

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES
Business Meeting
7:00 P.M.
May 12, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen.

Shown as present were Mayor Seyller, Trustees Shawn McAllister, Brad Stone, Mike Siewierski and Ben Suppeland. Shown as absent were Dan Milroy and Chuck Lanning. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Chief Russ Stokes, Director Operations and Maintenance, John Kocher, Zoning Administrator Walter Magdziarz, Town Engineer Noah Carmichael.

Agenda

Trustee McAllister moved and Trustee Siewierski seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Hearing

Mayor Seyller called the Public Hearing for Montalbano Amendment to Annexation Agreement to order at 7:04 p.m. He stated that this Public Hearing was scheduled for April 14, continued until April 28, and continued once again until tonight. Deputy Clerk Nielsen read the Notice of Public Hearing published in the Daily Chronicle on April 1, 2008. Mr. Magdziarz presented the Annexation Agreement Amendment explaining that the purpose of the amendment was to make some changes to the original agreement while adding section 7.3 Improvements, Dedication and Donation of Real Estate to the Town. And Exhibit "E" to add Lot Development Standards for school land.

There being no questions from the audience, Mayor Seyller closed the Public Hearing at 7:10 p.m.

Trustee McAllister asked if Montalbano is under an annexation agreement to put parks in before development starts. He reported that someone from Montalbano authorized the purchase of park equipment that has not been paid for or installed and storage of this equipment is becoming a problem. Mayor Seyller and Mr. Magdziarz said that Montalbano has no obligation under the annexation agreement to develop the parks or install park equipment before development started.

Mr. Fitz from Montalbano informed the board that Montalbano does intend to have the equipment installed during the construction of Phase I and he would like to see this done sooner than later.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda

List of Bills Paid for Town for April, 2008

Treasurer's Budget Report for the Town April, 2008

Treasurer's Budget Report for the Library April, 2008

Approved: 6-23-08
Attest: *Clay TC*

Trustee McAllister moved and Trustee McAllister seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: Trustees McAllister, Stone, Siewierski and Suppeland
Nays: None
Absent: Trustees Milroy and Lanning

Staff Reports

Attorney's Report

Mr. Johnson presented his report. He stated that most of his and other Ancel, Glink attorneys work has been working on litigation issues.

Engineer's Report

Mr. Carmichael presented his monthly report. He reported that the pump in NeuCort Lakes lift station has been replaced and so far there have been no problems.

He and Town staff have met with residents regarding the West North Avenue drainage issues and they were very helpful, upbeat and cooperative.

Trustee Stone stated that there is a well on West Pine Avenue that may not be in use and needs to be looked at. He and Mr. Carmichael will look into this.

Operations and Maintenance

Mr. Kocher presented his monthly report.

Trustee McAllister thanked Mr. Kocher and his department for the work they did building the berm at McPhillips Park.

Water and Sewer

Mr. Summerhill was on vacation.

Zoning Administrator

Mr. Magdziarz presented his report.

Building Report

I.C.C.I was not present. A monthly report was available.

Police Report

Chief Stokes presented his monthly report.

Committee Reports

Park Advisory

Trustee McAllister presented a landscaping plan and a bid from Blumen Gardens for McPhillips Park.

Trustee Stone moved and Trustee Suppeland seconded a motion to accept Park Advisory recommendation for landscaping plan and approve work to be done by Blumen Gardens not to exceed \$6,700.

Roll call vote:

Ayes: Trustees McAllister, Stone, Siewierski and Suppeland
Nays: None
Absent: Trustees Milroy and Lanning

Approved: 6-23-08
Attest: Clayton

Planning Commission
Next meeting: June 2

Airport Advisory Report-
Trustee Lanning was absent.

Regional Planning Commission Report

Clerk Aldis reported that the Regional Planning Commission has worked on a draft for a Water Resources Management Plan for the purpose of contracting with a firm to assist the County with the development of a County wide plan to identify current and impending water supply problems that the County might address. The County Board will take no action until a funding source is determined.

New Business

Resolution Supporting the DeKalb County Hazard Mitigation Plan

Ms. O'Toole, on February 25, 2008 came to the Board and made a presentation of the County Hazard Mitigation Plan. Mrs. Aldis presented the resolution asking for Board action, along with a memo from Ms. Molly O'Toole answering questions asked by Trustee Milroy.

Trustee Suppeland moved and Trustee Siewierski seconded a motion to approve a Resolution Supporting the DeKalb County Hazard Mitigation Plan

RES. 2008-02

Annual Appointments

Mayor Seyller asked for board approval in appointing Chief Russ Stokes as Chief of Police for a one year term. Trustee Siewierski moved and Trustee McAllister seconded a motion to approve the appointment of Chief Stokes for a one year term. Unanimous voice vote carried the motion.

