

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Business Meeting
February 27, 2012
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Chuck Lanning (arrived at 7:05), Susan Dockus, Sandra Barzso, Mike Siewierski (left without notice at 7:05) and Brad Stone. Trustee Doug Corson was absent. Quorum was present. Other officials present were Administrator Walter Magdziarz and Town Engineer Mick Gronewold.

Agenda

Trustee Brad Stone moved and Trustee Sandra Barzso seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

Mr. Ed Aldis addressed the board stating that the board should consider finishing the projects that should have already been done 4-5 years ago [at the Aldis farm] before considering another project [North Avenue Lift Station]. The Town should also consider that it was the Town's engineering firm that allowed the current conditions.

Consent Agenda

Deputy Clerk Nielsen read the consent agenda into the record.

Town Board minutes January 9, January 23 and February 13

Accept draft minutes of Joint Review Board from October 31, 2011, and draft minutes of TIF Public Hearing from November 28, 2011

Accept Library Board minutes of December 7, 2011 and January 18, 2012

An Ordinance Authorizing the Sale of Surplus Property Owned by the Town **Ord. No. 2012-06**

An Ordinance Amending Ordinance No. 2006-32 (Amending a Special Use Permit for Planned Residential Development and Approving a Final Development Plan for the Neighborhood at Robinson Farm (Scriveners errors) **Ord. No. 2012-07**

Trustee Dockus moved and Trustee Barzso seconded a motion to move minutes of January 23, 2012 to unfinished business for amendment. Majority voice vote carried the motion.

Trustee Dockus moved and Trustee Barzso seconded a motion to approve consent agenda as amended.

Roll Call Vote:

Yeas: Trustees Dockus, Barzso, Siewierski and Stone

Nays: None

Absent: Trustees Lanning and Corson

4 - yea; 0 - nay; 2 - absent; motion carried.

Approved: March 26, 2012

Attest: *Clay TC*

Unfinished Business

Town Board minutes of January 23, 2012. Trustee Dockus pointed out that the motion on page 3, **Gateway Tank Final Pay request**, should read **a motion to pay \$0 after liquidating \$171,000 against the amount owing of \$110,017.30.**

Trustee Dockus moved to approve minutes of January 23 with this change. Trustee Lanning seconded. Unanimous voice vote carried the motion.

TIF District Development Agreement (Westmore Equities)

Trustee Dockus stated that she would like to table until March 12 as she wanted to see the final documents showing the date the tax will be based on because the assessed evaluation numbers according to the County are \$325 if it is for year 2010 and \$288,571 for 2011.

Trustee Dockus moved and Trustee Lanning seconded a motion to table until March 12.
Roll call Vote:

Yeas: Trustees Lanning, Barzso and Dockus
Nays: Trustee Stone
Absent: Trustees Siewierski and Corson
3 - yea; 1 - nay; 2 - absent; motion carried.

Approve a Professional Service Agreement with Sikich for Temporary Bookkeeping Services

A brief discussion regarding whether or not the Town had looked at references from other agencies took place. Mayor Seyller said that he did not feel it was necessary as we already have a working relationship with Sikich as auditors. When discussing qualifications for hiring a Finance Director. Mr. Magdziarz said he would like to see someone with government finance experience and familiarity with the Town's software. Mr. Lanning said he would like to see residency in DeKalb County be a consideration.

Trustee Dockus moved and Trustee Lanning seconded a motion to approve a Professional Service Agreement with Sikich for Temporary Bookkeeping Services.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

A-2012-01

Town Code Amendment: Garbage Placement

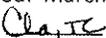
The Police Department requested a code amendment to plug a gap in the enforcement of this problem which has been increasingly brought to the Police Department's attention by residents and enforcing under the nuisance code takes 72 hours notice.

Trustee Dockus moved and Trustee Stone seconded a motion to table until completed document is prepared.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

Approved: March 26, 2012

Attest: 

Trustee Barzso said there is a continuous problem with trash blowing along the fence line from Alexander Lumber. Mr. Magdziarz will contact Alexander Lumber. Trustee Lanning remarked that he felt it would be helpful to have department heads at the meetings when they have a request so trustees can ask questions that only they may be able to answer.

