

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
7:00 P.M.
May 14, 2007

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the regular meeting to order at 7:04 p.m. Roll call was taken by Rita Nielsen, Deputy Clerk, showed as present Trustees Brad Stone, Randy Reiter, Mike Siewierski, Shawn McAllister, Dan Milroy and Chuck Lanning, a quorum was present. Also present were Susan Dockus, Treasurer, Cheryl Aldis, Clerk, Tom Simmons & Noah Carmichael, Fehr-Graham; Walter Magdziarz, Zoning Administrator; Parker Johnson, Town Attorney; Russ Stokes, Police Chief; John Kocher, Director Operations and Maintenance.

Agenda

Trustee McAllister moved and Trustee Lanning seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda

Approve Town Board minutes for March 26 and April 23, 2007

Accept Treasurer's Report of Cortland Community Library for the Month of March 2007

Accept Park Advisory Committee Minutes of February 20 and March 20, 2007

Accept Cortland Community Library Board Minutes of March 21, 2007

Trustee McAllister moved and Trustee Lanning seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: M. Siewierski, S. McAllister, C. Lanning, R. Reiter, B. Stone and D. Milroy

Nays: None

Absent: None

6-ayes, 0-nays, 0-absent. Motion carried

Staff Reports

Attorney's Report

Attorney Johnson presented his report. Mr. Johnson and other Ancel, Glink attorneys have been involved in the following projects: SSA's, Azavar audit of utility companies, subdivision bonds for Neumann Homes, FOIA requests, architectural design guidelines, pending litigation, reviewed payroll direct deposit contract with Resource Bank and routine inquiries from employees.

Engineer's Report

Mr. Simmons presented his report. Mr. Simmons reported that he and Mr. Kocher inspected the storm sewer to the north and determined that the storm sewer increases in size to a 36 inch diameter. They

Committee Reports

Administration and Personnel Committee

Next meeting date: June 11

Equipment Town Buildings and Property

Next meeting date: No meeting date was scheduled.

Budget and Finance

Next Meeting: June 11

Discuss electric rates, WRT system and fixed based meters.

Economic Development-Chairman Mike Siewierski

Next Meeting: No meeting scheduled.

Ordinance Committee

Next Meeting: No date scheduled.

Park Advisory Board-Chairman Shawn McAllister

Next Meeting: May 16

Trustee McAllister reported that the Park Advisory Committee asked Fehr-Graham for a quote to do a survey and prepare maps (with overlays) for McPhillips Park. Trustee McAllister said the cost would be \$4,900.00. The Board consensus was to ask Fehr-Graham for a quote to do Cortland Community Park, Hetchler Park and Welsh Park. Mr. Simmons will have a quote within a few days.

Planning Commission-Diane Ledbetter

Next Meeting: June 4

Public Utilities Committee

Next meeting date: No date scheduled.

Airport Advisory Board-Member Chuck Lanning

Nothing new to report.

Police Committee

Next meeting date: June 11

Discuss speed limits on Cortland Center Rd., Barber Greene Rd., and Loves Rd. and Downtown

Pending Business

An Ordinance Establishing Special Service Area Number Nine

Ms. Laura Bilas presented the ordinance stating that pursuant to a Public Hearing in February the Town Board found it to be in the best interest of the Town and its residents to establish a special service area of approximately 5.3 million dollars for the infrastructure, with a tax roll levied against each lot, and each parcel of real property, in Cambridge Homes, Richland Trails Subdivision.

Trustee Milroy moved and Trustee Lanning seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Reiter moved and Trustee Lanning seconded a motion to approve An Ordinance Establishing Special Service Area Number Nine.

Roll call vote:

Ayes: M Siewierski, R. Reiter, C. Lanning, S. McAllister, B. Stone and D. Milroy
Nays: None
Absent: None

6-ayes, 0-nay, 0-absent. Motion carried **ORD. NO. 2007-16**

An Ordinance Establishing Special Service Area Number Ten

Ms. Laura Bilas presented the ordinance stating that pursuant to a Public Hearing in February the Town Board find it in the best interest of the Town and its residents to establish a special service area of approximately 5.0 million dollars for infrastructure, with a pay down, pre-pay structure for Cambridge Homes, Richland Trails Subdivision.

