

TOWN OF CORTLAND

Town Hall
1909 Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
7:00 P.M.
February 27, 2006

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the regular meeting to order at 7:05 p.m. Roll call was taken by Rita Nielsen, Deputy Clerk, showed as present Trustees Shawn McAllister, Randy Reiter, Dan Milroy and Chuck Lanning (7:45) shown as absent were Trustees David Liddick and Mike Siewierski. Quorum was present. Also present were Cheryl Aldis, Town Clerk, Susan Dockus, Treasurer, Tom Simmons, Town Engineer, Walter Magdziarz, Zoning Administrator, Parker Johnson, Town Attorney, John Kocher, Operations and Maintenance, Harry Zimmer, Water/Wastewater Department, Gary Williams, ICCL.

Agenda

Trustee Reiter moved and Trustee McAllister seconded a motion to approve the agenda as presented. Unanimous voice vote carried the motion.

Consent Agenda

Trustee McAllister moved and Trustee Reiter seconded a motion to approve the Consent Agenda which included the Town Board Minutes for January 23, 20 and February 13 and 20, 2006; acceptance of the Committee minutes for February 13, 2006 from Administration and Personnel, Economic Development, Budget and Finance; acceptance of the Bills and List of Bills Paid for January 2006; acceptance of Park Advisory Minutes for January 3, 17 and February 12, 2006.

Roll call vote:

Ayes: Trustees, D. Milroy, S. McAllister, R. Reiter, Mayor Robert Seyller
Nays: None
Absent: Trustee D. Liddick, M. Siewierski, C. Lanning

Staff Reports

Treasurer's Report

Mrs. Dockus read the balance of each fund into the record for the month ending January, 2006. The total of all funds was \$2,136,275.04. Trustee Reiter moved and Trustee McAllister seconded a motion to accept the Treasurer's Report as presented. Unanimous voice vote carried the motion.

Attorney's Report

Mr. Johnson's stated that he and other Ancel, Glink attorneys have been involved in the following projects: Shaeffer sewage treatment plant, the SSA's, Annexation Amendments, WRT Resolution for Financial Assurances, Don Anderson has been working on the

Personnel Policy Procedure, and he has been talking with DeKalb County Community Foundation regarding their becoming the "pass through" non-for-profit foundation for the Cortland Parade Committee. Mr. Johnson will invite the Director from the Foundation to a future Town Board Meeting to explain the process.

Engineer's Report

Mr. Simmons had his report available for Board review and was present to answer questions.

Trustee Milroy asked Mr. Simmons to explain the statement in his report where it says that TWJ has informed him they have changed their minds regarding installing of the sewer. Mr. Simmons responded that TWJ will not need our help and they will install sewer themselves.

Trustee Milroy asked for explanation of item "D" as to when the engineering will be done for Well #4 & Tower. Mr. Simmons explained that it won't be until the bonds are sold. He further stated that Mr. Zimmer agreed timing should not be a problem.

Trustee Milroy asked for explanation of item "E" as to who is following this matter. Mr. Magdziarz responded that he is and there is nothing new to report, it's still in the hands of the EPA.

Operations and Maintenance

Mr. Kocher had his report available for Board review and was present to answer questions. He informed the Board that street signs are being installed and should be ready for the street address changes on March 12. He asked the Board if Neumann Homes has been informed on what their expectations are regarding curb cuts at NeuCourt Lakes. Attorney Johnson stated that he had notified Neumann Homes of the action the board had taken. Mr. Simmons will draft a letter making it clear what the Board's expectations are regarding the curb cut so there will be no misunderstanding.

Water/Wastewater Report

Mr. Zimmer had his report available for Board review and was present to answer questions. He stated that since submitting his report he received an award from the EPA for the Town being in reporting compliance for 12 months.

Zoning Administrator's Report

Mr. Magdziarz was available to answer questions from the Board. He will submit his January report at a later date. He has been working with the developers and Town regarding the SSA documentation and agreements.

Building Report

Mr. Gary Williams from ICCI was available to answer questions and present ICCI's December, 2005 and January, 2006 reports.

Police Report

Chief Stokes was not in attendance. His report was in the packet for Board review.

Committee Reports

Administration and Personnel Committee

Next meeting date: March 13, 2006

Budget and Finance

Next meeting date: March 13, 2006

To review FY07 Budget and comprehensive amendment to FY06

Planning Commission

Clerk Aldis reported that the next meeting date is March 6, 2006

Public Utilities Committee

No meeting scheduled

Economic Development

Next meeting date: March 13, 2006

Airport Advisory

Trustee Lanning was not in attendance for this portion of meeting.

