

**TOWN OF CORTLAND**  
Town Hall  
59 S. Somonauk Rd.  
Cortland IL. 601120

**BOARD OF TRUSTEES**  
**Business Meeting**  
7:00 P.M.  
May 11, 2009

**Call to Order/Pledge of Allegiance/Roll Call**

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees Shawn McAllister, Brad Stone, Chuck Lanning and Mike Siewierski. Shown as absent were Trustees Ben Suppeland and Dan Milroy. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Operation and Maintenance Director John Kocher, Zoning Officer Walter Magdziarz and Chief Russell Stokes. Others Present: Sandra Barzso and Doug Corson

**Agenda**

Trustee McAllister moved and Trustee Lanning seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

**Proclamations**

Mayor Seyller presented a Certificate of Recognition to Trustee Shawn McAllister for his years of service to the Town. A plaque has been ordered and will be given to Trustee McAllister at a later date.

**Consent Agenda**

Deputy Clerk, Rita Nielsen read the Consent Agenda

- a. Approve Town Board Minutes of April 27 (amended to change Pg. 5 (a) to \$5,560,438.00)
- b. Approve Intergovernmental Indemnity Agreement with DeKalb County Sheriff's Office
- c. Accept Cortland Community Library Budget Report for March

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve the Consent Agenda.

Roll call:

Ayes: Trustees Lanning, Stone, Siewierski and McAllister

Nays: None

Absent: Trustees Suppeland and Milroy

Motion carried.

**Administration of Oaths**

The Oath of Office was given to Mayor Seyller by Clerk Aldis

The Oath of Office was given to Clerk Aldis by Mayor Seyller

The Oath of Office was given to Michael Siewierski by Clerk Aldis

The Oath of Office was given to Sandra Barzso by Clerk Aldis

The Oath of Office was given to Doug Corson by Clerk Aldis

**Adjourn Sine Die**

Trustee Lanning moved and Trustee Siewierski seconded a motion to adjourn. Unanimous voice vote carried the motion.

The newly and re-elected Board was seated.

**Roll Call:** Present: Mayor Robert Seyller, Trustees Brad Stone, Mike Siewierski, Chuck Lanning, Sandra Barzso and Doug Corson. Absent: Trustee Suppeland.

**Appointments**

Mayor Seyller presented Mrs. Susan Dockus for appointment of Treasurer.

Roll call:

Ayes: Trustees Lanning, Stone, Siewierski, Barzso and Corson  
Nays: None  
Absent: Trustees Suppeland Motion carried

Mayor Seyller presented Mr. Russell Stokes for appointment of Chief of Police.

Roll call:

Ayes: Trustees Lanning, Stone, Siewierski, Barzso and Corson  
Nays: None  
Absent: Trustees Suppeland Motion carried

Mayor Seyller presented Mrs. Rita Nielsen (Clerk Aldis's recommendation) for Deputy Clerk.

Roll call:

Ayes: Trustees Lanning, Stone, Siewierski, Barzso and Corson  
Nays: None  
Absent: Trustees Suppeland Motion carried

Clerk Aldis gave oath to appointees.

**Appointment of Liaisons**

Administration-Trustee Mike Siewierski

Finance-Trustee Sandra Barzso

Operation and Maintenance-Trustee Chuck Lanning

Festival & Parade-Trustee Brad Stone

Festival & Parade Committee is working on having a movie night as a fund raiser.

Ordinance-Trustee Doug Corson

Police-Trustee Ben Suppeland

Sewer/Water-Trustee Brad Stone

Planning Commission Chair-Mr. Brad Lawson

Next meeting June 1.

Airport Advisory-Trustee Lanning

Trustee Lanning said that they are working on bringing fiber optic line though the airport.

Facility Planning Committee CUSD #428-Trustee Sandra Barzso

Trustee Barzso and Trustee Lanning will continue working on current issues.

## **Staff Reports**

### **Attorney's Report**

Attorney Johnson reported that the Wastewater Treatment Plant is now totally operated under the Town. The Chestnut Grove Letter of Credit is still pending.

### **Engineer's Report**

Due to the early meeting date a report was not prepared. Mr. Carmichael said that most time is being spent on the water tower and well project and hopefully will be completed the end of the month. He reported that the Wastewater Treatment plant is now under control of the Town. He is continuing to work with the IEPA on loan program.

### **Zoning Administrator's Report**

Mr. Magdziarz presented his report.

### **Water Wastewater Report**

Report was not available. Mr. Summerhill was not in attendance.

### **Operation and Maintenance Report**

Mr. Kocher was not able to have his written report ready. He reported that the Juniper storm water problems have been solved.

