

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Committee/Business Meeting
April 11, 2011
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Brad Stone, Sandra Barzso, Mike Siewierski, Chuck Lanning, Randy Reiter and Doug Corson. Other officials present were Administrator Walter Magdziarz, Operation and Maintenance Director John Kocher, Treasurer Mike Lamz and Water/Wastewater Superintendent Joel Summerhill.

Agenda

Trustee Siewierski moved and Trustee Corson seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Public Wishing to Speak

Mrs. Dockus stated that the Wage & Benefit Scale was not included in the Public Review copy of the proposed FY12 budget and she was not clear as to whether or not it could be addressed during the Public Hearing so she gave her comment at this time. Mrs. Dockus submitted to the table a copy of her comments that were distributed to the Mayor, Trustees and Town Administrator.

Mr. Jeff Ballerini, 473 S. Hahn, Chestnut Grove Subdivision stated that he had concerns regarding water buffalo boxes that had been knocked over during mowing operations. He reported that there was a sewer lid that was cracked, however, he believes it may have been repaired [it was]. Mr. Ballerini asked about the status of connecting the street lights. Mayor Seyller explained that the Town has been in touch with Com-Ed constantly regarding connecting the street lights and will continue to follow up on this.

Public Hearing for the Illinois Environmental Protection Agency's Preliminary Environmental Impacts Determination (PEID).

Mayor Seyller called the public hearing to order at 7:14 PM. The Deputy Clerk read the Publication Notice published in the *Daily Chronicle* on March 26, 2011.

The purpose of the hearing is to provide an opportunity for public input regarding the proposed wastewater irrigation project on the DeKalb Taylor Municipal Airport (DTMA) property, and the proposed relocation of the North Avenue lift station project.

Approved:
Attest: Clayton

Mr. Magdziarz explained that the Illinois Procedures for Issuing Loans from the Water Pollution Control Loan Program requires the IEPA conduct an assessment of the environmental impacts proposed wastewater projects to be funded with loans.

This review is carried out in conjunction with the State's review of the applicant's impacts of the proposed project. The Town is required by law to make available for public inspection the PEID for public inspection and must conduct a public hearing that includes a presentation on the planning and design of the irrigation and sanitary sewer system improvements. Mr. Magdziarz identified the project, gave an overview of the existing situation, project justification, evaluation of alternatives, environmental impacts, implementation and costs. The total cost of the proposed project being \$1,853,542, financial information and explained how public comments on the proposed project could be made.

Mayor Seyller asked for any public comments. There being none he closed the Public Hearing at 7:22 p.m.

Public Hearing for Tentative FY12 Budget for the Town and Library

Mayor Seyller called the public hearing to order at 7:23 PM. The Deputy Clerk read the Publication Notice published in the *Daily Chronicle* on March 26, 2011.

Mr. Magdziarz reported that while Town staff has done a good job monitoring expenditures, revenues are unpredictable and State Income Tax is unstable.

Mr. Lamz presented the draft budget overview. Mr. Lamz presented a review of the FY11 revenues and expenditures. Mr. Lamz presented an overview of FY12 Budget Economic Overview with the General Fund Summary balanced with \$1,588,125 in revenues (including transfers) and \$1,587,575 in expenditures. Mr. Lamz gave a summary of each fund and answered questions from Trustees. Mr. Kocher responded to Trustees questions regarding requests for a new truck, skid steer, plow and trailer. Mayor Seyller explained that adoption of the annual budget by the Town Board does not mean that equipment will be purchased, only that it could be purchased if estimated revenue is received. Mr. Summerhill gave an overview of the sewer and water budgets and equipment requests. When questioned about the purchase of an ATV he explained that he has been using his personal vehicle to make required inspections at the sewer treatment plant and the department needs an ATV vehicle to do these inspections for safety purposes. Everyone agreed that he should not have to use his personal vehicle to do required inspections. He has priced out different models and is confident that he can reduce the estimated purchase price.

Mr. Magdziarz recommended that the Board take its time to continue to review the proposed budget and recommended that they meet again for further discussion on April 18. The consensus of the Board was to meet on April 18.

