TOWN OF CORTLAND
Town Hall
59 S. Somonauk Rd.
Cortland IL. 601120

BOARD OF TRUSTEES
Business Meeting
7:00 P.M.
August 24, 2009

WEB ACCESSED

Call to Order/Pledge of Allegiance/Roll Call
Mayor Seyller called the meeting to order at 7:04 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees, Brad Stone, Mike Siewierski, and Sandra Barzso, Chuck Lanning, Randy Reiter and Mike Siewierski. Shown as absent was Trustees Doug Corson. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Director Operation and Maintenance John Kocher, Engineer Noah Carmichael, Police Chief Russell Stokes, Water Wastewater Superintendent Joel Summerhill.

Agenda
Trustee Siewierski moved and Trustee Reiter seconded a motion to approve agenda. Unanimous voice vote carried the motion.

Consent Agenda
Deputy Clerk Rita Nielsen read the consent agenda.
Approve Town Board minutes July 27 and August 10
Accept Festival and Parade Committee minutes July 21 and August 4
Accept Library Board minutes of May 20, July 1 and July 22

Trustee Lanning moved and Trustee Siewierski seconded a motion to approve the Consent Agenda.
Roll call vote:
Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso
Nays: None
Absent: Trustee Corson Motion carried.

Staff Reports
Attorney's Report
Attorney Johnson was present and reviewed his report.

He has been working with Montalbano subdivision of Chestnut Grove regarding completion of improvements.

He is talking with new buyers of Nature's Crossing regarding mowing and cleaning up lots.

He is continuing to work on an agreement with DeKalb Sanitary District that will allow a temporary diversion of sewage to the District to relieve pressure on the waste water treatment plant.

He is continuing to work on a license agreement with DeKalb Fiber Optics for limited installation of a fiber optic line along Somonauk Road.

Approved: September 28, 2009
Attest: Cla, tR

He has filed a summary judgment motion in the case of Eagle Homes v. Town of Cortland. This kind of motion allows the court to decide whether there is any real fact issue left that must go to trial, after all the evidence is assembled. The appeal in Young v Holmes is now fully briefed, so all that is left is for the appellate court to decide the case.

There were questions regarding what was being done to clean up Grainger's property. Mayor Seyller is going to start, once again with the Joel Olson, bankruptcy attorney for Brian Grainger.

Engineer's Report
Mr. Carmichael was present and reviewed his report.
Mr. Carmichael reported the irrigation is the limiting factor at the sewer treatment plant. With only 50 acres of available irrigation, the plant can apply approximately 4.0 million gallons per week in accordance with the IEPA permit. The plant currently receives 2.5 million gallons per week.

The Richland Trials irrigation system is in the process of being completed.

The Amdur irrigation engineering report was submitted to the IEPA on July 26 for review and approval. Given the limited storage capacity at the plant, utilizing the DSD for wastewater will be required.

Construction on the WRT System project continues.

Mr. Carmichael gave an overview of ongoing problems the town has regarding drainage of cells from the wastewater treatment plant. He reported that he talks with the EPA at least 2-3 times a week asking where they are in regards to the permit to release into the drainage ditch. He and Mayor Seyller along with Attorney Johnson will be meeting with the DeKalb Sanitary District on August 25. Mayor Seyller invited anyone who wanted to attend this meeting.

Wastewater Report
Mr. Summerhill was present and reviewed his report. Along with general sewer and water report Mr. Summerhill reported that start up for Richland Trail's irrigation is scheduled for August 25, the IEPA will be onsite for this.

There was discussion regarding Chestnut Grove only having one pump at the lift station as opposed to the three that are required and whether or not it may need to be jetted. Trustee Reiter stated to Mr. Summerhill that he will need a plan "b" if they don't get the other pumps installed. Mayor Seyller said that he had hoped Pirtano would be out there today working; however, that did not happen. He will make phone calls tomorrow and check on the progress of the subdivision improvements.

Operation and Maintenance
John was present to answer any questions.

Zoning Administrator
Mr. Magdziarz report was in the packet.

Building Report
Report was in the packet.

Police Report
Police Chief Stokes reported that domestic calls are up and there have already been more calls in the month of August then in the month of July.

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He reported that the P.D. did not receive a grant for the hiring of a new police officer. They had so many applications they had to prioritize the grants based on crime rate.

He is concerned about stop signs and no parking signs not being posted in Chestnut Grove. He was pleased to see the large portable display signs announcing the school entrance on Hahn Dr.

