

TOWN OF CORTLAND  
Town Hall  
59 S. Somonauk Road  
Cortland, IL 60112  
**BOARD OF TRUSTEES**  
Business Meeting  
**Monday**  
**September 9, 2013**  
**7:00 P.M.**

**Call to Order / Pledge of Allegiance / Roll Call**

Mayor Stokes called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Susan Dockus, Brad Stone, Ben Haier, Sandra Barzso, Mike Siewierski and Chuck Lanning. A quorum was present. Also present were Clerk Cheryl Aldis, Water/Wastewater Superintendent Joel Summerhill, Attorney Kevin Buick and Attorney Greg Mathews.

**Approval of Agenda**

Trustee Dockus stated that she had read the DeKalb County Mitigation Plan adopted by the Town Board on August 26. She had taken some notes that she would like to share with the Board. Mayor Stokes suggested that Trustee Dockus present her notes under comments and concerns.

Trustee Dockus moved and Siewierski seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

**Public Wishing to Speak**

There was no one present wishing to speak.

**Notice of Intent to Award North Avenue Lift Station and Forcemain Project**

Mr. Terri Heitkamp with Fehr-Graham & Associates was present to answer questions. Four contractors submitted bids and the low bid was Civil Constructors, Inc. in the amount of \$832,097.00. It is the recommendation of Fehr-Graham that the Notice of Bid be awarded to Civil Constructors, Inc.

Trustee Lanning moved and Trustee Barzso seconded a motion to approve the Intent to Award Civil Constructors, Inc. the North Avenue Lift Station and Forcemain Project. Unanimous roll call vote carried the motion.

**Approve bid for SCADA Control for North Avenue Lift Station Project**

Mr. Summerhill was present to answer questions. Mr. Summerhill explained that he would not be soliciting for other bids as Advanced Automation & Controls, Inc. is the company that installed and works on the SCADA system that we already have in place. When asked about the electrical portion of the bid, Mr. Summerhill stated that the electrical portion payment is included in the project bid. Trustee Lanning moved and Trustee Barzso seconded a motion to waive the bid process and approve the bid from

Advanced Automation & Control, Inc. [\$55,750.] Unanimous roll call vote carried the motion, meeting the requirement of two-thirds vote.

#### **Discussion regarding B & F Technical Code Services, Inc.**

Mayor Stokes informed the Board that he is not pleased with B & F Technical Code Services, Inc. They have not shown a willingness to work with staff. They have not kept in touch with Mayor Stokes when it pertains to property maintenance issues, even though he has met with them on several occasions and asked to be kept informed on what actions are being taken and give update as progress is taking place. The written communication that is done by the inspector is poorly written, and town staff has had to redo letters before they can be sent out. Permit fees have proven to be more costly when making comparisons. B & F is also charging an extra \$75 for occupancy letters even though they inspect each component of construction. At this time, Mayor Stokes is looking for consensus on talking with other companies. His plan is to come back to the Board with a recommendation. Attorney Buick suggested that having no termination clause in the current contract should work in favor of the Town. Attorney Buick stated that the Town and B & F could just mutually agree to discontinue working together. The consensus was to move forward with talking with other building inspection companies.

#### **Comments/Concerns**

Trustee Dockus submitted to the table notes she had taken after reading the DeKalb County Hazard Mitigation Plan adopted by the Town on August 26, 2013. Trustee Dockus read sections from her notes that she found informative and that were of interest to her. Particular interest was paid to Action #11 of the plan. This section addresses watershed studies and stormwater management and how it will benefit the County to have this information. When the discussion turned to disaster preparedness, Clerk Aldis stated that she was part of the County- wide planning, but those duties were taken away by the previous administration. She did contact someone that was willing to work with the board to prepare Cortland's plan. It would take about 3 months of hard work by the Town Board to make a plan a reality. Mayor Stokes stated that it is difficult for Department Heads to find time to commit to creating such a plan as they are very busy conducting the day- to-day operations of the Town. There is a list at the end of Section 11.3 of the plan of items that still need to be addressed by Cortland.

Trustee Barzso reported that there is a property on her street where trash has not been picked up for two weeks. Mayor Stokes suggested she contact the police and report it.

Trustee Haier reported that trucks are using Oak Street to haul dirt from a dirt mound that is behind Robinson Farm Subdivision even though Robinson Avenue is the designated route. Mr. Kocher will be contacted to see if he could put up "no construction trucks allowed" signs on Oak Street.

#### **President's Report**

Approved: September 23, 2013  
Attest: \_\_\_\_\_

Mayor Stokes reported that the holiday weekend storm took down many trees that caused considerable damage. Mayor Stokes thanked Trustee Lanning for his help in removing a very large tree from a residential street.

**Adjourn to Closed Session to Discuss Pending, Probable or Imminent Litigation (Exception to Open Meetings Act, 5 ILCS 120/2 (c) (11).**

Trustee Stone moved and Trustee Siewierski seconded a motion to adjourn to closed session. Unanimous roll call vote carried the motion. Time 7:55 p.m.

Roll call to reconvene meeting was taken at 9:23 p.m. Present were Trustees Haier, Dockus, Lanning, Siewierski, Barzso and Stone.

A motion to authorize Mayor Stokes to proceed in accordance with closed session discussion was made by Trustee Dockus and seconded by Trustee Stone. Unanimous voice vote carried the motion.

**Adjournment**

Trustee Stone moved and Trustee Siewierski seconded a motion to adjourn. Unanimous voice vote carried the motion. The meeting adjourned at 9:25 p.m.

Respectfully submitted

Rita Nielsen  
Deputy Clerk