Town Code Amendment: Special Events Committee

Trustee Barzso moved and Trustee Dockus seconded a motion to table until completed document is prepared.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

Personnel Policy Amendment: Electronic Communication

Trustee Stone moved and Trustee Barzso seconded a motion to table until completed document is prepared.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

Municipal Electric Aggregation Consultant Selection

[At the February 13 Town Board meeting Municipal Aggregation and Progressive Energy Group, both independent energy consultants, gave an overview on how their company would oversee the bidding process to purchase electric power to ensure lowest available pricing for the Town if a referendum on the ballot (for the March 20 election) to Arrange for the Supply of Electricity for its Residential and Small Commercial Retail Customers passes.]

Mayor Seyller recommend Progressive Energy be appointed Electric Aggregation Consultant basing this decision on their experience and familiarity with the area. A brief discussion regarding comparisons of both companies ensued.

Trustee Lanning moved and Trustee Barzso seconded a motion to approve Progressive Energy as the Town's Aggregation Consultants.

Roll Call Vote:

Yeas: Trustees Barzso, Lanning, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

Resolution Adopting Metro West WaterSense Partnership

Mr. Magdziarz presented a Resolution for the Town to become a United States Environmental Protection Agency (USEPA) voluntary WaterSense Promotional Partner to encourage water efficiency by promoting the use of WaterSense labeled products by residents and businesses as well as other water conservation practices to help protect a community's water supply.

Trustee Dockus moved and Trustee Lanning seconded a motion to adopt this Resolution.

Majority voice vote carried the motion.

Res. No. 2012-03

Approve Professional Service Agreement with Fehr-Graham for North Avenue Lift Station and Airport Irrigation for \$853,990.

Engineer Mick Gronewold was present to discuss Professional Service Agreements for the two EPA projects that are to be paid from low interest EPA loans. Mr. Gronewold assured the board that the professional service fees for each project was below the standard industry practice for engineering design. The EPA loan deadline is September 30, and bids from contractors for these projects need to be ready to award well in advance of the deadline.

Mr. Gronewold said he was not personally aware of any repairs that were not made to the Aldis property, but asked to meet with Mr. Aldis after the meeting so he could be brought up to date on existing problems.

Mr. Gronewold agreed to the following changes to the General Conditions part of the Agreements: In explanation of #10, Mr. Gronewold said that it would be expected that the Town acknowledge within 7 days that they have been notified of costs increases. This is standard practice so as not to delay construction. Mr. Gronewold agreed that item #22 location for dispute could change from Stephenson County to DeKalb County.

When concerns arose regarding the irrigation project not being identified in the Town's Budget for this year, Mr. Gronewold agreed to defer payment until reimbursement by EPA is made, but no later than December 30.

Trustee Lanning moved and Trustee Barzso seconded a motion to approve the Professional Service Agreement for the North Avenue Lift Station.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

A-2012-02

Trustee Lanning moved and Trustee Barzso seconded a motion to approve the Professional Service Agreement for the Airport Irrigation Project.

Roll call Vote:

Yeas: Trustees Lanning, Barzso, Stone and Dockus
Nays: None
Absent: Trustees Siewierski and Corson
4 - yea; 0 - nay; 2 - absent; motion carried.

A-2012-03

Concerns / Comment

Trustee Dockus asked Mr. Magdziarz if he had received polices regarding hiring and termination from the Town attorney. Mr. Magdziarz will check with the attorney.

Trustee Stone reported that the Parade & Festival Committee met on Thursday, March 23. The committee is planning on holding, in conjunction with the Cortland Lions, a magician night on April 17 in lieu of a movie night. The scheduled June movie night remains. The Festival and Parade weekend is scheduled for October 14.

President's Report

Approved: March 26, 2012
Attest: *Clayton*

Mayor Seyller reported that he gave a tour of the Town Hall to Boy Scout Troop 134, a group of about 12 young men on February 20.

Mayor Seyller reported that he and Mr. Magdziarz met with Cambridge Homes' representatives and were told that Cambridge Homes will not build any more homes in Richland Trails Subdivision. They have agreed to continue construction of public improvements and repairs that they are still needed. Cambridge Homes will honor homeowner warranties and finish all homes under construction.

Adjourn

A motion to adjourn was made by Trustee Stone and seconded by Trustee Barzso. Meeting adjourned at 8:37 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk

WEB ACCESSED