Mayor Seyller asked if there were any comments from the floor.

Mrs. Dockus introduced herself explaining that she had recently been elected to the Board of Trustees and is looking forward to joining everyone on May 9. In response to a statement made by Mr. Magdziarz that the levy would decrease in coming years, Mrs. Dockus commented that lower property values will result in a higher tax rate, not a lower levy, unless the Board makes a

decision to reduce the levy. She also commented that the possible loss of state-shared revenues would be partially offset by the new sales tax coming to the Town.

Mrs. Dockus read her statement from written questions and comments that she had prepared. She submitted her questions in writing and they were distributed to everyone at the table and placed in the Clerk's packet for public inspection.

Mayor Seyller thanked Mrs. Dockus.

Mayor Seyller asked if there was anyone else who wished to ask questions. There being no further questions, Mayor Seyller closed the Public Hearing at 9:35 p.m.

Approve Contract with Linden Group for Architectural Services

Mr. Magdziarz submitted to the table and presented the contract with Linden Group, Inc to prepared remodeling and building renovation plans for the new Town Operation and Maintenance Building subject to Attorney's review. The contract obligates the architects to prepare preliminary design and design development drawings, construction documents, construction administration services (on a time and material estimate). Construction documents are expected to be ready for soliciting bids no later than June 1, 2011.

Trustee Stone asked why the Police Department is no longer a part of the new building. Mayor Seyller said the decision to not include the Police Department in the new building was based on the Architect's estimated costs of construction of around \$225,000 to remodel the building to include the Police Department and it was never intended to be a permanent solution for the Police Department.

Trustee Lanning moved and Trustee Corson seconded a motion to approve the Contract with Linden Group for Architectural Services not to exceed \$35,200.

Roll call vote:

Yeas: Trustees Reiter, Corson, Lanning, Barzso and Siewierski

Nays: Trustee Stone

Absent: None

5-yea; 1-nay; 0-absent motion carried.

Approve a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (Use of MFT Funds; N Juniper St & W Keene Ave)

Trustee Lanning moved and Trustee Siewierski seconded a motion to Approve a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (Use of MFT Funds; N Juniper St & W Keene Ave).

Roll call vote:

Yeas: Trustees Reiter, Corson, Lanning, Barzso, Siewierski and Stone

Nays: None

Absent: None

6-yea; 0-nay; 0-absent motion carried.

Committee of the Whole

Town Administrator's Monthly Report

Mr. Magdziarz reported that there are pieces of metal falling from the water tower. Mr. Summerhill believes that the pieces are metal used to hold the soffit in place. Gateway Tank inspected the area and installed a fence around the base of the tank, Gateway did not install the fence out far enough, so the fenced area will have to be expanded. It is expected that scaffolding will be constructed and repairs will be made by Gateway.

Mr. Magdziarz reported that Mayor Seyller's request for consideration of a reduced fine by the E.P.A. was not accepted by the Attorney General's Office.

Mayor Seyller reported that the quarterly report for the Family Service Agency Senior Center at the Lions Den has been a great success. Heating and air-conditioning have been installed in the Lions Den from monies raised by the Lions 5K race. There has been talk of using the Lions Den as a cooling center when temperatures require it.

Comments/Concerns

Trustee Reiter asked if it was possible for the P.D. to park squad cars in the new Operation and Maintenance building. Mr. Magdziarz said content insurance has not been added to the building.

Trustee Siewierski asked about budget funds for sidewalks. Mr. Magdziarz said there was a small amount set aside for repairs.

Trustee Stone reported that he talked with Mr. Orville Olson regarding installing a walking path in front of his property on Somonauk Rd. Originally Mr. Olson had agreed to allow for a 5 ft. path, now he has agreed to allow for a 6 ft. walking path.

Other Town Reports

All other department reports along with the Family Service Agency Quarterly Report were included in the packet.

Adjournment

Trustee Siewierski moved and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 10:00 p.m.

Respectfully submitted:



Rita Nielsen
Deputy Clerk