

TOWN OF CORTLAND  
Town Hall  
59 S. Somonauk Road  
Cortland, IL 60112  
**BOARD OF TRUSTEES**  
Business Meeting  
March 26, 2012  
**7:00 P.M.**

**Call to Order / Pledge of Allegiance / Roll Call**

Mayor Seyller called the meeting to order at 7:01 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Sandra Barzso, Susan Dockus, Mike Siewierski, Brad Stone and Chuck Lanning (arrived at 7:03). Trustee Doug Corson was absent. Quorum was present. Other official present were Administrator Walter Magdziarz and clerk Cheryl Aldis.

**Agenda**

Trustee Brad Stone moved and Trustee Mike Siewierski seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

**Public Wishing to Speak**

Ms. Dian Burke from Richland Trails Subdivision addressed the board. Ms. Burke thanked the Town for notifying residents of Cambridge Homes leaving Town. Ms. Burke what asked happens to unfinished public improvements, unimproved lots, construction debris, street lights and who will take care of abandoned cars and other property maintenance issues.

Mr. Magdziarz addressed concerns explaining that Cambridge Homes has no plan to continue development in Cortland. The Town has had correspondence with Cambridge Homes and they are committed to honoring their obligations regarding public improvements. Cambridge Homes will be grading and seeding undeveloped lots and two stock piles of dirt will be leveled and seeded. Mr. Magdziarz informed residents that property maintenance issues should be directed to the Town. Mr. Magdziarz asked Ms. Burke to please supply him with contact information for Homeowners' Association if they have it. Mr. Magdziarz informed Ms. Burke that the Town will post information on the Website as it becomes available and will keep residents up to date by email if he is given email addresses.

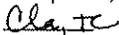
Mayor Seyller said he is talking with the newspapers regarding throwing and leaving newspapers at properties that are vacant.

**Consent Agenda**

Deputy Clerk Nielsen read the consent agenda into the record explaining that the consensus of the Trustees at the March 12 meeting was to include on this consent agenda two items that were inadvertently left off when the agenda was created. These items were Accept PC Recommendation PC 2012-1 and An Ordinance Granting a Special Use Permit to Establish and Operate a Body Art Studio (302 W. Lincoln Hwy.). With the Board's approval these items will be added to the consent agenda tonight and ratified on April 9.

- a. Approve Minutes of Town Board meetings of February 27 and March 12, 2012.  
(Deputy Clerk Nielsen explained that changes were made to unapproved minutes after distribution in packet. Corrections have been made and minutes are at table for Trustees to review.)
- b. Approve Expenditures Reports of December 2011 and January and February 2012

Approved: April 23, 2012

Attest: 

- c. Approve Treasurer's Report of January 2012
- d. Accept Planning Commission Recommendation PC12-01
- e. Approve an Ordinance Granting a Special Use Permit to Establish and Operate a Body Art Studio (302 W. Lincoln Hwy.)

Trustee Dockus moved and Trustee Lanning seconded a motion to remove items b and c to unfinished business for discussion and approve consent agenda with the changes to the minutes and the addition of items d and e.

Roll call Vote:

Yeas: Trustees Dockus, Barzso, Stone, Siewierski and Lanning  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

#### **Unfinished Business**

Expenditure Reports: Trustee Dockus pointed out that painting work at Police Department was charged to Street and Maintenance Department. Mr. Magdziarz will check on this. With all other questions answered, Trustee Dockus moved and Trustee Lanning seconded a motion to table expenditure reports until Treasurer Reports for same month is presented.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone, Siewierski and Dockus  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

Treasurer's Report: Trustee Dockus pointed out several areas of the Treasurer's Report that needs to be addressed. Fund balances for current month (on left of report) don't match YTD (on the right of report), pages, 1, 17, 20, 23, 24. The loan of sewer irrigation land (page 26) is not updated as current balance is 0. The Police Department SUV on page 27 should be changed from Streets and Maintenance to Police Department. Trustee Dockus moved to table until Treasurer's Reports and Expenditure Reports are submitted with corresponding month. Trustee Stone seconded.

Roll call Vote:

Yeas: Trustees Lanning, Dockus, Stone, Siewierski and Barzso  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

#### **Approve TIF Development Agreement (Westmore Equities)**

Mr. Magdziarz reported that the year collection period is 2010. Mrs. Dockus pointed out that there is an unfilled blank on page 6 C-1, the documents says (as defined below) when referring to incremental increases in real estate taxes. Trustee Dockus moved and Trustee Barzso seconded a motion to table the Agreement until all information is included in document.