Mayor Seyller asked for board approval in appointing Mrs. Dockus as Treasurer for a one year term. Trustee Siewierski moved and Trustee McAllister seconded a motion to approve the appointment of Mrs. Dockus as treasurer for a one year term. Unanimous voice vote carried the motion.

Committee Changes

Mayor Seyller explained that in the past, the Town has been using committees with a chairman for each committee. He felt that simplifying this process where instead of having each committee open and close a meeting, and not being able to hold a committee meeting because the chair was absent, there would now be a Committee of the Whole meeting and each department would have a board liaison. He would like each department to contact its liaison for any matters that need discussion and/or action by the Town Board. The liaison will then contact the mayor and ask that the item be placed on the Committee of the Whole Agenda. The Festival and Parade Committee will continue to be appointed, will meet as needed and will bring recommendations and updates to the board for action.

After some discussion regarding how the Park Committee would operate it was the consensus of the Board that the Park Advisory Committee will continue to meet and bring recommendations to the Board for approval. Parks will fall under the Operations and Maintenance Liaison.

Appointment of Department Liaisons

Mayor Seyller appointed the following trustees as department liaisons: Police: Shawn McAllister, Operations and Maintenance: Chuck Lanning, Sewer/Water/Utilities: Dan Milroy, Administration: Mike Siewierski, Finance: Ben Suppeland and Festival and Parade: Brad Stone.

Approved: 6-23-08
Attest:

Failure to Complete Public Improvements in Nature's Crossing

Attorney Johnson advised the Board that the Town Code (10-11-6) allows for notifying developers of a failure to complete public improvements and he would like a motion at this time regarding Nature's Crossing.

Trustee Suppeland moved and Trustee Siewierski seconded a motion to advise of failure to complete public improvements in Nature's Crossing subdivision, declare period of cure, declare default, if necessary, and assert claim on subdivision bond, if necessary.

Roll call vote:

Ayes: Trustees Suppeland, Siewierski, McAllister and Stone

Nays: None

Absent: Trustees Lanning and Milroy

Authorize the employment of Parks & Grounds Maintenance Position

Mayor Seyller said he would like to see a part-time seasonal position for someone who would be in charge of park maintenance for the town.

After some discussion there was concern as to how this position would be funded and whether or not it can come from Restricted Assets Fund.

Trustee Suppeland moved and Trustee Siewierski seconded a motion table position. Unanimous voice vote carried the motion.

Pending Business

PC Recommendation PC08-4 (Zoning Ordinance Amendment Temporary Occupancy Permits)

Mr. Magdziarz presented the recommendation explaining that a number of changes were made to the Building Code chapter of the Town Code where the provisions for Temporary Occupancy are found. The Town Board recently adapted the proposed changes. The proposed amendment which is the subject of this recommendation is intended to make the Zoning Ordinance consistent with the Town Code amendment.

Trustee McAllister moved and Trustee Stone seconded a motion to accept PC Recommendation PC08-4. Majority voice vote carried the motion with Trustee Suppeland voting nay.

An Ordinance Amending Title 9 (Zoning Ordinance) of the Town Code (Section 9-9-4, Certificates of Occupancy Compliance)

Mr. Magdziarz presenting the ordinance explaining that Exhibit A #5 was added.

Trustee McAllister moved and Trustee Siewierski seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee McAllister moved and Trustee Siewierski seconded a motion to approve An Ordinance Amending Title 9 (Zoning Ordinance) of the Town Code (Section 9-9-4, Certificates of Occupancy Compliance)

Roll call vote:

Approved: 6-23-08
Attest: Clare

Ayes: Trustees McAllister, Stone, Siewierski and Suppeland
Nays: None
Absent: Trustees Milroy and Lanning
4-yea; 0-nay; 2-absent; motion carried

Ord. No. 2008-12

Lions Club Shelter House Agreement

Trustee Suppeland moved and Trustee Siewierski seconded a motion to table the agreement. Unanimous voice vote carried the motion.

President's Report

Mayor Seyller said that he would like to see the town start the planning process for building the new town hall. His vision is to have a joint project with the library. He said that the timing is right as the library is starting to meet with a library planner and their board is ready to start their cost and needs analysis studies.

Concerns

Trustee Siewierski said that now that he is commuting to work he would like the town to focus on a metro train station. He stated he sees the transportation need daily.

Adjournment

Trustee Siewierski and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:04 p.m. [Immediately following this meeting there was a closed session.]

Respectfully submitted,



Rita Nielsen
Deputy Clerk