

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Committee of the Whole

7:00 P.M.

August 11, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:02 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller, Trustees Shawn McAllister, Brad Stone, Mike Siewierski and Ben Suppeland and Dan Milroy. Trustee Chuck Lanning was absent. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson and Town Engineer Noah Carmichael.

Agenda

Trustee Milroy moved and Trustee Siewierski seconded a motion to approve the agenda as amended to remove item d (DeKalb CUSD 428 Agreements) from Committee of the Whole and place it under New Business as item b. Unanimous voice vote carried the motion.

Request to Speak

Mr. Bish from Bish Excavating addressed the board regarding a final payout of \$5,000 that was held back due to broken field tiles. He believes that any field tiles that were broken during excavation were repaired and that his company was not responsible for any standing water from broken field tiles.

Job Description Review

Mayor Seyller explained that he had asked for updated job descriptions from employees and the process has started with Supervisors. Trustee Milroy questioned why there isn't an organizational chart. After questions regarding the differences between job descriptions Trustee Milroy moved and Trustee Siewierski seconded a motion to send job descriptions to Town Board meeting for approval without the Clerical II position being rescinded. Unanimous voice vote carried the motion.

Seminar/Class Policy Changes

After the committees moved on to other items, it was discovered that the seminar/class policy change was not discussed. Trustee Milroy moved and Trustee Siewierski seconded the motion to send forward for approval. Unanimous voice vote carried the motion.

Proposed Budget Amendments FY09

Mrs. Dockus presented the Budget Amendment with an ending cash balance of \$579,714. Trustee Milroy asked about reductions to MFT and Mrs. Dockus answered that she originally projected \$112,000 and now expects about \$108,000. Trustee Milroy moved and Trustee Siewierski seconded a motion to send to board for approval. Unanimous voice vote carried the motion.

Payout Request for Gateway Tank

Mr. Carmichael presented the request. He will check with the Title Company to see if they only make payouts when lien waivers are in order. Trustee Milroy asked that a copy of the water tank drawings approved by Fehr-Graham be given to the Town. Mr. Carmichael will get a copy of the approved drawings to the Town. Trustee McAllister moved and Trustee Suppeland seconded a motion to send this to the full board for action. Unanimous voice vote carried the motion.

New Business

Approve Final Payout for Bish Excavating

Mr. Carmichael addressed the board on this issue explaining that he looked at Mr. Covell's (Fehr-Graham) well documented field notes and according to the field notes Bish Excavating did repairs to any tiles that were broken during excavation of the North Avenue easement.

Trustee Suppeland moved to pay Bish Excavating, seconded by Trustee McAllister.

Roll call vote:

Ayes: Trustees McAllister, Stone, Siewierski, Milroy and Suppeland

Nays: None

Absent: Trustee Lanning

5-year; 0-nay; 1-absent; motion carried

Approve An Intergovernmental Agreement between the Town and DeKalb CUSD 428

Mayor Seyller explained that this is the exact same document the board passed in December except the word may has been changed to shall. Trustee Siewierski moved and Trustee Milroy seconded a motion to approve the Intergovernmental Agreement.

Roll call vote:

Ayes: Trustees McAllister, Stone, Siewierski and Milroy

Nays: None

Absent: Trustee Lanning

Abstain: Trustee Suppeland

4-yea; 0-nay; 1-absent; 1-abstain motion carried

2008 MFT Street Maintenance Bid

Mr. Carmichael presented the bid. He recommended the acceptance of the bid and approval of award be made to Walker Construction in the amount of \$10,125.

Trustee Suppeland moved and Trustee McAllister seconded a motion to accept and approve bid for Walker Construction for \$10,125.

Roll call vote:

Ayes: Trustees McAllister, Stone, Suppeland and Milroy

Nays: Trustee Siewierski

Absent: Trustee Lanning

3-yea; 1-nay; 1-absent motion carried

2008 MFT Street Maintenance Bid

Mr. Carmichael presented the bid. He recommended the acceptance of the bid and approval of award be made to Peter Baker and Sons Company in the amount of \$144,585.60.

Trustee Milroy moved and Trustee Stone seconded a motion to accept and approve bid for Peter Baker and Sons Company not to exceed \$150,000

Roll call vote:

Ayes: Trustees McAllister, Stone, Siewierski, Suppeland and Milroy

Nays: None

Absent: Trustee Lanning

5-yea; 0-nay; 1-absent motion carried

Approve Festival and Parade Committee activities and release funds

Trustee Stone reported that they are working with vendors to get contracts signed. They are making plans to add a beer garden to the festivities this year. The parade committee route will be the same as last year. Parade

participants will start lining up at 11:30 a.m. with the parade starting at 1:00 p.m. The committee will be meeting again soon to firm up details.

Trustee Milroy moved and Trustee Suppeland seconded a motion to release funds of \$3,500 to the Festival and Parade Committee.

Roll call vote:

Ayes: Trustees McAllister, Stone, Suppeland, Siewierski and Milroy

Nays: None

Absent: Trustee Lanning

5-aye; 0-nay; 1-absent

motion carried

President's Report

Mayor Seyller reported that he has started a Welcome to Cortland street banner project where Cortland businesses will be able to purchase a banner for \$125.00. He is working on behalf of the Festival and Parade Committee using this as a fund raise. The committee will receive \$25.00 for each banner sold. There is a minimum order of 22 banners for the pricing to work.

Adjournment

Trustee Milroy moved and Trustee Suppeland seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 8:05 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk