

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Committee/Business Meeting
February 25, 2013
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Susan Dockus, Doug Corson, Sandra Barzso and Mike Siewierski. Trustee Chuck Lanning and Brad Stone were absent. A quorum was present. Other officials present were Town Administrator Walter Magdziarz, Treasurer Mark Davenport, and Town Clerk Cheryl Aldis.

Approval of Agenda

Trustee Siewierski moved and Trustee Corson seconded a motion to approve the agenda as amended to move the Town Administrator and Administrative Assistant discussion after the Zoning Administrator's Report. Unanimous voice vote carried the motion.

Public Wishing to Speak

There was no one present wishing to speak.

Consent Agenda

Deputy Clerk Nielsen read the consent agenda.

Town Board minutes of January 28 and February 11, 2013

Treasurer's Reports for May 2012; Expenditure Report for May 2012 for Reference
Lease for Police Department Facilities

Lease Agreement to be held back for discussion.

Trustee Dockus remarked that she likes the Treasurer's Report and requested that in the future the reserves for water are included in the Report. Treasurer Davenport reported that he plans to bring two reports at a time to future board meetings.

Trustee Dockus moved and Trustee Corson seconded at motion to approve minutes of January 28 and February 11, 2013, and Treasurer's Report for May 2012.

Roll call vote:

Yeas: Trustees Corson, Siewierski, Barzso and Dockus

Nays: None

Absent: Trustees Stone and Lanning

4 - yea; 0 - nay; 2 - absent;

Motion carried.

Lease for Police Department Facilities

The Police Department Lease was not ready for signature. Dates need to be changed and the Town's address and a termination clause need to be added. This will be brought back for approval when changes are made.

Town Code Amendment: Building Code Fees

Trustee Corson moved and Trustee Barzso seconded a motion to approve Town Code Amendment for Building Permit Fees (Title 8)

Roll call vote:

Yeas: Trustees Dockus, Siewierski, Barzso and Corson **Ord. No. 2013-01**

Nays: None

Absent: Trustees Stone and Lanning

4 - yea; 0 - nay; 2 - absent;

Motion carried.

Repeal of Ordinance 1996-10 (Title 3, Chapter 7 of the Town Code) (Tobacco Regulations)

Correction to Ordinance to be made to add "to" to the 3rd Whereas and bring back for approval on March 11.

Discussion of Draft FY14 Budget

Mr. Magdziarz presented a proposed draft budget for FY14. Time was allotted for Trustees to ask about individual department requests, ask questions, suggest changes or make recommendations. Changes and/or recommendations will be brought back for further discussion at the March 11 meeting. The Administrator discussed the budgets: Streets and Maintenance, he stated that Mr. Kocher would like consolidation of maintenance for parks. They are also adding a new category for Arbor services for removing trees related to emerald ash borer. A new line for street light repair needs to be added as well. Motor Fuel Tax needs to include revenues and expenditures. Paving the driveway at public works building is necessary for maintenance purposes inside the building; This is something that needs to be looked at right away. Water/Wastewater needs to upgrade lightning protection at certain facilities to increase the level of protection; need to look at replacement of blower at sewer treatment plant; budget for painting of the original water tower, a direction from IEPA is that the tower is needed for backup. Clerk's Office will be submitting a draft budget request for technology and travel training needs.

Mayor Seyller reported that Mr. Magdziarz is in the process of requesting survey information regarding salary and benefits.

Trustee Dockus asked the status of auditor selection. She reported that she had attended a seminar at the IML Conference in Chicago this discussed this topic. The presenter was from Sikich and stated that municipalities should change their auditor every six years. Cortland has used Sikich for 20 years. Mrs. Dockus recommends changing to a different auditor and then returning to Sikich after 6 years. Trustee Dockus has a brochure on auditors in Mendota that she will give to Mr. Davenport in case the Town is interested in hiring different auditing firm for future years.

Trustee Dockus commented that Transfers Out is blank in the Capital Improvement Funds budget, but the General Fund Budget shows an amount for Transfers In.

Chief Medema is ordering the camera for squad car with monies from DUI fund and Equipment Purchases/Maintenance. Mr. Davenport will check back to when fines were first collected to find out what the balance of the DUI reserve fund is.

Comments/Concerns

Trustee Barzso was glad to see signs have been removed at Montalbano's development; however there is still another sign that needs to be removed. Trustee Barzso stated that a

search for new auditing firm should wait until next year. It was recommended that Mr. Davenport put his request for retaining current auditors in writing.

President's Report

Mayor Seyller reported that the This Old House episode that was filmed in Cortland has played on PBS. There are many ways to see the episode if you search on the internet.

Adjournment

Trustee Barzso moved and Trustee Siewierski seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:27.

Respectfully submitted,



Rita Nielsen
Deputy Clerk

WEB ACCESSED