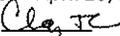
Roll call Vote:

Yeas: Trustees Lanning, Stone, Dockus, Siewierski and Barzso  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

#### **Approve Personnel Policy: Electronic Communication Policy**

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve the Electronic Communication Policy

Approved: April 23, 2012

Attest: 

Roll call Vote:

Yeas: Trustees Dockus and Siewierski  
Nays: Trustees Barzso, Stone and Lanning  
Absent: Trustees Corson  
2 - yea; 3 - nay; 1 - absent; motion failed.

**Approve Personnel Policy: Travel and Training**

Mr. Magdziarz was directed to make previously suggested corrections that have not been done and new changes were suggested. Trustee Lanning moved and Trustee Dockus seconded a motion to table.

Roll call Vote:

Yeas: Trustees Lanning, Dockus, Stone, Siewierski and Barzso  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

**Liquor License Discussion (BYOB)**

Mayor Seyller, in opening this discussion, notified the Trustees that he has talked with the attorney, and was told that there are no State regulations disallowing patrons in restaurants to bring their own bottle. Mayor Seyller said he is not in favor of regulating businesses that would choose to allow patrons to BYOB. Trustee Stone thought it might be a good idea to set some sort of regulations and at minimum, the businesses should require BASSET training for their employees. At this time the Trustees chose to try without regulations.

**Authorization to Release Pledge Security with Resource Bank**

Resource Bank is requesting release of Pledge Security due to the age of the current Collateral Agreement and changes that need to be made. Trustee Dockus moved and Trustee Lanning seconded a motion to authorize release of pledge security.

Roll call Vote:

Yeas: Trustees Lanning, Dockus, Stone, Siewierski and Barzso  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

**Approve Authorization to enter into a new Collateralization Agreement with Resource Bank**

Trustee Dockus moved and Trustee Lanning seconded a motion to authorize entering into a new Collateralization Agreement with Resource Bank.

Roll call Vote:

Yeas: Trustees Lanning, Dockus, Stone, Siewierski and Barzso  
Nays: None  
Absent: Trustees Corson  
5 - yea; 0 - nay; 1 - absent; motion carried.

**Discussion regarding McPhillips Park and Hetchler Park Lift Stations**

Mayor Seyller started the discussion regarding demolition of lift stations at both parks. After discussion it was the consensus of the board that McPhillips Park Lift Station be decommissioned and not replaced. Hetchler Park Lift Station will be decommissioned and staff will come back with recommendations on renovations and possible construction of a park pavilion.

**Concerns/Comments**

Trustee Lanning, in reference to a letter received by the Town Clerk, would like to see the Town Board approve paying of attorney fees incurred by the Town Clerk in defending allegations made against her.

Mayor Seyller said he had already approved payment of invoice from Town Clerk's attorney.

Trustee Barzso had the following questions: How would the Town go about getting a no jake brake sign on Rte. 38? That is by the authority of State of Illinois. Who is responsible for removing trash that collects along I88? Someone will call Waste Management and ask. Trustee Barzso has asked many times that the Montalbano signs on Rte. 38 and along the property on I88 be removed and asked what is being done about it. Mr. Magdziarz has been talking with RBC, the Bank holding the property; that is on the list. Trustee Barzso would like to see something in the newsletter regarding emptying grass clippings in the detention areas and owners picking up dog waste. Trustee Barzso asked about electric aggregation. Mayor Seyller said that a "Plan of Governance" will be brought before the Town Board at the next meeting. ComEd has been notified of the referendum results; the Town is working on a mailing list audit within the Town limits.

Trustee Stone reported that the Parade & Festival Committee and Lions Club are making progress with plans for the April 21 (3:00 to 6:00 p.m.) magic show. Members of the committee are starting to screen bands for Summerfest.

Trustee Siewierski stated that electronic communications is "a whole new world" and he would bring samples of different polices for Town Board review.

Trustee Dockus asked that when the 2" snow fall code is reviewed, the Trustees might consider no street parking and towing vehicles that are in violation of code. Trustee Dockus also asked that when policy changes are distributed it should include the policy that is changing and include elected officials in the discussion.

Town Clerk, Cheryl Aldis stated there is a signage contradiction at the parks as the ordinance that says "no dogs allowed," but the sign implies that animals are allowed if they are leashed.

### **President's Report**

Mayor Seyller distributed an opinion from Town Attorney explaining that Trustee Dockus had asked questions via email to the Town Attorney. Mayor Seyller said he approved using dumpsters this year for spring clean-up. Trent Moser, Fire Chief will be consulted regarding having the dumpsters behind the fire department starting on Monday after the garage sales (May 7) and leaving them for one week.

### **Adjourn**

Trustee Lanning moved and Trustee Stone seconded a motion to adjourn. Meeting adjourned at 8:56 p.m.

Respectfully submitted,



Rita Nielsen  
Deputy Clerk