### **Police Report**

Report was not available. Chief Stokes reported that a Grant for \$9,000 have been submitted to ILEAS for communication equipment. The police department received a grant from DeKalb County Community Foundation for \$1,600 for police vests. He has applied for a grant under the Stimulus Package for a full time police officer. This would give the Town full-time coverage. Chief Stokes spent two days at an Emergency Response Conference. He also said that he would like to be involved in talks regarding the Cortland school building pertaining to traffic and security measures.

### **New Business**

#### **IEPA Revolving Loan Application-System Wide Wastewater Improvements**

Mr. Carmichael presented this application. This is a standard application stating that the applicant (Town of Cortland) has not been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

Trustee Stone moved and Trustee Corson seconded a motion to accept. Unanimous voice vote carried the motion.

#### **Resolution Authorizing A Representative to Sign Loan Application**

Trustee Stone moved and Trustee Lanning seconded a motion to approve A Resolution Authorizing Mayor Seyller to Sign Loan Application. Unanimous voice vote carried the motion.

**RES. NO. 2009-02**

**Gateway Tank Retainage Reduction Request**

Mr. Carmichael presented request explaining that Gateway Tank is requesting that starting with Payment Application #7 they would like their project retainage be reduced from the current 10% down to 5%.

After discussion regarding the project Trustee Siewierski moved and Trustee Lanning seconded a motion to approve Gateway Tank Retainage Request.

Roll call:

Ayes: None

Nays: Trustees Corson, Lanning, Stone, Siewierski and Barzso

Absent: Trustees Suppeland

Motion failed

**Gateway Tank Change Order**

Mr. Carmichael presented this change explaining that this is for the water main from the tower, east to the line running to Montalbano. The Town was expecting Mr. Dahl to install this line in conjunction with Phase III of Robinson Farm, but we all know that development did not move forward as anticipated. This change order would furnish the required labor and materials to install a 16" C-900 waterline. This amount of the change order was \$27,475.

There were questions from the Mayor and Trustees regarding whether or not the Town employees could install the water main. It was also recommended that the Town get another proposal.

Trustee Lanning moved and Trustee Corson seconded a motion to table until June 8. Unanimous voice vote carried the motion.

**Gateway Tank Pay Request #7**

Mr. Carmichael presented this request.

Trustee Stone moved and Trustee Lanning seconded a motion to approve pay request without reducing the retainage fee from 10% to 5%. (Mr. Carmichael said this would bring it to approximately \$183,400)

Mr. Carmichael was asked if the stored material originally had a 10% Retainage. He will check.

Roll call:

Ayes: Trustees Lanning, Stone, Siewierski, Barzso and Corson

Nays: None

Absent: Trustees Suppeland

Motion carried

**Permission to Order 2009 International Truck**

Trustee Lanning said that this was already in the budget and this is a request to authorize purchase only. Trustee Lanning moved and Trustee Stone seconded a motion to approve authorization.

Ayes: Trustees Lanning, Stone, Siewierski, Barzso and Corson

Nays: None

Absent: Trustees Suppeland

Motion carried

**Proclamations**

Mayor Seyller presented a Certificate of Recognition to Trustee Dan Milroy for his years of service to the Town. A plaque has been ordered and will be given to Trustee Milroy at a later date.

Mayor Seyller informed everyone that there are "Copies for Public Review" for the DSAT (DeKalb-Sycamore Area Transportation Study) Unified Planning Work Program, Public Participation Plan and Transportation Improvement Plan and will be available at the Town Hall until June 15.

### **President's Report**

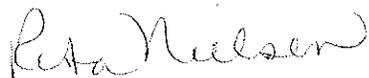
Mayor Seyller announced that the Cortland garage sales was a big success with over 100 participants. A donation raised from the sales was given to the Cortland Library for \$200.00 Mayor Seyller announced the following dates: Memorial Day Breakfast is May 25; Northern Illinois Mayors' meeting on May 21; the Board will tour municipal facilities on May 18 at 6:00 p.m.; Military Convoy will pass along Lincoln Hwy on June 20, with activities planned in DeKalb and Rochelle; Bike MS event will be held on June 14 with a rest stop scheduled at Cortland Community Park with approximately 1,500 bicyclists expected; the Fox Valley Model T Club will be passing through Cortland on May 15, with a stop at Johnson Canvas and Mobile Mart.

Trustee Lanning announced that the Lions Club sponsored motorcycle ride was very nice and they had a good turnout with a great breakfast.

### **Adjournment**

Trustee Lanning moved and Trustee Siewierski seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:27 p.m.

Respectfully submitted,



Rita Nielsen  
Deputy Clerk