TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
August 26, 2013
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call
Mayor Stokes called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Susan Dockus, Brad Stone, Ben Haier, Sandra Barzso, Chuck Lanning, and Mike Siewierski. A quorum was present. Other officials present were Treasurer Mark Davenport, Clerk Cheryl Aldis, Superintendent Water/Wastewater Joel Summerhill, Director Streets & Maintenance John Kocher, Chief of Police Dennis Medema, and Attorney Kevin Buick.

Approval of Agenda
Trustee Stone moved and Trustee Siewierski seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak
Mr. Jeff Ballerini, Chestnut Grove, recognized that the construction trailers have been removed, and thanked the Town for mowing around the pond. He remarked that there are some street signs that have loose posts and a school sign is missing, as well as a street light out. When asked what is happening as far as ownership of the subdivision, Mayor Stokes stated that it is still too early to tell what will be done as far as the bank's being involved. Mayor Stokes thanked Chief Medema and Attorney Kevin Buick's staff for their assistance in having the construction trailers removed.

Presentations
DeKalb County Convention & Visitors Bureau
Ms. Debbie Armstrong, Executive Director of the DCCVB, thanked the Town for its continued support and financial investment with the DCCVB and expressed her appreciation for allowing her the opportunity to address the Board and share the accomplishments of the DCCVB. The purpose of the DCCVB is to serve as the first point of contact for meeting planners, sports tournament directors, tour operators, special event planners, and leisure travelers. Marketing, advertising and promotional efforts are focused 50 miles outside the bureau's region to attract new dollars and new business, which results in a positive impact on economic development. The Town benefits from their partnership with DCCVB as it is included in 40,000 DeKalb County Visitor Guides; 10,000 are delivered to N.I.U. and distributed to 10 Tourist Information Centers throughout Illinois; they are also distributed at 4 Oasis Kiosk Programs. Their goal for FY14 is to maintain certification status with Illinois Office of Tourism.

DeKalb County Economic Development Corporation
Mr. Paul Borek, Executive Director for DCEDC, presented a power point. He thanked the Town for their past support and contributions that have helped to expand economic development in DeKalb County.

The County's economic development partnership has helped generate $1.6 billion in investment and 11,200 jobs over the past 25 years. During this period, the size of the industrial market doubled and county employment increased by 20,000.

Strategic priorities for 2013-2014 - Industrial Growth Initiative, Business Attraction/Marketing, Workforce Development, Business Retention and Expansion, Enhance Business Climate.

DCEDC launched a new website to actively interact with development prospects and investors in coordination with an email marketing campaign.

Mr. Borek took time to answer individual Trustee questions.

Mr. Borek said he is aware of the assets in Cortland and would like to work together with the Town to assemble information as it is conceivable that we could learn more from industries that are already here.

Consent Agenda
Deputy Clerk Nielsen read the Consent Agenda.
Approve Town Board minutes of July 22 and August 12, 2013.
Accept Parade & Festival minutes of June 18, July 23 and August 6, 2013.

Trustee Dockus moved to approve Consent Agenda allowing for scrivener error corrections. Trustee Siewierski seconded the motion. Unanimous roll call vote carried the motion.

New Business
An Ordinance Providing for the First Amendment to the Cortland TIF District Redevelopment Project Area
Attorney Herb Klein was present to explain that elected officials whose property is in a TIF District are not allowed to discuss any TIF related business. After the last election it was noted that Mayor Stokes' property is in the TIF District, and he has requested that his property be excluded from the TIF District. This Ordinance will remove the following parcel from the TIF District: Parcel I.D. 09-29-208-006, Lot 3, the North half of the Vacated Alley, the West half of the Vacated Alley and the North 132 feet of the Vacated Alley, Block 15 of the Original Town of Cortland. After the passage of this Ordinance, Mayor Stokes will be allowed to discuss any related business of the TIF District. Trustee Brad Stone has a personal interest in the H.R. Stone and Sons business on Rt. 38 in Cortland. That property will not be excluded from the TIF District. Trustee Stone will recuse himself from any discussion regarding TIF projects in the future.