Trustee Reiter moved and Trustee McAllister seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee McAllister moved and Trustee Reiter seconded a motion to approve An Ordinance Establishing Special Service Area Number Ten.

Roll call vote:

Ayes: D. Milroy, S. McAllister C. Lanning, B. Stone, M. Siewierski and Brad Stone
Nays: None
Absent: None

6-ayes, 0-nay, 0-absent. Motion carried **ORD. NO. 2006-17**

A Special Meeting will be held on May 21, 2007 for An Ordinance Providing the Issuance of Special Tax Bonds for SSA Numbers Nine and Ten.

New Business

Approve Change Order No. 8B – for the Sanitary Treatment Plant. The contract time has increased (weather related) 79 days. This does not increase the dollar amount.

Mr. Carmichael reported that he has been talking with the Illinois EPA and is hoping to receive information in the next few days as to whether or not they will approve using two cells if the Town can prove capacity on those cells.

No action was taken on Change Order No. 8B.

Approve Change Order No. 10 for the Sanitary Treatment Plant. To allow for changing seed mixture. Total change to contract dollar amount is \$7,138.00. Mr. Simmons reported that changing the seed mixture to a 'no mow' seed will be an advantage to the Town allowing for once a year mowing. This is a change that Mr. Simmons and Mr. Kocher requested.

Trustee Lanning moved and Trustee Milroy seconded a motion to approve Change Order No. 10 for \$7,138.00 with funds coming from the appropriate SSA funds.

Roll call vote:

Ayes: B. Stone, S. McAllister, M. Siewierski, C. Lanning, R. Reiter and D. Milroy

Nays: None
Absent: None

6-ayes, 0-nay, 0-absent. Motion carried

Approve Change Order No. 11 for Sanitary Sewer Plant. Increases contract by the \$28,846 for Civil Engineering Time and Material for grading the building, fabric, water line extension and moving the liner for future water line.

Mr. Simmons explained that this request was not a request that was made by the Town.

Trustee Lanning moved and Trustee McAllister seconded a motion to approve Change Order No. 11.

Roll call vote:

Ayes: None
Nays: C. Lanning, S. McAllister, D. Milroy, Brad Stone, R. Reiter and M. Siewierski
Absent: None

0-ayes, 6-nay, 0-absent. Motion failed

An Ordinance Approving the Final Landscaping Plans and the Final Plat of Subdivision for Richland Trails (Cambridge Homes Final Plat Unit I)

Trustee Milroy read the first reading. Trustee Milroy moved and Trustee Lanning seconded a motion to approve the first reading. Unanimous voice vote carried the motion.

Mr. Magdziarz reported that Cambridge Homes made the requested tot lot fence changes and has reached an agreement with the airport regarding the removal of a fence.

Trustee Milroy moved and Trustee Siewierski seconded a motion to approve An Ordinance Approving the Final Landscaping Plans and the Final Plat of Subdivision for Richland Trails (Cambridge Homes Final Plat Unit I).

Roll call vote:

Ayes: R. Reiter, M. Siewierski, C. Lanning, D. Milroy, B. Stone and S. McAllister
Nays: None
Absent: None

6-ayes, 0-nay, 0-absent. Motion carried **ORD. NO. 2007-18**

A Resolution Authorizing Execution of an Intergovernmental Agreement (IGA) between the Town of Cortland and Kaneland Community School District 302

Mr. Magdziarz presented the Intergovernmental Agreement showing School Impact Data Tables. He explained that the IGA becomes effective only if all municipalities execute the document.

Trustee Milroy moved and Trustee Lanning seconded a motion to approve A Resolution Authorizing Execution of an Intergovernmental Agreement between the Town of Cortland and Kaneland Community School District 302

Roll call vote:

Ayes: M. Siewierski, B. Stone, R. Reiter, D. Milroy and C. Lanning
Nays: S. McAllister
Absent: None

5-ayes, 1-nay, 0-absent. Motion carried RES. NO. 2007-05

An Ordinance Amending the Town Code Section 1-8-9-B, Zoning Board of Appeals Fees

Trustee McAllister moved and Trustee Lanning seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee McAllister moved and Trustee Stone seconded a motion to approve An Ordinance Amending the Town Code Section 1-8-9-B, Zoning Board of Appeals Fees.