Board Review of Pending Business

Reaffirm Shelter House Agreement

Trustee McAllister moved and Trustee Milroy seconded a motion to Reaffirm Shelter House Agreement

Roll Call:

Ayes: Trustees D. Milroy, S. McAllister R. Reiter, Mayor Seyller

Nays: None

Absent: Trustees D. Liddick, M. Siewierski, C. Lanning
4-ayes, 0-nays, 3-absent. Motion carried

Trustee Lanning arrived at 7:45 p.m.

An Ordinance Amending Title 8 Building Regulations (Occupancy Certificate)

Trustee Reiter moved and Trustee Lanning seconded a motion to Approve an Ordinance Amending Title 8 Building Regulations (Occupancy Certificate)

Roll Call:

Ayes: Trustees D. Milroy, S. McAllister R. Reiter, C. Lanning

Nays: None

Absent: Trustees D. Liddick, M. Siewierski, C. Lanning
4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-18

Approve PC06-03 Robinson Farm Phase 2 Amendment Concept Plan

Mr. Magdziarz presented the concept plan to the Board stating that the Town had a developer proposing to complete Robinson Farm Phase 2 with attached single family town-homes and detached single family homes with alleys. He stated that this plan does not have apartments as in the original plan and this plan does not increase the density. Pros and cons of the plan were discussed by Trustees.

Trustee Lanning moved and Trustee McAllister seconded a motion to accept PC06-03 Robinson Farm Phase 2 Amendment Concept Plan

Roll Call:

Ayes: Trustees C. Lanning, S. McAllister, Mayor Seyller
Nays: Trustees R. Reiter, D. Milroy
Absent: Trustees D. Liddick, M. Siewierski
3-ayes, 2-nays, 2-absent.

Motion carried

An Ordinance Approving Adopting a Street Map Based on Thoroughfare Naming and Numbering Policy

Trustee Lanning moved and Trustee Reiter seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee Lanning moved and Trustee Reiter seconded a motion to approve An Ordinance Approving Adopting a Street Map Based on Thoroughfare Naming and Numbering Policy
Roll Call:

Ayes: Trustees D. Milroy, S. McAllister R. Reiter, C. Lanning
Nays: None
Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-19

Trustee Milroy moved and Trustee Lanning seconded a motion to waive the first reading of the following ordinances items e through h. Unanimous voice vote carried the motion.

An Ordinance Approving the Plat of Cortland Development, Inc. Re-subdivision of Lot 11 of Robinson Farm Subdivision P.U.D. Phase One

Trustee Milroy moved and Trustee Lanning seconded a motion approving the Plat of Cortland Development, Inc. Re-subdivision of Lot 11 of Robinson Farm Subdivision P.U.D. Phase One
Roll Call:

Ayes: Trustees D. Milroy, S. McAllister R. Reiter, C. Lanning
Nays: None
Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-20

An Ordinance Approving the Plat of AME Development, LLC Re-subdivision of Lot 22 of Robinson Farm Subdivision P.U.D. Phase One

Trustee Milroy moved and Trustee McAllister seconded a motion approving the Plat of AME Development, LLC Re-subdivision of Lot 22 of Robinson Farm Subdivision P.U.D. Phase One
Roll Call:

Ayes: Trustees D. Milroy, S. McAllister C Lanning, R. Reiter
Nays: None
Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-21

An Ordinance Approving the Plat of AME Development, LLC Re-subdivision of Lot 23 of Robinson Farm Subdivision P.U.D. Phase One

Trustee Milroy moved and Trustee McAllister seconded a motion approving the Plat of AME Development, LLC Re-subdivision of Lot 23 of Robinson Farm Subdivision P.U.D. Phase One
Roll Call:

Ayes: Trustees R. Reiter, S. McAllister C Lanning, D. Milroy
Nays: None
Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-22

An Ordinance Approving the Plat of AME Development, LLC Re-subdivision of Lot 24 of Robinson Farm Subdivision P.U.D. Phase One

Trustee Milroy moved and Trustee McAllister seconded a motion approving the Plat of AME Development, LLC Re-subdivision of Lot 24 of Robinson Farm Subdivision P.U.D. Phase One

Roll Call:

Ayes: Trustees R. Reiter, S. McAllister C Lanning, D. Milroy

Nays: None

Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

ORD. NO. 2006-23

Accept Annual Audit from Sikich Garner

Trustee Reiter moved and Trustee McAllister seconded a motion to Accept the Annual Audit from Sikich Gardner.

