

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
7:00 P.M.
October 27, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:07 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees Shawn McAllister, Brad Stone, Mike Siewierski and Chuck Lanning. Shown as absent were Trustees Dan Milroy and Ben Suppeland. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Superintendent Water/Wastewater Joel Summerhill, Director Operations and Maintenance John Kocher, Town Engineer Noah Carmichael.

Agenda

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Presentation of Funds to School District 428

DeKalb School District Superintendent Jim Briscoe and School Board President Mike Verbic were introduced by Mayor Seyller and presented with a check in the amount of \$231,679.82 from fees collected by the Town from new development. Mayor Seyller explained that through an Intergovernmental Agreement with the DeKalb School District the Town agreed to turn over collected fees when construction started on the new Cortland Elementary School.

Superintendent Briscoe thanked Mayor Seyller, the Town Board, and Trustee Lanning for their effort and working so hard to achieve a positive outcome for the construction of a new elementary school in Cortland.

Representative Bob Pritchard

State Representative Bob Pritchard was present and given the opportunity to address the Town Board and citizens. Rep. Pritchard stated that January 10th will start a new cycle of legislature and he would like to hear about projects that need funding, however, he was not optimistic about getting projects funded anytime soon. He said current funding has been delayed to social service agencies as well as other entities.

Cortland Librarian Barb Coward thanked Rep. Pritchard for helping the libraries in his district get economic development monies for technology. Local libraries received \$10,000 to \$20,000 from grants.

Trustee Lanning asked Rep. Pritchard about funding schools through sales tax saying that it could help with property tax relief. Rep. Pritchard said that this is something he has looked and at and hopes to look at this in the future.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda

Approve Town Board minutes, September 22 and October 13

Accept Library minutes of August 20 and September 17 and Library Budget Reports for August and September

Accept Festival and Parade minutes of September 10 and September 13

- Approve List of Bills Paid for September 2008
- Approve Treasurer's Budget Report for Town September 2008
- Accept Library Treasurer's Report for August & September
- Approve Expenditures of up to \$15,000 for Privatized Snow Removal
- Approve Payment No. 2 Gateway Tank in the amount of \$310,500 with the funds coming from appropriate SSA
- Approve changes to Supervisory and Non Supervisory Job Descriptions

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the Consent Agenda.

Trustee Lanning and Trustee McAllister asked about using Town employees and equipment for snow removal in NeuCort Lakes. Mayor Seyller explained that privatized snow removal is more fiscally responsible.

Clerk Aldis strongly recommended that the Clerical II job description not be rescinded. Mayor Seyller agreed that this it would be easier to start with a description and make changes later rather than eliminate it all together. Roll call vote:

Ayes: Trustees McAllister, Lanning, Stone and Siewierski
Nays: None
Absent: Trustees Milroy and Suppeland

Motion carried.

Staff Reports

Attorney's Report

Attorney Johnson presented his monthly report stating that he continues monitoring and advising on issues related to NeuCort Lakes; filed a complaint and appeared in court on case against New Hope Park; advised on questions from staff; continues working on SSA litigation. Mr. Johnson will get a signed Bill of Sale for the NeuCort Lakes improvements.

Engineer's Report

Mr. Noah Carmichael presented his report. The SCADA system for the Sewer Treatment Plant is scheduled to be installed at Well #3 prior to the end of October. Sheaffer is going to train staff on the system and the winterization process associated with the plant and irrigation systems. The pedestal on well #4 and tower is just shy of half way up. The design for the WRT system should be ready in 2-3 weeks. The MFT projects are progressing. The surety has completed the majority of the improvements in both Phase I and Phase II of NeuCort Lakes. Mr. Carmichael is meeting with residents of NeuCort Lakes after the meeting to address homeowners concerns.

Operations and Maintenance

Mr. Kocher presented his report. Mr. Kocher will have a contract for snow removal ready for the Committee Meeting on Nov. 10. Mr. Kocher is checking with the Illinois Municipal League Risk Management Association regarding liability issues if he were to remove a section of fence at the Cortland Community Park baseball diamond and replace it with a gate. Mr. Kocher is going to be addressing non compliant mailboxes at NeuCort Lakes before the town has to deal with snow removal.

Water and Sewer

Mr. Summerhill presented his monthly report. Besides normal activity in the Water Department, WRT changed, flushed, chlorinated and tested the system. They will test it again tomorrow. Trustee Lanning asked about infiltration at the North Ave. lift station and whether or not the EPA will be monitoring the system. Mr. Summerhill said that if the town continues to have flooding issues they will probably have to place meters in manholes to try to determine where the infiltration is coming from.

Zoning Administrator

Mr. Magdziarz submitted his report for the packet.

Building Report

I.C.C.I. submitted report for the packet.

