

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
7:00 P.M.
April 23, 2007

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the regular meeting to order at 7:04 p.m. Roll call was taken by Rita Nielsen, Deputy Clerk, showed as present Trustees Brad Stone, Randy Reiter, Mike Siewierski, and Shawn McAllister, Dan Milroy and Chuck Lanning a quorum was present Also present were Cheryl Aldis, Town Clerk; Susan Dockus, Town Treasurer; Tom Simmons, Fehr-Graham; Walter Magdziarz, Zoning Administrator; Parker Johnson, Town Attorney; Harry Zimmer, Water/Wastewater; John Kocher, Operations and Maintenance; Gary Williams, ICCI and Russ Stokes, Police Chief.

Agenda

Trustee Reiter moved and Trustee McAllister seconded a motion to approve the agenda as amended to add Hearing of Citizens. Unanimous voice vote carried the motion.

Hearing of Citizens

Mayor Seyller asked Ms. Florence Salisbury to come forward. Ms. Salisbury addressed the board stating that she needs a variance hearing for a non-conforming lot. She would like to close in her front porch, put in new windows and add 2 (two) feet. She believes that the \$450.00 fee, with additional charges likely, is too much to pay for a variance. Trustee Milroy said that about 8 years ago a hearing officer position was created in lieu of a Zoning Board of Appeals, but the associated fees were not amended until May of 2004.

Recommendation: This issue will go before Committee of the Whole for discussion.

Mayor Seyller said that he had a letter and requests to speak from 5 (five) residents whose properties back up to McPhillips Park. Mayor Seyller asked for anyone wishing to speak to come forward.

Mr. Randy Fank (180 W. Prairiefield Ave.) addressed the board stating that he is concerned about adding more equipment to the park. He informed the board that neither he nor his neighbors were consulted when the park was being designed. However, he did talk with the committee and felt his ideas regarding parking had been ignored. Mr. Fank stated that he has had to call the police several times. He also addressed his concerns regarding trash removal and weed control.

Mayor Seyller asked if anyone else would like to speak.

Mr. Scott Flatter (160 W. Prairiefield Ave.) addressed the board stating that he and his wife met with the park committee before the budget was approved. They expressed concerns with the original plan. Mr. Flatter stated that he had issues regarding maintenance of the park, specifically the weeds and garbage cans. Mr. Flatter had pictures that he had taken (that morning) showing the condition of the park.

Mayor Seyller asked if anyone else would like to speak.

Trustees expressed their concern and thanked Mr. Fank and Mr. Flatter for their time.

Recommendation: Mayor Seyller explained that the park committee should have the opportunity to hear citizens concerns. He stated that the next park committee meeting is May 15, they are open to the public, the agenda is posted on the website and residents are encouraged to attend.

Consent Agenda

Deputy Clerk Rita Nielsen read the Consent Agenda

- a. Approve Town Board minutes for March 12 & April 9; Administration & Personnel; Ordinance; Budget & Finance; Equipment Town Buildings and Property Committees for April 9, 2007
- b. List of Bills Paid for March 2007
- c. Treasurer's Budget Report for March 2007
- d. Accept Cortland Community Library Budget Report for February 2007
- e. Accept Recommendation of Equipment, Town Buildings & Property Committee (April 9, 2007)
Committee Recommendation is to Not Allow Planting of Trees on Town Property (Hermann Property)

Trustee Siewierski and Trustee McAllister seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: B. Stone, M. Siewierski, R. Reiter, S. McAllister, D. Milroy, C. Lanning

Nays: None

Absent: None

Committee of the Whole

Mrs. Dockus explained that when the Wage & Benefit Scale was updated during the last meeting there was no consideration given to increases for the part-time salary for police officers.

Committee Recommendation to Town Board:

Trustee Milroy moved and Trustee Stone seconded a motion to approve the upper end of the scale from \$16.75 to \$19.25.

