

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting

7:00 P.M.
April 28, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:05 p.m. Roll call was taken by Deputy Clerk Rita Nielsen.

Shown as present were Mayor Seyller, Trustees Shawn McAllister, Chuck Lanning and Brad Stone. Shown as absent were Dan Milroy [joined later by remote] and Mike Siewierski and Ben Suppeland. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Chief Russ Stokes, Superintendent Water/Wastewater Joel Summerhill, Director Operations and Maintenance, John Kocher, Town Engineer Noah Carmichael.

Agenda

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the agenda as amended to remove items c & d under New Business. Unanimous voice vote carried the motion.

Public Hearing

Public Hearing for Montalbano Amendment to Annexation Agreement is continued until May 12.

Consent Agenda

Deputy Clerk, Rita Nielsen read the Consent Agenda

Town Board minutes March 24, and April 14, 2008

Accept Library minutes of March 19, 2008 and Park Advisory minutes of March 18, 2008

List of Bills Paid for Town for March, 2008

Treasurer's Budget Report for the Town March 2008

Treasurer's Budget Report for the Library March 2008

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: Trustees McAllister, Stone, Lanning, Mayor Seyller

Nays: None

Absent: Trustees Milroy and Siewierski and Suppeland

Mrs. Barb Coward addressed the Board regarding the Cortland Community Library building planning process. Mrs. Coward explained that beginning May 7 the library board will be meeting with 2 or more library planners. The planner, when chosen, will work with Mrs. Coward, her board, staff and community to start the process of discussions regarding a new library and space need that will comply with the Library Standards for the population that it is serving. The written plan will then be purchased by the library. Architect's will then be interviewed by the board and translate the plan and put into initial building designs. The public will be invited to view the designs and give suggestions at that time. The board and staff will interview and hire someone to create a model of proposed building if funds are available. The board plans to put this issue to referendum on the 2009/2010, depending on the speed of the project.

Approved: 6-23-08
Attest: CLG TC

In order for the Library Board to proceed with their plans it is necessary for the Town Board to provide the following information: exact location, size and footprint available for a new building, projected size of Cortland in 2010-2020, design limitations so the library and future Town Hall are visually compatible, number of stories, style of building considerations, direction of building on lot, "Green" level desired for public building in Cortland for 2010-2020, zoning limitations, possible shared spaces, possibility of using adjacent meeting rooms with Town Hall, shared parking spaces and landscaping limitations and considerations.

Mrs. Coward stated that funding for the planner is in the FY09 budget and asked if Town Board would provide this information to the library by August 11, 2008.

Staff Reports

Attorney's Report

Mr. Johnson presented his report. He is working on the Governmental Agreement with DeKalb School District 428, the Annexation Agreement with Montalbano Homes and litigation issues.

Engineer's Report

Mr. Carmichael presented his monthly report. Trustee Lanning informed Mr. Carmichael that Fehr-Graham will be receiving a call from the airport to talk about a possible berm being built along the Cambridge Homes bike path to use as a catch basin for water drainage along the airport side of the road.

Operations and Maintenance

Mr. Kocher presented his monthly report.

Water and Sewer

Mr. Summerhill presented his monthly Water & Sewer Department report.

Zoning Administrator

Mr. Magdziarz was not available.

Building Report

I.C.C.I was not present. A monthly report was available.

Police Report

Chief Stokes presented his monthly report.

Committee Reports

Administration & Personnel

Next meeting: June 9

Budget & Finance

Next meeting:

Economic Development

Next meeting:

Equipment, Town Buildings and Property

Next meeting:

Approved: 6-23-08
Attest: CL, re

Ordinance

Next meeting: None scheduled

Planning Commission

Next meeting: June 2

Police Committee

Next meeting: None scheduled

Public Utilities

Next meeting: May hold PU meeting to discuss Lev Tech Companies after Mayor Seyller contacts them for information.

Park Advisory

Next meeting: May 20

Airport Advisory Report-Liaison Trustee Lanning reported that the airport is installing runway lights and a glide slope.

New Business

PC Recommendation PC08-5 (Brandonisio Business Park Concept Plan)

Mr. Carmichael introduced reported that there is a developer interested in who is interested in building a business park on the south side of East North Avenue and east of the Mary Aldis farmstead. He said that the site is zoned I-1 for light industrial and the proposed development is consistent with the terms of the Annexation Agreement.

Mr. Carmichael introduced Mr. Brian Schumaker from Wendler Engineering Services. Mr. Schumaker said that he has been working with the Town's Engineers and with Mr. Magdziarz to put together a plan that follows the Town's plans for light industrial, he presented a Preliminary Concept Plan illustrating the maximum build-out on eight lots with the ninth lot being used for irrigation purposes.

Trustee McAllister moved and Trustee Lanning seconded a motion to accept PC Recommendation PC08-5. Unanimous voice vote carried the motion.