Police Report

Police report was in the packet

Airport Advisory Board

Trustee Lanning reported that the Glideslope is operating and waiting for FAA to sign off. JA Aircenter is will be transferring their lease to DeKalb Aviation who will be bringing in bigger aircraft.

Festival & Parade Committee Report

Trustee Stone presented a final committee report from the Festival & Parade Committee. The 2008 Festival and Parade confirmed 954 people marched in the parade with 3 marching bands and 12 floats. The Lions Club provided a hotdog lunch for parade participants. The beer garden, new this year, was made possible by the Mayor, Town Clerk, Town Operations and Maintenance Department, Darci Friedlund and Pam Hall. Twins Tavern, Discount Liquors and Sisler's Ice Co. were sponsors adding to the success of the beer garden. Trustee Stone thanked the Cortland Community Parade and Festival Committee members and their spouses, Bert and Judy Butler, Paul and Alvina Stover, Fred and Kelly Hornbuckle and Kim and Lynette Stone. Other volunteers included Butch and Vickie Byers, Heather Morton and 5 helpers from the DeKalb County Community Services program.

Pending Business

Trustee Lanning moved and Trustee Siewierski seconded a motion to amend agenda to place item e (Boy Scout use of Herbert Building) as first item of business. Unanimous voice vote carried the motion.

Approve Cub Scout Pack 134 License to Use and Repair Herbert Building

Trustee Siewierski moved and Trustee Stone seconded a motion to approve Cub Scout Pack 134 License to use and repair Herbert Building.

Roll call vote:

Ayes:	Trustees McAllister, Lanning, Stone and Siewierski		
Nays:	None		
Absent:	Trustees Milroy and Suppeland	Motion carried.	L2008-01

Sewer Treatment Plant Pay Request

Trustee Siewierski moved and Trustee Stone seconded a motion to approve payment to Taracon for \$745.00, Bell Land Improvement for \$103,037.55 and Civil Contractors for \$90,789.50.

Roll call vote:

Ayes:	Trustees McAllister, Lanning, Stone and Siewierski		
Nays:	None		
Absent:	Trustees Milroy and Suppeland	Motion carried	

Authorize Fehr-Graham to Prepare, Design and Pay Permit Fees for Sewer Treatment Plant Discharge Permit, not to Exceed \$30,000.

Trustee Stone moved and Trustee Lanning seconded a motion to authorize and Fehr-Graham to prepare, design and pay permit fees for sewer treatment plant IEPA Discharge Permit.

Roll call vote:

Ayes: Trustees McAllister, Lanning, Stone and Siewierski
Nays: None
Absent: Trustees Milroy and Suppeland Motion carried

Approve Financing for WRT System

Mrs. Dockus is working with Trustee Suppeland to work out financing options for the WRT System. She has contacted American National, National Bank and Trust, Castle Bank, Resource Bank, Old Second Bank and Harris Bank. She has not heard from all of the banks and is still collecting information for the Board. Trustee Lanning moved to table this until more information is available, Trustee, McAllister seconded the motion. Unanimous voice vote carried the motion.

Approve an Ordinance for the Submission of the Proposition of a Public Question Regarding a Sales Tax Referendum to the Voters of the Town of Cortland at the Consolidated Election to be held on April 7, 2009.

Trustees' consensus was to allow the voters to decide. Raising the sales tax would still keep the Town competitive with neighboring communities and by keeping it lower than neighboring communities can attract business to Cortland. Raising the sales tax 1% could generate approximately \$200,000 for the Town. If you raised property taxes to generate an additional \$200,000 the Town would have to raise its property tax \$200.00 per home to achieve this.

Trustee Lanning moved and Trustee Stone seconded a motion to approve An Ordinance for the Submission of the Proposition of a Public Question Regarding a Sales Tax Referendum to the Voters of the Town of Cortland at the Consolidated Election to be held on April 7, 2009.

Roll call vote:

Ayes: Trustees McAllister, Lanning, Stone and Siewierski
Nays: None
Absent: Trustees Milroy and Suppeland Motion carried **ORD. NO. 2008-26**

President's Report

Mayor Seyller wanted to thank everyone who worked so hard to make the Festival and Parade day so successful. He also mentioned that the building of Cortland Elementary is moving forward.

Concerns:

All the Trustees thanked Trustee Stone for the hard work he and his committee put into the Festival and Parade. Trustee Lanning said that he was asked by a builder why the fees for permits in Cortland are higher than surrounding communities. There was a short discussion on this; [the Town does not hire employees to perform zoning, engineering and inspections, so they use consultants and charge actual costs for services of consultants for building permits. This passes the cost directly to the permit holder instead of the Town's residents.] Trustee Lanning agreed to stay on the School Facility Committee. Trustee Lanning raised the question of having bingo nights to help raise money for the Parade and Festival.

Adjournment

Trustee McAllister moved and Trustee Siewierski seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:10 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk