TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112

BOARD OF TRUSTEES

Committee/Business Meeting

September 14, 2009

7:00 P.M.

WEB ACCESSED

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the meeting to order at 7:03 p.m. Deputy Clerk Rita Nielsen called the roll. Shown as present; Mayor Seyller, Trustees Sandra Barzso, Brad Stone, Randy Reiter, Doug Corson, and Chuck Lanning and Mike Siewierski. Quorum was present. Also present were Clerk Cheryl Aldis and Treasurer Susan Dockus.

Agenda

Trustee Siewierski asked to amend the agenda to add Jurisdictional Transfer. Mayor Seyller asked for a motion to amend the agenda to add Jurisdictional Transfer to item b. under Committee of the Whole. Trustee Stone moved and Trustee Corson seconded a motion to approve the agenda as amended. Unanimous voice vote carried the motion.

Committee of the Whole

Personnel Vacation Policy

Trustee Siewierski brought proposed changes to the Town's Vacation Policy forward. After researching other municipalities vacation policies that he was asking for a discussion that would revise the Town's vacation policy to three (3) weeks after five (5) years of employment and four (4) weeks after 10 years of employment. After discussing the policy changes, Trustee Siewierski moved and Trustee Lanning seconded motion to revise the current vacation policy and send same to the full board on the Consent Agenda of September 28, to be effective upon approval for the full current year of employment of each employee.

Revised Policy was read by Mike Siewierski. Vacation is earned and credited to an employee's vacation account in accordance with the following rules. For full-time employees, vacation time off with pay is provided as follows, by seniority level: one week (40 hours) for the first full year of employment, from and after the employee's seniority date; two weeks (80 hours) each full year worked for the second through fourth years of employment; three weeks (120 hours) each full year worked for the fifth through the ninth year of employment; and four weeks (160 hours) each full year worked for the tenth year and after. Earned vacation may be taken in the year after it is earned; e.g., vacation time off that is earned in the first year of full-time employment may be taken in the second year. An employee whose employment status is changed from part-time to full-time during any year will begin to accrue vacation on his seniority date (date of becoming full-time); however, up to one week (40 hours) of vacation may be granted by the Mayor at the time of change to full-time status based on the employee's previous service to the Town as a part-time employee.

Approved: September 29, 2009
Attest: Clay TC

Jurisdictional Transfer/ Sidewalk Discussion
Trustee Siewierski opened discussion regarding a template of an Intergovernmental Agreement relating to jurisdictional transfer of a county highway which would need to be personalized for Cortland's situation. This was a point of beginning for discussion of jurisdictional transfer. Trustee Stone will talk with Mr. Orville Olson and report back to the board.

New Business
Approve Festival & Parade Application for Variance of Town Code
This variance is to allow the Festival and Parade to have live band music at the Cortland Fest until 11:00 p.m.
Trustee Lanning moved and Trustee Stone seconded a motion to approve Festival & Parade Application for Variance of Town Code variance.
Roll call vote:
Ayes: Trustees Corson, Lanning, Stone, Barzso, Siewierski and Reiter
Nays: None
Absent: None Motion Carried **M-2009-07**

President's Report
MFT Resolution
Mayor Seyller reported that since he was authorized to sign the documents for the FY10 MFT road bid there has been a bid opening lower than the engineer's estimate. The Resolution amount does not change but IDOT wants the bid papers sent in with the original engineer estimate plus the additional $10,000 for black top to make the total project $102,000 on paper.

Mayor Seyller reported that he is very optimistic that the Town will be solving the irrigation problem very soon. EPA approval for temporary discharge looks good. He attended a meeting with DeKalb Sanitary District and they should be meeting this week

Mayor Seyller reported that Waste Management is giving tours of their Prairie View Landfill in Wilmington, IL on Friday the 18th; for anyone who is interested the tour bus leaves the County Board building at 8:15 a.m. There will be another tour in October and he will provide that date when it is available.

There is a RPC meeting on Growing Smart Communities on Saturday, September 19. If anyone would like to attend see Clerk's Office for reservation information.

If anyone is interested in attending IML Conference see Clerk's Office for information.

Concerns
Trustee Reiter is concerned about property maintenance at Cortland Center Road and Loves Road. Mayor Seyller said the property may be sold soon so he believes this situation may be taken care of soon. Trustee Reiter would like to see about having the Town clean it up and placing a lien on the property if it is not taken care of soon.

Trustee Lanning said that he and Trustee Barzso will be meeting with someone from the Cortland School next week regarding possible use of the building and they will have a report for the board at the next meeting.

Approved: September 28, 2009
Attest: Cla, TC

WEB ACCESSED

Trustee Stone had posters for the Festival & Parade and he was also selling tickets to the N.I.U. football game on Oct. 3 for $10.00 each.

Adjournment
Mr. Stone moved and Mr. Lanning seconded a motion to adjourn at 8:27 p.m. Unanimous voice vote carried the motion.

Submitted by,

Rita Nielsen

Rita Nielsen
Deputy Clerk

WEB ACCESSED

Approved: September 28, 2009
Attest: [signature]