

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
Monday
April 14, 2014
7:00 P.M.

Pledge of Allegiance

Call to Order – Resignation of Trustee Sandra Barzso

Mayor Stokes called the meeting to order at 7:00 p.m. and announced that he received and has accepted the resignation of Trustee Sandra Barzso as of April 4.

Roll Call

Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes, Trustees Ben Haier, Susan Dockus, Mike Siewierski and Chuck Lanning. Trustee Brad Stone was absent. A quorum was present. Also present were Superintendent Summerhill, Director Kocher, Chief Medema, and bookkeeper Nathan Gaskill of Lauterbach & Amen.

Approval of Agenda

Trustee Lanning moved and Trustee Haier seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one present wishing to speak.

Consent Agenda

Approve Expenditure and Treasurer's Reports for February 2014.

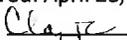
Trustee Dockus moved and Trustee Lanning seconded a motion to approve the Reports. Unanimous roll call vote carried the motion.

Ratify Motion to Borrow from Restricted Assets Fund and Use Capital Improvement Funds

Clerk Aldis reported that a determination was made that a motion to borrow funds (to settle the lawsuit) needed to be clearer in that a portion of the funds were to come from the Restricted Asset Funds.

Trustee Dockus moved to ratify the action to borrow money from the Restricted Asset Fund (\$242,662.50) and use Capital Improvement funds (\$1,000,615.50) to settle Eagle Homes Judgment. Trustee Lanning seconded the motion. Majority roll call vote carried the motion with Trustee Siewierski voting no and Mayor Stokes voting yes.

Approved: April 28, 2014

Attest: 

FY14 Budget Amendments for Cortland Community Library

There were questions regarding the amendments that could not be answered. This amendment showed a previous amendment that was never seen by the Town Board. Library Director Coward will be contacted so questions can be answered.

Trustee Dockus moved and Trustee Lanning seconded a motion to postpone action until the next meeting. Unanimous voice vote carried the motion.

Nathan will contact Ms. Coward and have amendments and budget information ready for next meeting.

FY15 Budget Proposal

Nathan Gaskill informed the Town Board that he has been working closely with all department heads to prepare their FY15 budgets. He has also been working with Clerk Aldis to prepare the administrative budget.

Trustee Dockus asked that the Library budget page be part of the Town's budget. The numbers are there on the summary page, but not the detail. Nathan will see that it is included.

A discussion regarding MFT ensued. Trustee Dockus stated that the amount shown in the budget for MFT revenues through December is not enough money to do projected projects. The projects are approximately \$40,000 over what the Town can expect to receive from MFT Funds. She explained that it does not mean the projects cannot be done, just that the Board needs to decide if it wants to use funds from the Capital Improvement Fund to complete the projects. If so, the line item for MFT Funds needs to be reduced, and we need to show where the other funds are coming from.

It was the consensus of the Board that the Town use funds from the Capital Improvement Fund to offset the difference of the MFT Funds expected. This would be included in the adopted budget.

Trustee Dockus stated that the rent from Fox Valley internet [antenna on water tower] should not go into sewer fund, but could go into water fund.

Suggested changes will be made and the FY15 Town and Library Budget will be on the April 28 meeting for approval.

Town Board Policies & Procedure Handbook

Mayor Stokes explained that Trustee Dockus and Clerk Aldis have been working on updating and making some changes to the Town Board Policies and Procedures Handbook. It is ready for approval if the Board doesn't have any further changes to implement. Clerk Aldis explained that the plan is to put all policies and procedures into a binder for each Trustee and the Department Heads. Each employee will receive an updated Handbook.

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve the Amendments to the Town Board Policies and Procedures Handbook. Unanimous roll call vote carried the motion.

Comments/Concerns

There were no questions or comments from Trustees.

President's Report

Mayor Stokes reported that he continues to receive emails from the DeKalb County Builders Association regarding reducing the Town's building fees. Mayor Stokes has already reminded the Association that after they appeared before the Board, it was recommended that they bring something to the Board as to what they are looking for exactly, i.e., what agreements have they been able to make with surrounding communities.

Consensus of the Board was that permit fees are not negotiable. Trustee Dockus reminded everyone that the Land/Cash Ordinance states that those fees should be reviewed periodically as it is based on land values. Consensus was that an appropriate response would be that the Town will review the Land Cash Ordinance and then meet with the Association at that time.

Clerk Aldis reported that she had a conversation with Mr. Derek Meyers of the State of Illinois Energy Office regarding the updated Energy Code. She talked with DeKalb County Builders Association, and they were interested in setting up a training workshop regarding the energy code. She put them in touch with Mr. Meyers.

Clerk Aldis mentioned that the Town will need to update its energy code.

Mayor Stokes announced that it is his intention to appoint Mr. Doug Corson to the Board of Trustees at the next Town Board meeting, April 28, to fill the seat vacated by the resignation of Trustee Sandra Barzso. Mr. Corson was present for the announcement.

Adjournment

Trustee Lanning moved and Trustee Haier seconded a motion to adjourn. Unanimous voice vote carried the motion. The meeting adjourned at 7:55 p.m.

Respectfully submitted:



Rita Nielsen
Deputy Clerk