

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Committee/Business Meeting
February 14, 2011

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Brad Stone, Sandra Barzso, Mike Siewierski, Chuck Lanning, Randy Reiter and Doug Corson. Other officials present were Administrator Walter Magdziarz and Clerk Cheryl Aldis.

Recognition of Operation and Maintenance and Police Department for Exemplary Service during Blizzard on February 1 and 2.

Mayor Seyller recognized all the employees of the Operation and Maintenance Department for the exemplary job they did removing snow and keeping up with the dangerous weather conditions during the blizzard. He also recognized the Police Department and Chief Medema along with Retired Chief Stokes for their exemplary service.

Agenda

Trustee Siewierski moved and Trustee Reiter seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

No one in the audience asked to speak.

**Committee of the Whole
Town Administrator's Monthly Report**

Mr. Magdziarz reported that the US Cellular Lease is still in their hands. The meeting with the Attorney General convening the June 2010 violation of our wastewater permit was postponed indefinitely and may not be re-scheduled. Mr. Magdziarz is waiting for completion of the appraisal report in order to complete the preparation of the financing documents. A small issue in respect to property taxes on the property has surfaced and staff are attempting to resolve it. Mr. Magdziarz stated that a closing date has been set for March 2, and a 2/3 vote is necessary for purchase. Trustee Barzso said she will not be able to attend the regular meeting on February 28. Trustee Reiter suggested holding a Special Meeting (with only the building purchase on the agenda) on Tuesday, February 22 at 7:00 p.m. Consensus of the Trustees was to hold a Special Meeting at that time.

Mr. Magdziarz presented a handout for February 2, blizzard expenses to Board with an estimated total of \$16,334.13.

Other Town Reports

All other department reports were included in the packet.

Clerk Aldis raised questions regarding the Finance Director's January 31, 2011 report, pages 1 and 7 specifically. Page 1 Quarterly cost transfer/utility billing of \$17,073 indicates that \$68,292 is being moved from utilities "sewer/water" to the general fund. The alleged purpose is billing utility clerk and administration costs. Clerk's Aldis stated that when the utility billing clerk left the position in 2009 the Clerk's office absorbed the duties. The former utility billing clerk's salary was approximately \$31,000. Clerk Aldis asked why this transfer number is so high. Referring to page 7, Administrative Expenditures, under section titled Personnel Services there is discussion of a permit clerk. Clerk Aldis reminded the board that this position has not been filled for 2 ½ years nor has it been budgeted. Clerk Aldis is not sure why it is continues to be stated in this report.

Committee of the Whole

Discussion regarding an Ordinance Authorizing the Creation of a Class D Liquor License

Mayor Seyller reported that Dough Brothers, Inc has applied for a Class D Liquor License authorizing the retail sale of beer and wine for consumption only in a restaurant at 20-22 W. Benson Ave. and has met the application requirements of the Town's Liquor Control Ordinance.

Unfinished Business

Approve an Ordinance Amending Title 9 of the Cortland Town Code (Zoning Ordinance-Watchman's Residence [tabled January 24, 2011])

Trustee Lanning moved and Trustee Barzso seconded a motion to waive the first reading of an Ordinance Amending Title 9 of the Cortland Town Code (Zoning Ordinance-Watchman's Residence.) Unanimous voice vote carried the motion.

Trustee Reiter moved and Trustee Lanning seconded a motion to Approve an Ordinance Amending Title 9 of the Cortland Town Code (Zoning Ordinance-Watchman's Residence.)

Roll call:

Ayes: None

Nays: Trustees Reiter, Lanning, Stone, Corson, Barzso and Siewierski

Absent: None

0-yea; 6-nay; 0-absent;

Motion failed.

New Business

Gateway Tank Payment Request #8

Mr. Magdziarz recommended payment of \$161,407.30 so the Town would not be in default of its contract with Gateway. The Town Engineer certifies that the work in connection with Payment No. 8 has been completed in accordance with the engineer's payment estimate.

Trustee Lanning moved and Trustee Reiter seconded a motion authorized payment to Gateway Tank for Payment No. 8 for \$161,407.30 with funds to come from Water Fund/Construction.

Roll call:

Ayes: Trustees Reiter, Lanning, Stone, Corson, Barzso and Siewierski

Nays: None

Absent: None

6-yea; 0-nay; 0-absent;

Motion carried.

Approve an Ordinance Authorizing the Creation of a Class D Liquor License

Trustee Siewierski moved and Trustee Lanning seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Siewierski moved and Trustee Barzso seconded a motion to approve an Ordinance Authorizing the Creation of a Class D Liquor License for Dough Brothers, Inc for 20-22 W Benson Ave.

Roll call:

Ayes: Trustees Reiter, Lanning, Stone, Corson, Barzso and Siewierski

Nays: None

Absent: None

6-yea; 0-nay; 0-absent;

Motion carried.

Comments/Concerns

Trustee Reiter suggested that after the blizzard he was wondering if the Police Department should replace one of its vehicles for a 4 wheel drive.

Trustee Siewierski commented on what a great job of snow removal the Operation and Maintenance Department did during the blizzard.

Trustee Stone would like the board to start thinking of what kind of budget support the Parade and Festival Committee will be looking at.

Trustee Lanning thanked Mayor Seyller for keeping in contact with Operation and Maintenance staff plowing operations during the blizzard.

A question came up asking if the Town Board might consider an appreciation dinner night a Dough Brothers Pizzeria.

Adjournment

Trustee Lanning moved and Trustee Barzso seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 7:55 p.m.

Respectfully submitted:



Rita Nielsen
Deputy Clerk