Roll call vote:

Ayes: B. Stone, R. Reiter, D. Milroy and C. Lanning
Nays: S. McAllister and M. Siewierski
Absent: None

4-ayes, 2-nay, 0-absent. Motion carried ORD. NO. 2007-19

Authorize Mayor to Sign a Contract with Electric Supplier Providing the Best Rate

No action was taken.

Approve an Agreement with Resource Bank for Payroll Direct Deposit

Attorney Johnson stated that he reviewed the contract and had a concern regarding internal control issues that needed to be addressed. Trustee Lanning moved and Trustee McAllister seconded a motion to approve the agreement subject to Attorney Johnson's review and approval. Unanimous voice vote carried the motion.

FY08 Budget amendment and Approval of \$12,858 for Northern Illinois Fence for installation (including materials) in New Hope Park

Mr. Simmons explained that this fence was part of a Planned Unit Development approval for New Hope Park. The fence is to be installed around the 9 lots in New Hope Park, and the monies for the fence will be coming from Invest Foreclosure. Trustee Lanning asked why Northern Contractors had not been asked to bid this fence. Mr. Simmons stated that there was no reason and Northern Contractors would be allowed to bid the fence.

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the FY08 Budget Amendment and to approve the expenditure of not to exceed \$12,858 with monies coming from the Restricted Assets Fund to the lowest bidder.

Roll call vote:

Ayes: S. McAllister, C. Lanning, R. Reiter, D. Milroy and B. Stone
Nays: M. Siewierski
Absent: None

5-ayes, 1-nay, 0-absent. Motion carried

Mrs. Dockus explained the FY08 Budget Amendment was to add \$12,500 to the total revenues from Developers Contributions of the Restricted Assets Fund and show it as expenditure from same fund under Subdivision Improvements (New Hope Park).

Approve an Expenditure of \$32,285 for Software Purchase and Upgrades

Trustee Lanning moved and Trustee Siewierski seconded a motion to approve the expenditure of \$32,285 included in the FY08 budget for the purchase of software.

Roll call vote:

Ayes: M. Siewierski, C. Lanning, S. McAllister, R. Reiter, D. Milroy, B. Stone
Nays: None
Absent: None

6-ayes, 0-nay, 0-absent. Motion carried

Swearing in of Newly Elected Officials

Clerk Aldis presented each of the following elected officials with the Loyalty Oath. Mr. Brad Stone, Mr. Ben Suppeland and Mr. Chuck Lanning.

Committee Appointments

Mayor Seyller announced the following committee appointments (chair is in bold) Administration & Personnel: **Chuck Lanning**, Shawn McAllister, Brad Stone; Budget & Finance: **Mike Siewierski**, Dan Milroy, Ben Suppeland; Economic Development: **Mike Siewierski**, Dan Milroy, Ben Suppeland; Equipment, Town Buildings & Property: **Brad Stone**, Ben Suppeland, Chuck Lanning; Ordinance: **Dan Milroy**, Brad Stone, Shawn McAllister; Police: **Shawn McAllister**, Mike Siewierski, Ben Suppeland; Public Utilities: **Dan Milroy**, Chuck Lanning, Mike Siewierski; Airport Advisory: **Chuck Lanning**; Park Advisory: **Shawn McAllister**; Planning Commission Liaison: **Shawn McAllister**; Festival & Parade Liaison: **Brad Stone**.

President's Report

Mayor Seyller presented Trustee Randy Reiter with a Certificate of Appreciation for his twelve and one-half years of service as a Trustee for the Town.

Police Chief Stokes presented Trustee Reiter with a plaque thanking him for his years of dedication to the Police Department.

Mayor Seyller asked everyone that is interested in attending the Memorial Day Mayor's Breakfast to make their reservations as soon as possible. Town officials and employees may invite, as the Town's guest, their spouse or children.

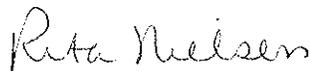
Concerns

Trustee Milroy said he received a letter from Mr. Mark Jenny of 15879 Maple Park Rd., Maple Park, Illinois that he would like to have forwarded to Scheaffer International.

Adjournment

Trustee Lanning moved and Trustee Reiter seconded a motion to adjourn at 10:49 p.m. Unanimous voice vote carried the motion.

Respectfully submitted,



Rita Nielsen,
Deputy Clerk