

**TOWN OF CORTLAND**

Town Hall  
59 S. Somonauk Rd.  
Cortland IL. 601120

**BOARD OF TRUSTEES**

**Business Meeting**

7:00 P.M.  
July 27, 2009

**Call to Order/Pledge of Allegiance/Roll Call**

Mayor Seyller called the meeting to order at 7:01 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees, Brad Stone, Mike Siewierski, and Sandra Barzso. Shown as absent were Trustees Doug Corson and Chuck Lanning. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Director Operation and Maintenance John Kocher, Engineer Noah Carmichael, Police Chief Russell Stokes, Water Wastewater Superintendent Joel Summerhill and Zoning Administrator Walter Magdziarz.

**Agenda**

Trustee Stone moved and Trustee Siewierski seconded a motion to approve agenda. Unanimous voice vote carried the motion.

**Guests Present**

Mayor Seyller introduced scouts Danny Wilson and David Dailey who were attending the meeting as part of their communications and citizenship badges. Mr. Dan Milroy was also present with the scouts.

**Trustee Vacancy**

Mayor Seyller said that he received six applications for the Trustee vacancy. Each applicant had a questionnaire to fill out and return. Five applicants returned the questionnaire. He felt that all of them were high quality applicants and he would have been honored to appoint any one of them and it was a difficult decision to make. He believed that past Trustee Suppeland had been voted into office because residents respected his experience. He believed that Mr. Randy Reiter was the only candidate that had the experience to fill the unexpired term. Mayor Seyller asked for the consent of the Trustees.

Trustee Mike Siewierski moved and Trustee Sandra Barzso seconded a motion to appoint Mr. Randy Reiter to fill the unexpired term of Mr. Ben Suppeland.

Roll call vote:

Ayes: Trustees Stone, Siewierski, Barzso and Mayor Seyller

Nays: None

Absent: Trustees Corson and Lanning

Motion carried.

Trustee Reiter was seated at 7:08 p.m.

**Consent Agenda**

Deputy Clerk Rita Nielsen read the consent agenda.

Approve Town Board minutes June 22 and July 13

Accept Festival and Parade Committee minutes May 19 and June 16

Approve payment to Countryside Drainage for \$7,528 which includes an additional \$228.00 for extra 6'

drain tile installation (C2009-02)

Approve Order #1 increasing original contract by \$6,282.40, and approve Final Pay Request in the amount of \$31,087.69 for Elliott & Woods to be paid from Sewer and Water Fund

Trustee Stone moved and Trustee Barzso seconded a motion to approve the Consent Agenda with the changes to the June 22 minutes page 5, to read dollars, not feet.

Roll call vote:

Ayes: Trustees Stone, Siewierski, Reiter and Barzso

Nays: None

Absent: Trustees Corson and Lanning

Motion carried.

### **Staff Reports**

#### **Attorney's Report**

Attorney Johnson was present and reviewed his report.

#### **Engineer's Report**

Mr. Carmichael was present and reviewed his report. He reported that since he wrote Cambridge Homes has completed the installation of the on-site irrigation system and bids have been received and opened and they are on the agenda for approval.

Mr. Carmichael gave an overview of all the options the Town is looking at for irrigation.

#### **Wastewater Report**

Mr. Summerhill was present and reviewed his report. He reported that the EPA is going to require more distribution samples because the size of the Town has increased.

#### **Operation and Maintenance**

Mr. Kocher was present and reviewed his report. He asked the board what their thoughts were when they said that he could continue plans for building a new town garage. He has a new piece of equipment coming that will not fit in the doorway and he may have to start plans to make the doorway larger. Mayor Seyller suggested that he come to the Committee of the Whole meeting on August 10 with plans, costs and everything else he has prepared.

#### **Zoning Administrator**

Mr. Magdziarz was present and reviewed his report. Mr. Magdziarz said that the Town should be encouraged that there is still some building going on here. He encouraged Trustees to attend a Planning 101 Workshop on Thursday, August 20 and another workshop for long term planning on Monday, August 31.

#### **Building Report**

Report was distributed to the table.

#### **Police Report**

Chief Stokes was present and reviewed his reports for June. Chief Stokes reported that the Police Department was awarded a grant from ILEAS that will allow his department to purchase \$8,500 for computer communications for another squad car. He thanked Sgt. Medina for working on the National Incident Management Systems plan as this grant was awarded contingent upon the Town being on schedule with its plan.

### **Liaison Reports**

#### **Administration**

Trustee Siewierski had nothing to report.

**Finance**

Trustee Barzso had nothing to report.

**Operation and Maintenance**

Trustee Lanning was absent.

**Festival and Parade:**

Trustee Stone reported that the Parade & Festival Committee met on June 6 and set up sub-committees. Donation letters have been set. The Committee is looking at the possibility of having a pig roast on Saturday night before the parade.

