

TOWN OF CORTLAND  
Town Hall  
59 S. Somonauk Road  
Cortland, IL 60112  
**BOARD OF TRUSTEES**  
Business Meeting  
**February 24, 2014**  
**7:00 P.M.**

**Call to Order/ Pledge of Allegiance/ Roll Call**

Mayor Stokes called the regular meeting to order at 7 p.m. followed by the Pledge of Allegiance. Roll call showed as present Mayor Stokes, Trustees Ben Haier, Susan Dockus, Brad Stone and Chuck Lanning. Trustees Sandra Barzso and Mike Siewierski were absent. Quorum was present. Also present were Town Clerk Cheryl Aldis, Engineer Brandy Williams, Superintendent Summerhill, Director Kocher, Chief Medema, and Nathan Gaskill of Lauterbach & Amen.

**Approval of Agenda**

Trustee Dockus moved to approve the agenda, with item V being postponed until March 10, seconded by Trustee Lanning. Unanimous voice vote carried the motion.

**Public Wishing to Speak**

There was no public present.

**Consent Agenda**

Town Board minutes of January 13, January 27, and February 10, 2014.

Accept Cortland Community Library Board minutes of November 20, 2013.

Deputy Clerk Nielsen read the consent agenda into the record. Trustee Dockus moved to approve with allowances for scrivener's errors. Trustee Lanning seconded the motion. Unanimous roll call vote carried the motion

A Cortland Community Library budget amendment will be presented at the next meeting.

**Approve Professional Service Agreement with Fehr-Graham 2014 MFT**

Trustee Stone moved and Trustee Lanning seconded a motion to approve the 2014 MFT Professional Agreement with Fehr-Graham. Unanimous roll call vote carried the motion. **A2014-01**

**Department Head Reports**

Weather related problems were the main topic of discussion. Trustee Dockus reported that she appreciated the detail in the Water/Wastewater report. The Mayor and all the Trustees thanked all the Departments for helping out with snow removal. Engineer Williams reported that she expects work to start up again at the North Ave. lift station and is currently working on the NPDES Permit. Chief Medema reported that the fiber optic pull for the new police department offices is scheduled for April 16.

**Financial Report**

Mr. Gaskill reported on the status of the current financial statements. W2's and 1099's have been issued for employees' and vendors. In 2012, 1099's were never prepared, and we received notice from the Social Security Administration that they never received copies of employee's W2's. All quarterly payroll tax returns have been filed timely (we've caught up by filing 2<sup>nd</sup> quarter 2012 through the 4<sup>th</sup> quarter 2013 and 7 returns for Illinois Department of Employment Security.)

Mr. Gaskill is meeting with department heads over the next two weeks to review where they are with their current budget expenses and to work on developing the 2014-2015 draft budget.

**Comments/Concerns**

Trustee Dockus thanked Nathan Gaskill for his expertise and all his help during the accounting transitions.

Trustee Stone reported on the following dates for the activities of the Festival & Parade Committee:

Magic show (in conjunction with the Lions Club)	April 26
Summer Fest	August 8 and 9
Parade and Festival	October 12

Other dates:  
Town Garage Sales  
Turkey Trot

May 2 and 3  
November 8

**President's Report**

Mayor Stokes reported that Phase 1 of Nature's Crossing. He attended a Planning Commission workshop and was very impressed with the presentation of Worthington Enterprises. We are looking at ordering new banners for street lights to celebrate the Town's 150<sup>th</sup> (sesquicentennial). Mayor Stokes talked with the Mayor of Kirkland regarding a blue grass festival that they do that is very popular; He was thinking that Cortland might like to look to something like this during Summer Fest. Mayor Stokes thanked the water department for their help during snow plowing operations.

After discussion regarding B & F Technical Code Services, and their not being a good fit for the Town, it was the consensus of the Board to bring forward a recommendation to change building inspectors.

**Adjournment**

The meeting was adjourned on a motion by Trustee Lanning, seconded by Trustee Stone. Meeting adjourned at 7:56 p.m.

Respectfully submitted,

  
Rita Nielsen  
Deputy Clerk