TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112

BOARD OF TRUSTEES

Committee Meeting

June 14, 2010

Call to Order / Pledge of Allegiance / Roll Call
Mayor Seyller called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Brad Stone, Randy Reiter, Sandra Barzso, Chuck Lanning. Shown as absent were Mike Siewierski and Doug Corson. Quorum was present. Other officials present: Clerk Cheryl Aldis, Administrator Walter Magdziarz, Attorney Parker Johnson and Finance Director Mike Lamz.

Agenda
Trustee Lanning moved and Trustee Stone seconded a motion to approve the agenda as amended to remove An Ordinance Fixing the Compensation of Appointed Officers. Unanimous voice vote carried the motion.

Clothing Collection Boxes (USAgain, Inc) Presentation
Ms. Mona Straybe from USAgain, Inc. presented information regarding the company and how it provides clothing collection solutions by partnering with businesses or not-for-profit organizations to recycle unwanted clothing. USAgain redistributes gently-used clothes they collect to places where there is a need for these items and by exporting textiles to struggling countries. Ms. Straybe believes that this is a way to generate revenue, create green jobs here in the US and abroad, and help to improve the well-being of people in America and around the world. Ms. Straybe assured the Board that USAgain, Inc. has 24 hour service, each bin is monitored and will not exceed 2/3 capacity and, if called, a truck will be dispatched to pick-up any recyclable items that are dropped off that should not be there.

Consensus of the board was to have Mr. Magdziarz prepare a license agreement allowing USAgain, Inc. to have drop boxes in Town.

Committee of the Whole
Budget Update
Mr. Lamz presented a Budget and Capital Improvement Fund update.

Town Administrator' Monthly Report
Mr. Magdziarz reviewed his monthly report which was included in the packet. Trustee Lanning remarked on the importance of continuing work on the Airport Irrigation project.

Other Town Reports
All other department reports were included in the packet.

Approved: Clerk, TC
Attest: June 28, 2010

WEB ACCESSED

Vacant Property Priority Lien Ordinance
Mr. Magdziarz presented this ordinance which had been discussed at the April 12 meeting allowing municipalities to become priority lien holders and explaining that a when a home is unoccupiable the Town needs to re-certify that it complies with building codes. This is a public health and safety issue. There is already a determined re-inspection fee of $350 in the Town code that will now be recoverable under the primary lien ordinance. Mr. Magdziarz referred to pg. 7 of the proposed ordinance showing that the owner shall pay the vacant building inspection fee as set forth in the Town Schedule of Fees, to the Town within thirty (30) days of the inspection and that an unpaid vacant building inspection fee shall be a lien upon the premises. What still needs to be determined is a Registration Fee and he is recommending $75.00.

Trustee Reiter asked for attorney input on this ordinance. Attorney Johnson said that he and Ancel, Glink attorneys are promoting and encouraging their clients to adopt this ordinance which allows them to recover costs associated with vacant property.

Consensus of the Board was to approve this ordinance on June 28 and set the registration fee at $125.00.

NICOR Lease Agreement
Agreement was not presented.

Lions Club Shelter Agreement
Mayor Seyller stated that there are concerns regarding whether or not this should be a Rental Agreement or a License. The Town has added a "License Revocable" condition to the Agreement and Mayor Seyller believes that the Lions need time to review the License before signing.

There are also concerns regarding renters of the shelter house believing that they have exclusive rights to the use of the park and whether or not the Lions should have renters sign a Hold Harmless Agreement for the Town. There was also discussion regarding damage done to a baseball diamond due to a softball group that removed a storm sewer cover and ring to allow for faster draining of rainwater. Removing the cover allowed sand and gravel to enter the storm sewer. A possible solution to these problems would be a sign with rules for use of the parks.

Public Comment Policy
Attorney Johnson stated that there is a new law about to be signed regarding public comment at meetings. The Public Comment Policy was in the packet for review.

Keven Dahl Default Notice Request
Mayor Seyller and Mr. Magdziarz explained that the Town Board gave authorization for the Mayor to declare Keven Dahl in default for Phase I and II of Robinson Farm Subdivision. The bank is reconstructing Mr. Dahl's loan and is asking the Town for additional time before declaring default to give Mr. Dahl an opportunity to complete improvements in Phase II. Mayor Seyller suggested waiting two (2) months. Trustee Reiter stated that he would like to see the extension in writing, with a date specific for completion and signed by the bank and Mr. Dahl.

WEB ACCESSED

Vacation of Easement
Mr. Magdziarz explained that when the Town did some drainage reconstruction along between North Avenue and Pine Street they procured easements from certain properties. The easement for Mr. David Shelton at 52 W. Pine was never used. Mr. Shelton would like to build a shed where the easement is. Mr. Magdziarz is recommending that the Town vacate the existing easement as it is unused. The consensus was to approve the vacation of the easement at 52 W. Pine.

Prevailing Wage Ordinance
The 2010 Prevailing Wage Ordinance was presented to the board. Consensus was to place on Consent Agenda for June 28.

Mrs. Aldis had information for the board that the DeKalb County Local Emergency Planning Committee (LECP) is hosting a free one-day seminar on Tuesday, July 13. The first morning session is an Introduction to the U.S. Emergency Planning and Community Right to Know Act, the second session is the Introduction to the National Incident Management System & Incident Command Center. The afternoon session covers the hazards of and safe procedures for handling a rail tank car hazardous incident.

President's Report
Mayor Seyller commended Chief Stokes and Director of Operation and Maintenance John Kocher for their prompt response to storm damage over the weekend.

Concerns/Comments
Trustee Lanning asked about collecting money owed to the Town by Sheaffer International. Mayor Seyller said Sheaffer International is no longer in business and their assets have been sold.

Break
Mayor Seyller announced that the Town Board will be going into Closed Session and there will be no business discussed when the meeting reconvenes.

Mayor Seyller called a break from 9:05 until 9:13.

Adjournment to Closed Session
Trustee Stone moved and Trustee Reiter seconded a motion to adjourn to Closed Session to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body (Exception to Open Meeting Act, 5, ILCS 120/2 (c) (1) to Include the Full Board, the Mayor, the Town Administrator, the Town & Deputy Clerk, the Town Treasurer, the Police Chief and the Town Attorney.
Roll Call:

Ayes:	Trustees Reiter, Lanning, Stone and Barzso
Nays:	None
Absent:	Trustees Siewierski and Corson

Reconvene to Regular Meeting
Trustee Stone moved and Trustee Reiter seconded a motion to reconvene the regular meeting.

WEB ACCESSED

Roll call:
Ayes: Trustees Reiter, Stone and Barzso
Nays: Trustee Lanning
Absent: Trustee Siewierski and Corson

Meeting reconvened at 10:35 p.m.

Adjournment
Trustee Barzso moved and Trustee Reiter seconded a motion to adjourn. Unanimous voice vote carried the motion.

Meeting adjourned at 10:35 p.m.

Respectfully submitted,

Rita Nielsen

Rita Nielsen
Deputy Clerk

WEB ACCESSED