Roll call:

Ayes: Trustees R. Reiter, S. McAllister C Lanning, D. Milroy

Nays: None

Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

Approve Deputy Clerk Position as Full-Time

Trustee Reiter moved and Trustee McAllister seconded a motion to approve the Deputy Clerk position as a full-time position with benefits based upon full-time equivalent, and benefits be provided as currently in place.

Roll call:

Ayes: Trustees D. Milroy, S. McAllister C Lanning, R. Reiter

Nays: None

Absent: Trustees D. Liddick, M. Siewierski,

4-ayes, 0-nays, 2-absent. Motion carried

Appointment of Tony Sortino to Planning Commission

Mayor Seyller presented Mr. Sortino as an appointee for the Planning Commission. Mr. Sortino introduced himself and stated that he has been a resident of Cortland for 11 years and works for the St. Charles Boys School. Trustee Lanning moved and Trustee Reiter seconded a motion to accept the appointment of Mr. Sortino. Unanimous voice vote carried the motion.

New Business

Resolution to Authorize the Mayor and Town Clerk to Execute and Attest Union Pacific Railroad Company Agreement Covering Pipeline Crossing

Trustee Milroy moved and Trustee McAllister seconded a motion to approve a Resolution Authorizing the Mayor and Town Clerk to Execute and Attest Union Pacific Railroad Company Agreement Covering Pipeline Crossing. Unanimous voice vote carried the motion.

RES. NO. 2006-03

Amend FY06 Sewer System and Water System

Mrs. Dockus informed the Board that this amendment is for \$15,000 which is specific to the purchase of a truck with a plow.

Trustee Milroy moved and Trustee Lanning seconded a motion to approve the amendment of the FY06 Sewer System and Water System as presented.

Roll call:

Ayes: Trustees R. Reiter, S. McAllister C Lanning, D. Milroy

Nays: None
Absent: Trustees D. Liddick, M. Siewierski,
4-ayes, 0-nays, 2-absent. Motion carried

Approval of Purchase of a 2005 Ford F-250 Super Duty ¾ ton pick-up

Trustee Milroy moved and Trustee Lanning seconded a motion to approve the purchase of a 2005 Ford F-250 Super Duty ¾ ton pick-up, monies to be taken from the Sewer System (\$15,000) and Water (\$10,000) System budgets, Capital Outlay, Vehicle line not to exceed \$25,000.00.

Roll call:

Ayes: Trustees S. McAllister, R. Reiter C Lanning, D. Milroy
Nays: None
Absent: Trustees D. Liddick, M. Siewierski,
4-ayes, 0-nays, 2-absent. Motion carried

Approval of Demolition of a Shed

Trustee McAllister explained that there is an old shed on the Cortland Community Park property that is in disrepair and is not used for any purpose. He would like permission to demolish it. After discussion regarding which building Trustee McAllister was referring to it was decided that this was not the Herbert Building as shown on the agenda, it was the long shed. Trustee Lanning moved and Trustee Reiter seconded a motion to allow for the demolition of the shed. Unanimous voice vote carried the motion.

President's Report

- Mayor Seyller asked for suggestions for what to do with the old street signs. He will formulate a plan and bring it back to the board.
- He read an invitation for the Township Officials dinner April 6th.
- He reported that Pecatonica will be hosting the NIMA meeting on March 16.
- He read an invitation received from the DeKalb County Soil and Water Conservation Dist. Banquet on March 24. He read a notice of meeting for the DeKalb CAC Committee on March 9.
- He reported that he attended a dinner with Walter Magdziarz and the Mayors from Waterman, Hinckley, Genoa, Sycamore and DeKalb.
- He is thinking that it may be a good idea for DeKalb County to start a Mayor's Association as most the municipalities in DeKalb County are experiencing the same situations.
- He reported that he and Clerk Aldis will be attending Lobby Day in Springfield on March 22.

Concerns

Trustee Reiter asked if the Mayor was going to write a letter regarding the emails that the Trustees have been receiving from a resident. Mayor Seyller said he is working on a response.

Trustee Milroy stated that his Town email is frustrating in that it kicks him off after reading one email. He said he will not be using that address and to use his alternate address.

Trustee McAllister said the he received a call from ICCI, Bill Dettmer regarding the 2006 energy codes. He and Mr. Dettmer will be talking again in a week or so.

Trustee Lanning said that at one time there was a discussion regarding individual Trustees answering email and he thought maybe there could be policy on what to do with this.

Clerk Aldis reported in reference to the address changes the E911 system is able to pull both numbers for cross reference.

Adjournment

Trustee Lanning motioned to adjourn the meeting at 9:50 p.m. Seconded by Trustee McAllister

Respectfully submitted

Rita Nielsen

Rita Nielsen
Deputy Clerk

WEB ACCESSED