

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
7:00 P.M.
June 26, 2006

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the regular meeting to order at 7:06 p.m. Roll call was taken by Rita Nielsen, Deputy Clerk, showed as present Trustees Shawn McAllister, Randy Reiter, Chuck Lanning, and David Liddick. Shown as absent were Dan Milroy and Mike Siewierski. Quorum was present. Also present were Susan Dockus, Treasurer, Tom Simmons, Town Engineer, Walter Magdziarz Zoning Administrator, Parker Johnson, Town Attorney, Gary Williams, I.C.C.I. Building Inspection, Russ Stokes, Chief of Police

Agenda

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the agenda as amended to show a typo for Terracon Consulting Engineers and Scientists proposal it should read \$3,550.00. Unanimous voice vote carried the motion.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda.

Trustee McAllister moved and Trustee Reiter seconded a motion to remove from the Consent Agenda Planning Commission Recommendation PC06-10 a Special Use Permit for Planned Residential Development (Condo Conversion) Applicants Nick Pappas and George Tsiftilis, and An Ordinance Approving a Special Use Permit for Planned Residential Development (Condo Conversion) Applicants Nick Pappas and George Tsiftilis. These items will become item #e under Pending Business.

Trustee Lanning moved and Trustee Reiter seconded a motion to accept the Consent Agenda as amended with the following items approved:

- Approval of Town Board minutes for May 22 (as amended to show Atty. Parker Johnson present not Atty. Stewart Diamond and to correct spelling of Miss Stocks name) and June 12, 2006.
- Approval of Administration and Personnel minutes for June 12, 2006.
- Accept minutes from Parade and Festival Committee for May 11, 2006.
- Accept minutes from Library Board for March 15, 2006.
- Accept Park Advisory Committee minutes for March 21 and April 18, 2006.
- Accept Summary of Expenditures & List of Bills Paid for May 2006
- Approve An Ordinance Approving the Plat of AME Development, LLC Re-subdivision of Lot 19 of Robinson Farm Subdivision P.U.D. Phase One

- Approve An Ordinance Approving the Plat of AME Development, LLC Re-subdivision of Lot 21 of Robinson Farm Subdivision P.U.D. Phase One
- Accept Recommendation PC06-09 Amendment to Zoning Ordinance-Carillon, Bell Tower and Clocks
- Approve An Ordinance Approving an Amendment to Zoning Ordinance-Carillon, Bell Tower and Clocks
- Accept Recommendation PC06-11 Pinnacle Construction Corporation (Schoenfeld Property)
- Approve A Resolution Supporting the Concept Plan for a Mixed-Use Development by Pinnacle Construction Corporation (Schoenfeld Property)
- Approve An Ordinance Approving An Easement Vacation for Lot 2 and Part of Lot 1 of Argus Subdivision
- Approve the expenditures of \$17,000 for a fence at McPhillips Park (Northern Illinois Fence) and \$2,200 for landscaping at McPhillips Park, all monies to be taken from Restricted Assets Fund Budget, Capital Outlay-Park Development (McPhillips Park) Line.
- Approve the proposal of Terracon Consulting Engineers and Scientists for soil boring for the relocated tower at well #4 in the amount of \$3500, monies to be taken from the appropriate SSA fund.
- Approve an Amendment to Personnel Policy for "Emergency Call-Outs" (as amended)

Roll call vote:

Ayes: Trustees, D. Liddick, S. McAllister, R. Reiter, C. Lanning

Nays: None

Absent: Trustee D. Milroy, M. Siewierski

4-eyes, 0-nays, 2-absent. Motion carried

Staff Reports

Treasurer's Report

Mrs. Dockus said that the report that was in the packet was dated March of 2006, and should be changed to May of 2006. Mrs. Dockus read the balance of each fund into the record for the month ending May, 2006. The total of all funds was \$2,137,311.49. Trustee McAllister moved and Trustee Liddick seconded a motion to accept the Treasurer's Report as presented. Unanimous voice vote carried the motion.

Roll call vote:

Ayes: Trustees, D. Liddick, S. McAllister, R. Reiter and C. Lanning,

Nays: None

Absent: Trustee M. Siewierski and D. Milroy

4-eyes, 0-nays, 1-absent. Motion carried

The Treasurer's report for the library was in the packet for Board review.

Attorney's Report

Attorney Parker Johnson was present and submitted a verbal activity report to the Board. Which included the following items: Payment for bond funds, vacation ordinance, parkway regulation ordinance (trees), Kishwaukee Forge easements, Planning Commission issues, allocation of land cash for schools and parks.

Engineer's Report

Mr. Simmons presented his report to the table for Board review and was present to answer questions.