Ayes: D. Milroy, C. Lanning, M. Siewierski, R. Reiter, S. McAllister, B. Stone

Nays: None

Absent: None

Staff Reports

Attorney's Report

Attorney Johnson presented his report. Mr. Johnson and other Ancel, Glink attorneys have been involved in the following projects: SSA bond issues, liquor ordinance, school impact fees, Staley hearing, compensation ordinance, pending litigation.

Engineer's Report

Mr. Simmons presented his report. Trustee Milroy asked how the sewer line was coming along for Cambridge Homes. Mr. Simmons reported that the sewer line was completed. Mrs. Dockus asked about whether or not New Hope Park has a Homeowners Association. Mr. Magdziarz said yes.

Operations and Maintenance

Mr. Kocher presented his report. He said as far as weed control at McPhillips Park, mowing is controlling. Operations and Maintenance is in the process of purchasing heavy duty trash cans.

Mr. Kocher informed the Board that he has submitted a request in for a 2007 International – 5 yd Dump Truck.

Water/Wastewater Report

Mr. Zimmer presented his report. Trustee Milroy referred to the construction guidelines that are being discussed in Public Committee and asked Mr. Zimmer if there is a reason for stating specific brands (Mueller) for fire hydrants and meters. Mr. Zimmer said it is important to the water department that they use one brand so they can easily get replacement parts. Mr. Zimmer also discussed the possibility of purchasing the fixed based meter system before too many more homes are built. This would eliminate the need to retrofit more homes as time goes on. The change-out ratio is \$155.00 per unit, not including staff labor.

Zoning Administrator's Report

Mr. Magdziarz presented his report.

Building Report

Report was submitted to the table.

Police Report

Chief Stokes presented his monthly report. Chief Stokes stated that he was not aware of an over abundance of calls for McPhillips Park. He stated that if there had been it would have been drawn to his attention by his officers. He stated that all the residents need to do is call when they have a problem.

Chief Stokes was asked if the department intends to do bicycle patrol this summer. He does intend to have bicycle patrol. There is a 40 hour training that is necessary for certification. The new full-time police officer will be attending this training.

Committee Reports

Administration and Personnel Committee

Next meeting date: No meeting date in May

Trustee Lanning reported that he and the Clerk's Office are looking into continuing education for departments. They have met with N.I.U. and received some good ideas for H.R. training. He also recommended to the Mayor that the public works supervisors attend a seminar directed towards public works departments. Mayor Seyller has checked into the seminar, which is a week long, and could see the benefit of one of the supervisors attending this year. The public works supervisors will be informed regarding this training.

Equipment Town Buildings and Property

Next meeting date: No meeting date was scheduled

Budget and Finance

Next Meeting: No meeting scheduled

Economic Development-Chairman Mike Siewierski

Next Meeting: No meeting scheduled

Equipment, Town Buildings and Property-Chairman Randy Reiter

Next Meeting: No meeting scheduled

Ordinance Committee

Next Meeting: No meeting scheduled

Park Advisory Board-Chairman Shawn McAllister

Next Meeting: May 15, 2007

Planning Commission-Diane Ledbetter

Next Meeting: May 7, 2007

Public Utilities Committee

Next meeting date: May 14, 2007

Airport Advisory Board-Member Chuck Lanning

Trustee Lanning reported that Hansen Engineering will be looking into drainage problems and will be meeting with him and Mr. Kocher.

Pending Business

Amendment to FY08 Budget Wage & Benefit Scale; Police Department part-time officers
Trustee Reiter moved and Trustee Lanning seconded a motion to approve the upper end of the scale from \$16.75 to \$19.25.

Roll call vote:

Ayes: B. Stone, C. Lanning, R. Reiter, M. Siewierski, S. McAllister

Nays: D. Milroy

Absent: None

5-ayes, 1-nay, 0-absent. Motion carried

Amendment to the FY08 Budget: General Fund

Mrs. Dockus explained that this was moving administration dollars and did not affect the ending cash balance. Trustee Milroy moved and Trustee Siewierski seconded a motion to approve the Amendment to the FY08 Budget for the General Fund.

