used in the calculation to increase wage and salary ranges. "Previous calendar year" could mean the 2013 CPI-U would be used to adjust ranges effective 5/1/14, although it was intended to mean the 2012 CPI-U, since that was the most recent CPI-U available when the 2013 levy was approved in December 2013.

Approved: August 11, 2014

Attest: _____

Amendment: Add wording to inform employees of effective dates of health insurance coverage and to correct a misstatement of the intention of the reimbursement of Medicare-age employees.

Amendment: Add wording to the 1st paragraph under Paid Leave to clarify that personal days are not paid at termination of employment.

Policy on Repair-Replacement of Curblin Mailboxes – (Replacement Policy)

Amendment: Update the Town's Mailbox Replacement Policy value for a standard mailbox and to make allowance for restitution in unusual circumstances.

Trustee Dockus moved and Trustee Siewierski seconded a motion to approve the Amendments to the Policies and Procedures Handbook, including Appendix A (Wage & Salary Scale with Related benefits), and the Mailbox Replacement Policy as presented. Unanimous roll call vote carried the motion.

P2014-01

Approve the Expenditure Reports and Treasurer's Reports

Trustee Dockus moved and Trustee Lanning seconded a motion to approve the Treasurer and Expenditure Reports for May, 2014. Unanimous roll call vote carried the motion.

Approve Engineer's Recommendation for FY14 MFT Projects

Three bids were received for the work, and they were all lower than the approved IDOT estimate of \$147,996.25. Fehr-Graham is recommending that the Town accept the bid and approve the award to the lowest bidder, Builders Paving, LLC dba Hardin Paving Services in the amount of \$114,971.00.

Trustee Stone moved and Trustee Lanning seconded a motion to approve the bid and award the FY14 MFT project to Harding Paving Services in the amount of \$114,971.00 to be paid from the MFT budget. Unanimous roll call vote carried the motion.

IML Legislative Proposal Questionnaire

Clerk Aldis presented. The IML has sent out a Legislative Proposal Submission Form. In the questionnaire, the IML asks if the Town's legislators have discussed and support the proposal. Clerk Aldis proposed that the State legislature would consider requiring entities to record land transactions that change ownership immediately. Land transactions have been taking place throughout the State. These transactions are not being recorded; therefore, the "owner of record" is the last known owner prior to foreclosure. Abandoned subdivision properties cannot be traced to the current owner/holder/responsible party. Maintenance issues abound with no way to locate the responsible parties. The taxpayers are footing the bill when the property owners cannot be located.

The consensus was to send the questionnaire to the IML. If anyone has anything to add, they can contact Clerk Aldis.

An Ordinance Amending the Town Code (Public Works Department, Town President/Mayor, Town Treasurer, Town Administrator, Finance Director.

Trustee Dockus gave an overview of the Ordinance that will make changes to the above named departments and/or titles. A very short discussion of changes took place. This Ordinance will be brought back for discussion and possible action at the July 28 Town Board meeting.

Comments and Concerns

Trustee Stone reported that everything is coming along for Summer Fest. They have a few details to finish up. The Festival and Parade Committee will be meeting a week from Tuesday.

Approved: August 11, 2014
Attest: _____

Trustee Corson was curious as to why the trees along Suppeland Park were wiped out, asking if they could have been planted elsewhere. Mayor Stokes explained that the intention was to replant the trees; however, the root system was tied around underground utilities so they had to be cut. New trees will be planted in the park. Also, the mulch area has been cleaned out and will be replaced with pea gravel.

Trustee Lanning asked that anyone who is able sign up to volunteer for Summer Fest.

Mayor Stokes stated that Trustees had received a letter from him notifying them of Chief Medema's retirement. He stated that Chief Medema is a very honest, experienced and knowledgeable police officer and supervisor. He had the distinct pleasure of working with him and enjoying a 40 year friendship.

President's Report

Kirkland is hosting the Northern Illinois Mayors meeting on Thursday. If anyone would like to attend please see Clerk Aldis.

Adjournment

Trustee Stone moved and Trustee Haier seconded a motion to adjourn. Unanimous voice vote carried the motion. The meeting adjourned at 7:55 p.m.

Respectfully submitted:

Rita Nielsen
Deputy Clerk

Approved: August 11, 2014
Attest: _____