Liaison Reports
Administration
Trustee Siewierski had nothing to report. He will be bringing forward the Town's vacation policy at the September 14 meeting.

Finance
Trustee Barzso will be meeting with Mayor Seyller.

Operation and Maintenance
Trustee Lanning reported that he received a call from Attorney Johnson regarding the process that must be met before bidding a public works building. The Professional Service Protection Act requirements must be met. This means that the Town must put together a list of qualifications it is looking for in a design firm. The Town will then publish a Request for Proposal and interview the architects who meet the Request for Qualifications. Noah and John will start putting together a Request for Qualifications.

Festival and Parade:
Next two meetings scheduled are Sept. 8 and Sept. 22.
The plans for Saturday night are coming along.

Ordinance
Trustee Corson was absent. Clerk Aldis said that she will be meeting with Trustee Corson soon to go over ordinances.

Planning Commission
Next meeting is Sept. 9.

Airport Advisory
Trustee Lanning reported that Corn Fest at the Airport was a great success and by noon the next day everything was cleaned up.

Facility Planning Board
Trustee Lanning said the library is still looking into whether or not they could use the school. They are looking into whether or not the floor can hold the required X number of books at X pounds per square inch.

Police Report
Trustee Reiter did not have anything to report

New Business
Approval of Peter Baker & Son Company MFT Bid
Trustee Lanning moved and Trustee Stone seconded a motion to approve MFT bid of $57,420.
Roll call vote:

Ayes:	Trustees Stone, Siewierski, Reiter, Lanning and Barzso	
Nays:	None	
Absent:	Trustee Corson	Motion carried.

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Reappointment of Planning Commissioners for two-year terms
Mayor Seyller presented Chad Bergeson and Jeff Hennessee for reappointment as Planning Commissioners for a two-year term.
Trustee Lanning moved and Trustee Siewierski seconded a motion approve the reappointment of Chad Bergeson and Jeff Hennessee.
Roll call vote:
Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso
Nays: None
Absent: Trustee Corson Motion carried.

Approve Fehr-Graham's Engineering Contract for Professional Services for Irrigation Improvements on Amdur Property
Mr. Carmichael presented this contract. Fehr-Graham & Associates will provide professional services by preparing construction plans and specifications for the installation of a temporary effluent irrigation system for the discharge of treated wastewater on approximately 65+ acres commonly known as the Amdur Addition.
Trustee Lanning moved and Trustee Reiter seconded a motion to approve $6,250 for Engineering Contract.
Roll call vote:
Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso
Nays: None
Absent: Trustee Corson

Approve Fehr-Graham Engineering Contract for Professional Services for Irrigation Improvements on DeKalb Airport Property
Mr. Carmichael presented this contract. This proposed contract would consist of preparing the plans and specifications for the extension of the irrigation system to service the airport property.
Trustee Lanning moved and Trustee Reiter seconded a motion to approve $8,300 for the IEPA Irrigation Basis of Design Report.
Roll call vote:
Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso
Nays: None
Absent: Trustee Corson Motion carried.

An Ordinance Authorizing the Creation of a Class E Liquor License for Town of Cortland Festival
Trustee Siewierski moved and Trustee Stone seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Siewierski moved and Trustee Stone seconded a motion to Approve An Ordinance Authorizing the Creation of a Class E Liquor License for Town of Cortland Festival.
Roll call vote:
Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso **ORD. NO. 2009-07**
Nays: None
Absent: Trustee Corson Motion carried.

President's Report
Mayor Seyller reported the following:

Cortland was not successful in its grant application for the Town's Safe Routes to School program.

If anyone is interested in attending IML Conference please check with the Clerk's Office.

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2010 Census – Complete Count Committee. There is an effort underway to establish a committee to help get information regarding the 2010 Census out to the community and using community members to do it.

DeKalb County ESDA Memorandum of Understanding – This is a document reinstituting the Original Memorandum of Understanding appointing Chief Stokes as the Liaison. Chief Stokes is working on the Town's compliance with NIMS (National Incident Management Systems).

There is a DeKalb County Regional Planning meeting on September 19 on Growing Smarter/Creating a Sustainable Future for DeKalb County Communities.

Staff and trustee pictures will be taken before the next board meeting on September 14.

Town Board workshop will be held on August 31 to review Capital Improvement Program at 7:00 p.m.

Adjournment
Trustee Siewierski moved and Trustee Barzso seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:08 p.m.

Respectfully submitted,

Rita Nielsen

Rita Nielsen
Deputy Clerk

WEB ACCESSED