Next meeting date for Festival and Parade Committee is August 4.

**Ordinance**

Trustee Corson was absent.

**Planning Commission**

Next meeting is August 3.

**Airport Advisory**

Trustee Lanning was absent.

**Facility Planning Board**

Trustee Barzso had nothing to report at this time.

**Police Report**

Mayor Seyller asked Trustee Reiter to serve as Police Department liaison

**New Business**

**Approval of change order for modifications to WRT control panel to allow communications with Town's SCADA**

Mr. Carmichael asked that this item be tabled until Aug. 10. Trustee Siewierski moved and Trustee Stone seconded a motion to table this item until Aug. 10. Unanimous voice vote carried the motion.

**Approve an Ordinance Amending the Town Code (Title 8, Building Regulations-Land Conveyances)**

Mr. Magdziarz presented this ordinance explaining that it was simply a housekeeping matter in that the town has in its code compels the Town to accept school or park land contributions before they may be needed or ready for acceptance. This requirement places an undue burden on the Town to accept these contributions whether or not the site is improved to the Town's satisfaction.

Trustee Siewierski moved and Trustee Barzso seconded a motion to waive the first reading of An Ordinance Amending the Town Code (Title 8, Building Regulations-Land Conveyances). Unanimous voice vote carried the motion.

Trustee Siewierski moved and Trustee Barzso seconded a motion to approve Ordinance Amending the Town Code (Title 8, Building Regulations-Land Conveyances)

**Roll call vote:**

Ayes: Trustees Stone, Reiter, Siewierski and Barzso

Nays: None

Absent: Trustees Corson and Lanning

**ORD. NO. 2009-07**

**Approval of low bidder for Nature's Crossing Pavement Improvement and Repair and Street Lighting**

Mr. Carmichael presented bids.

The lowest bidder for Pavement Improvement and Repairs was Curran Contracting Company in the amount of \$244,302.87.

Trustee Siewierski moved and Trustee Reiter seconded a motion to accept the bid for Nature's Crossing Pavement and Improvement and Repair in the amount of \$244,302.87 with monies coming from bond funds.

Roll call vote:

Ayes: Trustees Stone, Reiter, Siewierski and Barzso

Nays: None

Absent: Trustees Corson and Lanning

Motion carried. **C 2009-07**

The lowest bidder for Nature's Crossing Street Lighting was Gaffneys PMI in the amount of \$64,950.00.

Trustee Stone moved and Trustee Siewierski seconded a motion to accept the bid for Nature's Crossing Street Lighting in the amount of \$64,950 with monies coming from bond funds.

Roll call vote:

Ayes: Trustees, Barzso Reiter, Siewierski and Stone

Nays: None

Absent: Trustees Corson and Lanning

Motion carried. **C 2009-08**

**Approve a Lease Agreement with Ted Amdur for Land Irrigation**

Mayor Seyller said that Mr. Amdur has agreed to a Lease Agreement with the Town and this lease allows the town to go on his land. Attorney Johnson said this lease is irrevocable unless or until Mr. Amdur has plans to develop the land and informs the Town.

Trustee Barzso moved and Trustee Stone seconded a motion to enter into Lease agreement with for the Amdur property.

Roll call vote:

Ayes: Trustees, Barzso Reiter, Siewierski and Stone

Nays: None

Absent: Trustees Corson and Lanning

Motion carried. **A 2009-04**

**Unfinished Business**

**Authorize Mayor to execute agreement to reimburse Cambridge Homes for upsizing irrigation main**

Mr. Carmichael presented this agreement explaining that Cambridge Homes would like an agreement with the Town stating that it will reimburse them for the expense of upsizing from 10" to 12" diameter pipe.

Trustee Stone moved and Trustee Barzso seconded a motion to authorize Mayor to sign agreement.

Unanimous voice vote carried the motion.

**Approve pay request for #4 for Layne Western \$188,794.45**

Mayor Seyller reported that all work for this request has been completed.

Trustee Stone moved and Trustee Barzso seconded a motion to approve Pay Request #4 in the amount of \$188,794.45 with funds to come from SSA.

Roll call vote:

Ayes: Trustees, Barzso, Siewierski and Stone

Nays: None

Abstain: Trustee Reiter

Absent: Trustees Corson and Lanning

Motion carried.

**President's Report**

Mayor Seyller attended a welcome home ceremony for 3 returning Cortland soldiers, David Reo, Brian Kelly and Nathaniel Meyers. Mayor Seyller wanted to publicly thank them for their service.

**Concerns**

Concerns around the table were mowing and property maintenance issues. Mayor Seyller said that most of these issues are being addressed by the building inspectors, police and Operation and Maintenance staff.

**Adjournment**

Trustee Stone moved and Trustee Barzso seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:40 p.m.

Respectfully submitted,



Rita Nielsen  
Deputy Clerk

WEB ACCESSED