Operations and Maintenance

Mr. Kocher's report was available for review. Mr. Kocher was on vacation.

Water/Wastewater Report

Mr. Zimmer was out of Town for a seminar. His report was available for Board review. Mr. Zimmer report requested the ability to add Clow Hydrants to the accepted equipment list. The Board recommendation on this issue was to send it to Public Utilities Committee for discussion. Deputy Clerk will notify Mr. Zimmer.

Zoning Administrator's Report

Mr. Magdziarz was available for questions and presented written reports for March, April and May.

Trustee Lanning asked Mr. Magdziarz questions regarding code enforcements.

Board recommendation was to hold a Closed Session meeting in July for possible litigation of property maintenance issues and code enforcement issues.

Building Report

Mr. Williams from ICCI was present to answer any questions regarding report. No questions form board were asked.

Police Report

Police Chief, Russ Stokes gave monthly report and was available to answer questions from Board. Police Chief Stokes was asked about graffiti at the skate park and whether or not lights or motion sensor lights would deter anyone from entering park after it is closed. Chief Stokes did not think this was the answer. He believes that keeping an eye on the park was probably sufficient.

Committee Reports

Administration and Personnel Committee

Administration and Personnel will be discussing task list and personnel policy.
Next meeting date: July 10, 2006.

Budget and Finance

No meeting scheduled.

Planning Commission

Next meeting is August 7, 2006

Public Utilities Committee

Next meeting date: July 10, 2006

Economic Development

Next meeting date: July 10, 2006

Equipment, Town Buildings and Property

No meeting scheduled

Ordinance Committee

Next meeting date: July 10, 2006

Park Advisory Board

Trustee McAllister thanked Chief Stokes for attending the June meeting and giving the board a presentation on park safety.

Next meeting date: July 18, 2006

Airport Advisory

Trustee Lanning reported that there will be a B27 aircraft at the airport on July 20th.

Pending Business

Engineering Proposal for Study of Loves Road

No action was taken. Mr. Simmons will provide more information at a later date.

Approve East Side Water Main Loop Proposal

Trustee Reiter moved to accept project paperwork, proceed with the bidding process, and prepare engineering agreement. Unanimous voice vote carried the motion.

An Ordinance Approving Disposal of Street Signs

Trustee Liddick moved and Trustee Lanning seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Liddick moved and Trustee McAllister seconded a motion to approve An Ordinance Approving Disposal of Street Signs

Roll call vote:

Ayes: Trustees D. Liddick, S. McAllister R. Reiter, and C. Lanning

Nays: None

Absent: Trustees D. Milroy and Trustee Siewierski

4-eyes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-46

Approval of T Mobile Lease

The approval of T Mobile Lease was tabled until July 10, 2005. After discussion of the lease there were questions regarding compensation for employees' time when called out after hours, and what will T Mobile do for temporary service during repairs to tower. The T Mobile representative will revise the lease to address these issues.

PC06-10 a Special Use Permit for Planned Residential Development (Condo Conversion) Applicants Nick Pappas and George Tsiftilis

Trustee Liddick moved and Trustee Lanning seconded a motion to accept PC06-10 a Special Use Permit for Planned Residential Development (Condo Conversion) Applicants Nick Pappas and George Tsiftilis . Unanimous voice vote carried the motion.

An Ordinance Approving a Special Use Permit for Planned Residential Development (Condo Conversion) Applicants Nick Pappas and George Tsiftilis

After discussion regarding water meter installations it was recommended that the ordinance be prepared by Mr. Magdziarz for the July 24th meeting.

New Business

Approval of Park Committee Member

Mayor Seyller read a letter from Mrs. Wendy Siewierski expressing her wish to serve on the Park Advisory Committee. Mayor Seyller recommended Mrs. Siewierski for this position. Trustee Liddick moved and Trustee Reiter seconded a motion to appoint Mrs. Siewierski through April of 2007. Unanimous voice vote carried the motion.

President's Report

Mayor Seyller reported that the IML Annual Conference is September 28th thru Oct. 1st. He requested that anyone who wished to attend let the Clerk's office know as soon as possible.

Concerns

Trustee Lanning reported that Renee McGuan, wife of the late Joe McGuan (former Trustee) would like to have a memorial flag pole. There was discussion regarding placement and if there could be a flag raising ceremony and part of the Festival and Parade in October.

Adjournment

Trustee Liddick moved and Trustee Reiter seconded a motion to adjourn at 10:03 p.m. Unanimous voice vote carried the motion.

Respectfully submitted

Rita Nielsen

Rita Nielsen
Deputy Clerk