Roll call vote:

Ayes: D. Milroy, R. Reiter, C. Lanning, M. Siewierski, B. Stone S. McAllister

Nays: None

Absent: None

6-ayes, 0-nay, 0-absent. Motion carried

An Ordinance Amending the Town Code to Establish Liquor Control Regulations

Trustee Lanning moved and Trustee Milroy seconded a motion to waive the first reading of An Ordinance Amending the Town Code to Establish Liquor Control Regulations. Unanimous voice vote carried the motion.

Trustee Siewierski moved and Trustee Lanning seconded a motion to approve An Ordinance Amending the Town Code to Establish Liquor Control Regulations, amended to read; for an H license, 20% of the sales floor, not to exceed 1000 square feet, is allowed for liquor sales, and contingent upon certification of referendum results.

Roll call vote:

Ayes: B. Stone, M. Siewierski, C. Lanning, R. Reiter, D. Milroy, S. McAllister

Nays: None

Absent: None

6-ayes, 0-nay, 0-absent. Motion carried

New Business

Proclamation proclaiming April 29, thru May 5, 2007 Municipal Clerks Week

Mayor Seyller presented the proclamation. Trustee Milroy read the proclamation. Trustee Milroy moved and Trustee Stone seconded a motion to declare April 29 thru May 5 Municipal Clerks Week. Unanimous voice vote carried the motion.

Pay Estimate for North Avenue Watermain (Bish Excavating)

Mr. Simmons presented the pay estimate.

Trustee Milroy moved and Trustee McAllister seconded a motion to pay \$97,421.04 to Bish Excavating for the North Avenue Watermain to be paid from appropriate SSA funds.

Roll call vote:

Ayes: R. Reiter, D. Milroy, S. McAllister, M. Siewierski, B. Stone

Nays: C. Lanning

Absent: None

5-eyes, 1-nay, 0-absent. Motion carried

Approve Purchase of 2007 International 5 yd. Dump Truck

Trustee Lanning moved and Trustee Reiter seconded a motion to approve the Purchase of 2007 International 5 yd. Dump Truck to be financed, and not to exceed \$114,000.

Roll call vote:

Ayes: D. Milroy, M. Siewierski, B. Stone R. Reiter, C. Lanning

Nays: S. McAllister

Absent: None

5-eyes, 1-nay, 0-absent. Motion carried

Approval of Final Plat of Subdivision for Richland Trails and Approval of Final Landscape Plans for Richland Trail

Mr. Magdziarz presented the Final Plat of Subdivision. Mr. John Wienberger from Cambridge Homes was present. Trustee Lanning asked if Mr. Wienberger was aware that a fence had been removed along the airport property that should not have been moved. Mr. Wienberger was not aware of this however, he thought it might be better to leave the fence down as it runs adjacent to walking trails. Trustee Lanning will provide the name of the contact person from the airport, and asked Mr. Wienberger to contact him.

Trustee McAllister stated that Mr. Ungerleider (on several occasions) agreed to use a wrought iron fence along the west property line (proposed tot lot) and the landscape plan shows a split rail fence.

Trustee Lanning moved and Trustee Siewierski seconded a motion to table both plans until these issues are resolved. Mr. Wienberger asked that the board not table the plans. Unanimous voice vote carried the motion with Trustee Milroy voting nay.

Mr. Magdziarz was asked to prepare an ordinance for each of these plans separately. He said he would.

President's Report

The new board will be seated (Mr. Suppeland) on May 14, 2008.

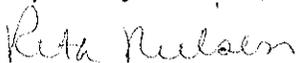
The next regular meeting of the board was scheduled on May 28, with that being a holiday the board chose to eliminate the second meeting of the month.

Trustee Milroy thanked Trustee Reiter for his many years of dedicated service to the Town.

Adjournment

Trustee Stone moved and Trustee Siewierski seconded a motion to adjourn at 10:18 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk