TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
October 28, 2013
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call
Mayor Stokes called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Stokes and Trustees Susan Dockus, Brad Stone, Ben Haier, and Chuck Lanning. Trustees Sandra Barzso and Mike Siewierski were absent. A quorum was present. Other officials present were Clerk Cheryl Aldis, Superintendent Water/Wastewater Joel Summerhill, Director Streets & Maintenance John Kocher, Chief of Police Dennis Medema, Attorney Tim Conklin, and Fehr-Graham Engineer Brandy Williams.

WEB ACCESSED

Approval of Agenda
Trustee Stone moved and Trustee Lanning seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak
No one was present who wished to speak.

Consent Agenda
Deputy Clerk Nielsen read the Consent Agenda.
Approve Town Board minutes of September 23 and October 15, 2013
Accept Cortland Library minutes of August 21, 2013

Trustee Dockus moved and Trustee Stone seconded a motion to approve the agenda and allow for any scriveners errors to be corrected in the minutes. Unanimous roll call vote carried the motion.

Approve Treasurer and Expenditure Reports for May 2013 through September 2013
Trustee Dockus moved and Trustee Stone seconded a motion to approve Treasurer and Expenditure Reports for May 2013 through September 2013. Unanimous roll call vote carried the motion.

Trustee Dockus thanked Treasurer Davenport for his quick responses to her questions and his cooperative efforts while preparing these reports.

Approve FY14 Budget Amendment
Trustee Dockus moved and Trustee Lanning seconded a motion to approve FY14 Budget Amendment. 2/3 vote requirement was met with a unanimous roll call vote which carried the motion.

Unfinished Business
Department Head Reports
All Department Heads were present to answer any questions. Mr. Kocher reported that 16 trees have been planted after removing trees infected with Emerald Ash Borer. Mr. Summerhill reported that the Illinois Rural Water Association is going to help us with a water rate study, and he is working with the IEPA towards receiving a discharge permit for the treated wastewater from the Sewer Treatment Plant.

Approve Purchase of a Kubota 4WD Tractor
Trustee Dockus remarked that the quotation from DeKane Equipment said Cortland Township instead of Town of Cortland. Mr. Kocher will make sure paperwork from DeKane Equipment has Town of Cortland.

Trustee Lanning moved and Trustee Dockus seconded a motion to approve purchase of Kubota 4WD tractor [from DeKalb Equipment] with funds [$13,750) to come from Capital Outlay Equipment, General Fund, Streets and Maintenance budget with financing from Resource Bank. Unanimous roll call vote carried the motion.

New Business
Approve Professional Service Agreement with Fehr-Graham for $3,300 for West Elm Street Easement Survey
Fehr Graham will complete easement documents for proposed easements to encompass the existing drainage swale and storm sewer from the west terminus of Elm Street south to the existing detention pond north of Route 38. The proposed easement will be located along the east property lines of the Ellen Engstrom, Alexander Lumber, and Stephenie Drive properties as shown on the exhibit included in the proposal. Fehr Graham will complete the field work and courthouse research necessary to locate and describe the proposed utility easements and create exhibits to be included with the easement documents for recording.

When asked if options on how the Town might proceed with drainage issues will be presented to the Board, Fehr-Graham Engineer Brandy Williams said 2 different options would be presented.

Trustee Dockus moved and Trustee Stone seconded a motion to approve a Professional Service Agreement with Fehr-Graham for $3,300 for a West Elm Street Easement Survey. Unanimous roll call vote carried the motion. **A 2013-06**

Approve Notice of Award to Civil Constructors, Inc. for $832,097 for North Avenue Lift Station Project
The Town Board in consideration of bids submitted by contractors for the North Avenue Lift Station Project is awarding bid to Civil Constructors, Inc.

Trustee Lanning moved and Trustee Stone seconded a motion to award bid to Civil Constructors, Inc. in the amount of $832,097. Unanimous roll call vote carried the motion. **C 2013-04**

Comments and Concerns
Trustee Haier reported that Mayor Stokes had given him a tour of all Town facilities. He was able to meet with John Kocher, Joel Summerhill, and Chief Medema tour each of the buildings and see how each department operated. Trustee Haier also reported that he attended the IML Conference and felt that the sessions he attended were very beneficial to his position as trustee. One session that was of particular interest to Trustee Haier was emergency management.

Trustee Dockus reported that she also attended and found the IML Conference to be very beneficial. Trustee Dockus gave a report [submitted to table and added to packet] on several sessions that she attended. One session that was the most pertinent was on forming a stormwater utility. Trustee Dockus thanked Mayor Stokes and the Board for the opportunity to attend this conference.

Trustee Stone, Clerk Aldis, and Deputy Clerk Nielsen also thanked the Mayor and Board for the opportunity to attend this conference and also felt the sessions they attended were beneficial.

Trustee Brad Stone presented his Annual Festival and Parade report.

President's Report
Mayor Stokes had nothing else to report.

Mayor Stokes called for a recess at 7:45.

WEB ACCESSED

Attorney Kevin Buick arrived during the break, and Attorney Tim Conklin left before meeting resumed at 7:56.

Adjourn to Closed Session
Trustee Stone moved and Trustee Lanning seconded a motion to Adjourn to Closed Session to Discuss Pending, Probable or Imminent Litigation (Exception to Open Meetings Act, 5 ILCS 120/2 (c) (11). Unanimous roll call vote carried the motion.

Meeting adjourned to closed session at 7:59 p.m.

Meeting reconvened at 8:18 p.m. Roll call was taken.

Adjournment
Trustee Lanning moved and Trustee Haier seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:23 p.m.

Respectfully submitted,
Rita Nielsen
Rita Nielsen
Deputy Clerk

WEB ACCESSED