

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
Monday
January 13, 2014
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Stokes called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Ben Haier, Susan Dockus, Chuck Lanning and Brad Stone. Trustees Barzso and Siewierski were absent. A quorum was present. Also present were Town Clerk Cheryl Aldis and Attorney Tim Conklin.

Approval of Agenda

Trustee Dockus moved and Trustee Stone seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one present wishing to speak.

Presentation by DeKalb County Building & Development Association

Mr. Mike Coghlan with the DeKalb County Building & Development Association would like the Town Board to reconsider and reduce impact fees and up-front costs of new construction. Impact fees rates were based upon old data and property values. The Association is hoping to meet and discuss issues that affect new development. Trustee Dockus asked if the Association had considered that many of these developments are under annexation agreements. Mr. Coghlan said he did not know how that might affect new fee structures.

Mayor Stokes stated that the Town Board and staff need advice and time to prepare for any discussion regarding fees, annexation agreements, and ordinances. He did ask that the Association provide any ordinances prepared by Genoa and Montgomery that Mr. Coghlan referred to in his presentation.

Mayor Stokes asked that this item be placed on the agenda for the committee meeting on February 10.

Audit Review

Mr. Ron Amen with Lauterbach & Amen, LLP presented the Town audit for the fiscal year ending April 30, 2013. This is the first year that Lauterbach & Amen have performed the year-end audit for the Town, and he expressed his appreciation to the Town staff for their assistance given them during the audit process. Mr. Amen addressed several areas of recommendations that included GASB Statement No. 61, personnel file organization, missing invoices, fund balance policy, capital asset policy, and funds over budget.

Trustee Dockus had emailed questions to Mr. Amen before the meeting. Trustee Dockus and Mr. Amen met prior to the meeting to go over the questions. Mr. Amen thanked Trustee Dockus for submitting her questions before the meeting. Mr. Amen expressed his thanks to Trustee Dockus for her interest, skill, and knowledge of the audit process.

Approve Town Board Minutes of November 12, November 25 and December 9

Trustee Lanning moved to approve minutes allowing for scrivener error changes. Trustee Dockus seconded the motion. Unanimous voice vote carried the motion.

Approved:

Attest: _____

Approve Agreement with ICCI for Planning and Zoning Services

Mayor Stokes presented an Agreement for Planning and Zoning services with ICCI.

With the following scrivener's changes, Trustee Dockus moved to approve the Agreement and Trustee Haier seconded the motion. Unanimous voice vote carried the motion.

Page 2, Item 5, remove "building permit." End with zoning permit.

Page 3, top-Item c, change 10 to "30 calendar days."

Page 3, Item 7, same in (a) and (b) acts of omission should read act or omission.

Page 3, Item 8 (d), provision of the Ordinance (change to Town Code) in two places.

Approve Contract with Fulton Technology for Siren Maintenance

This contract is for the calendar year of January 1, 2014 through December 31, 2014 annual maintenance for the Outdoor Warning Siren System.

Trustee Dockus moved and Trustee Lanning seconded a motion to approve. Unanimous roll call vote carried the motion.

Approve Payout to Curran Contracting Company for 2013 MFT Project

Trustee Lanning moved and Trustee Stone seconded a motion to payout MFT Funds to Curran Contracting. Unanimous voice vote carried the motion.

Accept FY13 Audit Report

Trustee Dockus moved and Trustee Stone seconded a motion to accept the FY13 Audit Report.

Unanimous voice vote carried the motion.

Comments and Concerns

Trustee Dockus thanked the auditors for working with her to answer her questions.

Trustee Stone had concerns regarding running 200 ft. of copper pipe that only benefits one resident. He believes that there are alternative materials that can be used that have shown to be just as reliable. The consensus of the Board was to allow, with Mayor's approval, Superintendent Summerhill to decide the best materials to use for this project as allowed by the Town Code. Trustee Haier reported on a tree that is in the parkway in Richland Trails that looks bad. Mayor Stokes instructed Chief Medema to check it out when he is driving around. Trustee Lanning thanked everyone that has been helping with the work of the Treasurer's Office.

Trustee Stone left at 8:05.

President's Report

Mayor Stokes thanked the Streets and Maintenance Department and the Water/Wastewater Department for the tremendous job they are doing. Director Kocher is working to secure resources to purchase road salt. Mayor Stokes authorized the purchase of extra salt. Chief Medema has set up the Town Hall as a warming center for anyone who might need it.

Adjournment

Trustee Lanning moved and Trustee Haier seconded a motion to adjourn. Unanimous voice vote carried the motion. The meeting adjourned at 8:09 p.m.

Respectfully submitted:

Rita Nielsen
Deputy Clerk