A Resolution Supporting the Concept Plan for Brandonisio Business Park

Clerk Aldis read the Resolution and informed the Board that they needed to be aware that by passing this Resolution they are giving the developer the right to bring a preliminary plan before the board at the same-time they bring their final plans. Trustee McAllister moved to Approve a Resolution Supporting the Concept Plan for Brandonisio Business Park, seconded by Trustee Lanning. Unanimous voice vote carried the motion.

RES. NO. 2008-01

Wage & Benefit Scale

Mayor Seyller explained that the personnel policy for wage and benefits does not have general language to cover the situation when a salary caps. This situation makes an employee ineligible to receive a cost of living increase if the caps have been met.

At 8:00 p.m. Trustee Milroy phoned and asked to participate by telephone. With all remote policy prerequisites being met, Trustee Stone moved and Trustee Lanning seconded a motion to allow participation by remote.

Approved: 6-23-08
Attest: [Signature]

After discussing salary cap options Trustee Milroy stated that he believes either all employees receive a cost of living raise or no one receives one. Trustee Lanning stated that he believes a raise should be given by supervisors. Trustee Lanning would also like to see President's Day become a Town official holiday.

Trustee Milroy moved and Trustee Lanning seconded a motion to use the verbiage from the Elected Officials pay scale for full-time employees that allows for the increase in the Consumer Price Index-Urban for the previous calendar year, not to exceed 3%, annually.

Roll call vote:

Ayes: Trustees Lanning, Milroy, McAllister, Stone
Nays: None
Absent: Trustees Siewierski and Suppeland

FY08 Budget Amendments

Mrs. Dockus presented the FY08 Budget Amendments to the following funds: General Fund, Restricted Assets Fund, Police Department, Motor Fuel Tax Fund, Capital Improvement Fund, Economic Development Fund, Sewer System and Water System.

Trustee Milroy moved and Trustee Lanning seconded a motion to approve FY08 Amendments.

Roll call vote:

Ayes: Trustees McAllister, Milroy, Lanning, Stone
Nays: None
Absent: Trustees Siewierski and Suppeland

FY09 Budget Approval

Mrs. Dockus presented the FY09 Budget. Trustee Milroy moved and Trustee McAllister seconded a motion to Approve Draft #4 as the FY09 Budget.

Trustee Milroy moved and Trustee Lanning seconded a motion to approve the FY09 budget.

Roll call vote:

Ayes: Trustees Lanning, Milroy, McAllister, Stone
Nays: None
Absent: Trustees Siewierski and Suppeland

Purchase of 2008 Ford Crown Victoria Police Sedan

Police Chief Stokes was present to answer questions.

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the purchase of a 2008 Crown Victoria Police Sedan.

Roll call vote:

Ayes: Trustees Lanning, Milroy, McAllister, Stone
Nays: None
Absent: Trustees Siewierski and Suppeland

Request for approval from Park Expenditure Funds from Restricted Assets Fund not to exceed \$8,000 and new playground equipment, and drain tile installation not to exceed \$6,500

Trustee Lanning moved and Trustee Stone seconded a motion to approve request for landscaping improvements at McPhillips Park not to exceed \$8,000 including Marks Landscaping Service (MLS) for weed a fertilizer applications in the amount of \$675; and approve request for installation of new playground equipment and drain tile not to exceed \$6,500. Trustee McAllister reported that McPhillips Park has been graded by the Operations and Maintenance Department.

Approved: 6-23-08
Attest: Chaz

After a remark by Trustee McAllister that this is a formality only, there was contentious discussion between Trustee McAllister and Trustee Milroy regarding the Board never seeing or approving a plan for this project.

Roll call vote:

Ayes: Trustees Lanning, McAllister, Stone and Mayor Seyller

Nays: Trustee Milroy

Absent: Trustees Siewierski and Suppeland

Lions Club Shelter House Agreement

Trustee Lanning moved and Trustee Stone seconded a motion to table the agreement. Unanimous voice vote carried the motion.

Approve Change Order #2 for Well #4

Mr. Carmichael presented change order; due to the hydrogeologic characteristics of the well and the analysis of the performance test, the design of the pumping assembly has been modified to achieve the desired capacity and total dynamic head conditions. The pumping equipment will also be upgraded from Hitachi to Byron Jackson. Line item no. 12 will increase \$33,356 and Line item no. 13 will increase \$59,434. Forty-five feet of fill needs to be cleaned out of the well by bailing. It is estimated to take 32 hours to clean out this fill at the supplemental line item 4 rate of \$336.00 per hour.

Trustee Lanning moved and Trustee McAllister seconded a motion to approve Change Order #2 for Well #4.

Roll call vote:

Ayes: Trustees Lanning, McAllister, Milroy and Mayor Seyller

Nays: Trustee Stone

Absent: Trustees Siewierski and Suppeland

President's Report

Trustee McAllister reported that congratulation are in order for Huntley Middle School's 7 & 8 grade orchestra ranked a Division "1" Ranking in the IGSMAN Northern Division State Orchestra Contest on April 26.

Mayor Seyller reminded everyone that the Cortland Lions are having a Ride for Literacy fund raiser for the library on Sunday.

Adjournment

Trustee Lanning moved and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:30 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk