

**TOWN OF CORTLAND**

Town Hall  
59 S. Somonauk Rd.  
Cortland IL. 601120

**BOARD OF TRUSTEES**

**Business Meeting**

7:00 P.M.

September 28, 2009

**Call to Order/Pledge of Allegiance/Roll Call**

Mayor Seyller called the meeting to order at 7:03 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees, Brad Stone, Mike Siewierski, Sandra Barzso, Chuck Lanning, Randy Reiter and Mike Siewierski. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Director Operation and Maintenance John Kocher, Water Wastewater Superintendent Joel Summerhill.

Mayor Seyller informed the board that Rep. Robert Pritchard was presented and requested that he address the Board and there is also a request for consideration to speak from a resident. Mayor Seyller asked that we allow for this at the beginning of the meeting. Consensus was granted.

**Agenda**

Trustee Lanning moved and Trustee Reiter seconded a motion to approve agenda. Unanimous voice vote carried the motion.

**Representative Robert Pritchard**

Addressed the Mayor and Trustees and gave a legislative update regarding 2010/2011 budgets, spending highlights, revenue, education, reform ideas and capital projects.

**Request for Consideration to Speak**

Ms. Rhonda Richards of 24 E. Charles St. addressed the board regarding permit fees for replacement windows. She had been informed by Trustee Lanning that the Town Board was going to address a \$75.00 permit fee for window replacement. When she had not applied for a permit to replace windows a Town Building Inspector stopped at her residence and informed her that a permit was required and she would have to apply for a permit before work could be performed. Ms. Richards felt that the inspector was disrespectful. She asked the board if they were going to address the issue of requiring and charging for a permit to replace windows.

Mayor Seyller explained that there would be no discussion regarding this issue at this time, however her remarks would be taken into consideration. Mayor Seyller thanked Ms. Richards for addressing the board.

**Consent Agenda**

Deputy Clerk Rita Nielsen read the consent agenda.

- Approve Town Board minutes August 24, September 14 and August 31 (SM)
- Accept Festival and Parade Committee minutes August 18
- Approve Amended Vacation section of Appendix A Policies and Procedures
- Approve Treasurer's Report April
- Approve List of Bills Paid April

Trustee Siewierski moved and Reiter seconded a motion to approve the Consent Agenda.

Roll call vote:

Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso  
Nays: None

Absent: Trustee Corson

Motion carried.

Mrs. Dockus explained that what they had in their packet this month was the April reports. This was due to changing of software. She is catching up and will have more recent reports ready for October.

### **Staff Reports**

#### **Attorney's Report**

Attorney Johnson was excused from meeting at the request of Mayor Seyller.

#### **Engineer's Report**

Mr. Carmichael was excused from meeting at the request of Mayor Seyller.

#### **Wastewater Report**

Mr. Summerhill presented his report to the board. In addition to his report he updated the board on sewer treatment plant irrigation stating that the water levels are going down. We are still waiting to hear from the EPA regarding the discharge permit. An agreement with DeKalb Sanitary District has been reached. There are still a few issues regarding the water tower. Gateway is being charged \$500.00 per day that the tower is not on line.

#### **Operation and Maintenance**

Mr. Kocher presented his report to the board. In addition to his report he wanted to thank the City of DeKalb for bringing over a machine that builds up manholes. He is hoping to have Hickory St. repaved before the Town parade.

#### **Zoning Administrator**

Mr. Magdziarz report was in the packet.

Trustee Siewierski moved and Trustee Stone seconded a motion to table Jurisdictional Transfer to a later date. Unanimous voice vote carried the motion.

#### **Building Report**

ICCI Report was in the packet.

#### **Police Report**

Report was in the packet.

#### **Liaison Reports**

##### **Administration**

Trustee Siewierski had nothing to report.

##### **Finance**

Trustee Barzso will be meeting with Mayor Seyller.

#### **Operation and Maintenance**

Trustee Lanning had nothing to report.

#### **Festival and Parade:**

Trustee Stone reported that they will be meeting on October 6. Adding a second day to the Festival has caused shortfalls to the budget. Committee may have to ask Town for more money to fund the event. Trustee Reiter felt that the town should consider raising its level of support for this community event.

#### **Ordinance**

Recommended that the board start discussion regarding building permit inspections at the next committee meeting on October 12.

**Planning Commission**

Next meeting is October 5.

**Airport Advisory**

No report.

**Facility Planning Board**

Trustee Lanning reported that he has met with the head of maintenance for the School District. He will be producing utility bills for the former Cortland Elementary School to see if it is a feasible option for Town use. Trustee Lanning is looking at the possibility of shutting off rooms. It is a slab floor so the weight of books for library would not likely be a problem.

**Police Report**

Trustee Reiter did not have anything to report

**Unfinished Business**

**Intergovernmental Agreement with DeKalb County for SSA Tax Collection**

Trustee Siewierski moved and Trustee Lanning seconded a motion to enter into an Intergovernmental Agreement with DeKalb County for Tax Collection of the Town's SSA's.

Roll call vote:

Ayes: Trustees Stone, Siewierski, Reiter, Lanning and Barzso  
Nays: None  
Absent: Trustee Corson

Motion carried.

A-2009-08

**President's Report**

Mayor Seyller reported the following:

Mrs. Dockus is retiring in January.

Ms. Thacker, the utility billing clerk resigned.

Mayor Seyller is working with the DeKalb Sanitary District towards a discharge agreement if necessary.

Mayor Seyller is trying to get an update from Mr. Olson, bankruptcy agent for Grainger.

Meetings to discuss Gateway's progress are on-going.

There is a need for another warning siren.

There is a new project manager for Montalbano Homes. Funds have been approved for infrastructure work.

**Concerns**

Trustee Siewierski said he thought the last time Heatherfield Subdivision was mowed it had not been mowed well.

Trustee Stone said that he attended a session on the new FOIA laws at the IML conference with the Deputy Clerk.

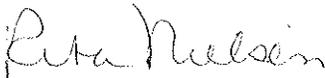
Trustee Lanning said he knows the IML Conference is important, but he had a prior commitment that weekend.

**Adjournment**

Trustee Stone moved and Trustee Barzso seconded a motion to adjourn. Unanimous voice vote carried the motion.

Meeting adjourned at 9:52 p.m.

Respectfully submitted,



Rita Nielsen  
Deputy Clerk