[Trustee Brad Stone did not participate in discussion.]

Attorney Kevin Buick asked for a motion to approve the Ordinance Providing for the First Amendment to Cortland TIF Redevelopment Project.
Trustee Dockus moved and Trustee Siewierski seconded a motion to approve the Ordinance.
Roll call vote:
Ayes: Trustees Haier, Lanning, Barzso, Siewierski and Dockus
Nays: None
Absent: None
Recused: Trustee Stone Motion carried. **ORD.NO. 2013-09**

Approve a Lease/Purchase Agreement with DeKane Equipment Corp. for a 4WD Kubota Tractor with Cold Weather Cab
Mr. Kocher reported that the tractor he is currently using has deteriorated, does not have heat, and is beyond repair. Mr. Kocher found a good used tractor at DeKane Equipment Corp. that could be leased for 36 months with a payment of $2,924.23 annually with an end of lease amount of $7,238.40.

Trustee Dockus pointed out that there is no place in the budget for lease agreements. A budget amendment could take care of this.

Trustee Lanning moved and Trustee Stone seconded a motion to approve Lease/Purchase Agreement with DeKane Equipment Corp. for 36 months with an annual payment of $2,924.23. Unanimous roll call vote carried the motion. **A2013-05**

UNAPPROVED

Adoption of the 2013 DeKalb County All Hazard Mitigation Plan
The 2013 DeKalb County All Hazard Mitigation Plan has been approved by the Illinois Emergency Management Agency (IEMA) and the Federal Emergency Management Agency (FEMA) and it now must be adopted by the County and each municipality. Mayor Stokes reported that this plan is an update to the 2008 plan adopted by DeKalb County and then adopted by the Town through a resolution. This Mitigation Plan makes the Town and DeKalb County eligible for mitigation grants from FEMA.

Trustee Lanning moved and Trustee Barzso seconded a motion to approve the 2013 DeKalb County All Hazard Mitigation Plan. Unanimous voice vote carried the motion. **RES. NO. 2013-06**

Waive Permit Fees for Town Projects
Trustee Dockus moved to waive building and zoning fees for Town projects for the construction of the shelter houses at Hetchler and Suppeland Parks in the amount of $375. Motion was seconded by Trustee Stone. Unanimous roll call vote carried the motion.

Approve Contract with Sterling Codifiers – Codification of Robinson Farm Ordinances
The Town has approximately 40 ordinances that deal with Robinson Farm PUD. This codification will pull together all ordinances into one document.

Trustee Lanning moved and Trustee Siewierski moved to approve the Contract with Sterling Codifiers. Unanimous roll call vote carried the motion.

Department Head Reports
Trustees Dockus and Siewierski stated that they liked the new Police Department monthly report. In anticipation of water rate increases, Trustee Stone volunteered to put together a cost analysis of what the costs of a private well would be.

Comments and Concerns
Trustee Dockus reminded the Board that it is Board Policy to no longer approve documents contingent upon attorney review.

Trustee Siewierski stated that in the future he would like to see quotes from more than one company when it comes to purchasing equipment like the tractor. Trustee Lanning stated that he did make phone calls to compare prices and no other dealer could come close.

Trustee Stone read his review of Summer Fest

President's Report
Road work in Richland Trails will begin soon. Engineers are on top of this and Mayor Stokes will keep th4 Board informed as work moves forward. With regards to the Nature's Crossing dirt hill, Chief Medema and Attorney Buick have opened communication with the developer regarding possible grading of the dirt hill so the people who mow it can actually maneuver mowers. Everything is ready for installation of the shelter houses for Hetchler and Suppeland Parks when the buildings are delivered.

Adjournment
Trustee Lanning moved and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:05 p.m.

Respectfully submitted,
Rita Nielsen
Rita Nielsen
Deputy Clerk

Approved: September 23, 2013
Attest: _____

UNPROCESSED