

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting

7:00 P.M.
November 24, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees Shawn McAllister (Arrived at 7:10), Mike Siewierski, Dan Milroy and Chuck Lanning. Shown as absent were Trustees Ben Suppeland and Brad Stone. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Superintendent Water/Wastewater Joel Summerhill, Town Engineer Noah Carmichael and Chief Stokes.

Agenda

Trustee Lanning moved and Trustee Siewierski seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda

Approve Town Board minutes, October 27 and November 10
List of Bills Paid for Town, October 2008
Treasurer's Budget Report Town, October 2008
Library Treasurer's Report, October, 2008
Approve Town Board Meeting Dates for 2009
Payment #3 Gateway Tank/Payment #35 SSA
Payment Estimate No. 1 2008 MFT (Road Oil, Inc.) Seal Coating
Approve Safe Routes to School Resolution

Trustee Lanning moved and Trustee Milroy seconded a motion to approve the Consent Agenda.

Roll call vote:

Ayes: Trustees Lanning, Milroy, Siewierski and Mayor Seyller

Nays: None

Absent: Trustees Stone, McAllister and Suppeland Motion carried.

Staff Reports

Attorney's Report

Attorney Johnson presented his monthly report stating that he has prepared a letter to DeKalb Sanitary District regarding a new intergovernmental agreement governing the sewer main running through the airport. The terms included retaining the Town's right to send sewage to the District on an emergency basis, as a backup to irrigation from the Town's Treatment facility.

Engineer's Report

Mr. Noah Carmichael presented his report. Fehr-Graham continues to work with Gateway Tank including the WRT system and tank layout. 2007 MFT improvements have been completed with final paperwork submitted to IDOT in November. The surety has completed the improvements associated with both Phase I and Phase II of Neumann Homes. The remaining improvement under discussion is the restoration of the south end of the detention facility. Once this is restored, the project will be considered complete.

Operations and Maintenance

Mr. Kocher was excused from attending meeting. His report was in the packet.

Water and Sewer

Mr. Summerhill presented his monthly report. His department received and reviewed 114 locate requests from JULIE. They collected 19 final reads. They trained on winterization procedures with the irrigation equipment. Posted 63 disconnect notices. Cleaned grease build up at lift station #4. Installed new float at North Ave. lift station, electrical work has been completed.

Zoning Administrator

Mr. Magdziarz submitted his report for the packet.

Building Report

I.C.C.I. submitted report for the packet.

Police Report

Police Chief Stokes presented his report to the board. There was nothing unusual to report. He was glad to note that they did not have any call that were Halloween related.

Airport Advisory Board

Trustee Lanning had nothing new to report.

Festival & Parade Committee Report

No report this month.

Pending Business

Flood Damage Prevention Ordinance

Trustee Lanning moved and Trustee Milroy seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Lanning moved and Trustee Milroy seconded a motion to approve the Flood Damage Prevention Ordinance amending Section 13 to refer to Town Ordinance for Penalty.

Roll call vote:

Ayes: Trustees Lanning, Milroy, Siewierski and McAllister

Nays: None

Absent: Trustees Stone and Suppeland

ORD. NO. 2008-27

SSA Abatement Ordinances #4, 7 & 8 (Sheaffer System Project); NeuCort Lakes #1; and #9 and 10 (Richland Trails)

Trustee Siewierski moved and Trustee Milroy seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Siewierski moved and Trustee Milroy seconded a motion to approve SSA Ordinance #4, 7 & 8 (Sheaffer System Project); NeuCort Lakes; and #9 and 10 (Richland Trails.)

Roll call vote:

Ayes: Trustees Siewierski, Milroy, McAllister and Lanning,

Nays: None

Absent: Trustees Stone and Suppeland

ORD NO. 2008-29, 30, 31; ORD. NO. 2008-28; ORD. NO. 2008-32, 33

Community Development Assistance Program Income Survey

Mr. Carmichael presented a proposal for professional services for assisting the Town with completing a survey for use in securing a CDAP grant for sewer improvements. Mr. Carmichael explained that the initial step in the application process is the completion of an income survey that will include those residents tributary to the North Avenue Lift Station, excluding Robinson Farm development. Fehr-Graham will prepare the survey and cover letter documents for mailing to residents. The documents will be provided to the Town for mailing to the targeted residents. When 75% of the surveys are collected, Fehr-Graham will compile the results and provide the Town a summary of the findings. Based on the results of the survey, Fehr-Graham will assist the Town in determining the next step in the CDAP Grant process. For the services, Fehr-Graham submitted a proposal for \$3,000.

Trustee Milroy moved and Trustee McAllister seconded a motion to approve a proposal for Fehr-Graham to proceed with income survey not to exceed \$3,000 to come from Sewer Funds.

Roll call vote:

Ayes: Trustees Milroy, Siewierski, McAllister and Lanning,

Nays: None

Absent: Trustees Stone and Suppeland

Motion carried.

Approve Snow Removal Bid for Sipes and Sons and Approve Additional \$2,750.00 (NeuCort Lakes)

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve a contract with Sipes & Sons for snow removal at NeuCort Lakes and an additional \$2,750.00 for contract [\$15,000 was approved on September 22].

Roll call vote:

Ayes: Trustees Siewierski, McAllister, Lanning and Mayor Seyller

Nays: Trustee Milroy

Absent: Trustees Stone and Suppeland

Motion carried.

President's Report

Mayor Seyller said that the Town will have a tree in the courtyard this year with and there will be a tree lighting ceremony in December. He is also planning on having an appreciation dinner and will have more details at the December meeting.

Concerns

No concerns expressed from Trustees.

Adjournment

Trustee Siewierski moved and Trustee McAllister seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Rita Nielsen
Deputy Clerk