

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting

7:00 P.M.
March 24, 2008

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:03 p.m. Roll call was taken by Deputy Clerk Rita Nielsen.

Shown as present were Mayor Seyller, Trustees Ben Suppeland, Shawn McAllister, Chuck Lanning and Brad Stone. Shown as absent were Dan Milroy and Mike Siewierski. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Attorney Parker Johnson, Chief Russ Stokes, Superintendent Water/Wastewater Joel Summerhill, Zoning Administrator Walter Magdziarz, Town Engineer Tom Simmons.

Agenda

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the agenda as amended to remove item f (Cortland Lions Club Agreement) and place it under New Business as item a. Unanimous voice vote carried the motion.

Consent Agenda

Deputy Clerk Nielsen read the Consent Agenda.
Town Board minutes February 25, 2008
Committee Minutes for Public Utilities, Budget & Finance and Equipment Town Buildings & Property for March 10, 2008
Accept Park Committee minutes for February 19, 2008
(with resignations by Jill Slutsky and Wendy Siewierski)
Accept Library Board minutes January 16, and February 20, 2008
Accept Festival & Parade Committee Minutes for October 2007 & March 7, 2008
List of Bills Paid for Town for February 2008
Treasurer's Budget Report for the Town February 2008
Treasurer's Budget Report for the Library February 2008

Trustee Lanning moved and Trustee McAllister seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: Trustees McAllister, Stone, Lanning, Mayor Seyller
Abstain: Trustee Suppeland
Nays: None
Absent: Trustees Milroy and Siewierski

Staff Reports

Attorney's Report

Mr. Johnson presented his report.

Approved: 4-28-08
Attest: Clay TC

Engineer's Report

Mr. Simmons presented his report.

The Request for Proposal for Well #4 is ready to go.

The DeKalb County Area Transportation has prepared Request for Proposals (RFP) for the corridor study from I-88 to Plank Rd. DSATS should get proposals back by the end of April and determine a consultant for the project. Trustee Suppeland asked about Cortland's having a vote on the DSATS Board. Mr. Simmons stated that Cortland has a vote on the Technical Committee, but not on the Policy Committee.

Operations and Maintenance

Mr. Kocher was on vacation. His monthly report was available.

Water and Sewer

Mr. Summerhill presented his monthly Water & Sewer Department report.

Mr. Summerhill stated that he had attended a seminar in Springfield. He said that there is the possibility of a new program (ILWARN) being considered by State legislators where municipalities will be able to borrow staff and equipment from cooperating towns, villages and cities for emergency situations. This would be much like the fire and police have now. He will report on this when information is available.

Zoning Administrator

Mr. Magdziarz presented his report.

Building Report

I.C.C.I was not present. A monthly report was available.

Police Report

Chief Stokes presented his monthly report and the 2007 Annual Report. He asked that anyone that he had not already talked with to call him if they had any questions.

Committee Reports

Administration & Personnel

Next meeting: April 14 for closed session, policy review and task list review

Budget & Finance

Next meeting: April 14

Economic Development

Next meeting:

Equipment, Town Buildings and Property

Next meeting: April 14 (if needed)

Ordinance

Next meeting: April 14 (if needed)

Planning Commission

Next meeting: April 7

Police Committee

Next meeting:

Public Utilities

Next meeting: April 14 (if needed)

Park Advisory

Next meeting: April 15

Airport Advisory Report-Liaison Trustee Lanning

As soon as weather breaks the airport will start working on instrument landing system on east side of runway 27.

Festival & Parade Committee Annual report was given showing a beginning balance for 2006 of \$2,659.93, an ending balance for 2007 of \$62.40 and a beginning balance for 2008 of \$2,722.33.

New Business

Lions Club Agreement

In regards to the Agreement submitted by the Lions Club to the Town, Mayor Seyller stated that he believes the \$200.00 the Town pays for outside electric was justified for security purposes. However he has concerns regarding sewer and water costs that the Town incurs each year of \$475.50. He said he suspects the Town is paying for garbage collection and would like verification of this. He also would like to look into the Town's paying an additional \$1,240 for port-a- potties when it's paying for sewer and water. Trustee Suppeland said that the reason the bathrooms are not open for general park usage is because of vandalism. Mayor Seyller also questioned the value amount given in the Shelter House Report of \$3,600 to the scouts and 50+ Club when only showing a total of only \$5,315 for income from rentals.

Trustee Suppeland agreed to look into this.

Trustee Lanning moved and Trustee McAllister seconded a motion to table until more information is gathered. Unanimous voice vote carried the motion.

Bond Reduction Request for Chestnut Grove (Montalbano Homes)

Mr. Simmons presented this request from Montalbano Homes asking the Town to consider a surety reduction \$6,668,750.00. Trustee Lanning moved and Trustee McAllister seconded a motion to table this request until waivers are produced. Unanimous voice vote carried the motion.

Trustee McAllister asked how the Town is monitoring parks that are to be constructed early in development. Mr. Magdziarz, will check into this.

An Ordinance Approving the Plat of Robinson Farm Subdivision P.U.D. Unit II Resubdivision of Lot 109 (Pinnacle Construction & Development Corporation)

Trustee McAllister moved and Trustee Lanning seconded a motion to waive the first reading. Unanimous voice vote carried the motion.

Trustee McAllister moved and Trustee Stone seconded a motion to approve An Ordinance Approving the Plat of Robinson Farm Subdivision P.U.D. Unit II Resubdivision of Lot 109 (Pinnacle Construction & Development Corporation).

Roll call vote:

Ayes: Trustees Suppeland, Stone, Lanning, McAllister

Nays: None

Absent: Trustees Milroy and Siewierski Motion Carried

ORD. NO. 2008-09

Recommendation of Public Utilities Committee: Waive Bid Process and Contract with Itron for Fixed Base Meter System

Trustee Lanning moved and Trustee Stone seconded a motion to accept the recommendation. Unanimous voice vote carried the motion.

Trustee McAllister moved and Trustee Lanning seconded a motion to waive the bidding process.

Roll call vote:

Ayes: Trustees Suppeland, Stone, Lanning, McAllister

Nays: None

Absent: Trustees Milroy and Siewierski

Trustee Stone moved and Trustee Lanning seconded a motion to purchase the Fixed Base Meter System from Itron.

Roll call vote:

Ayes: Trustees Suppeland, Stone, Lanning, McAllister

Nays: None

Absent: Trustees Milroy and Siewierski

An Ordinance Amending Title 9 of the Cortland Town Code (Zoning Ordinance Utility Facilities and Moving Storage)

Mr. Magdziarz explained that this ordinance had failed and was brought back for reconsideration by a recommendation from Trustee Stone. Mr. Magdziarz stated that this is to "clean-up" the regulations in zoning where it relates to special use permits and ones that don't. The amendment also identifies three different type of utility systems, small, medium and large.

Trustee McAllister moved and Trustee Lanning seconded a motion to waive the first reading. Voice vote carried the motion.

Trustee McAllister moved and Trustee Lanning seconded a motion to approve An Ordinance Amending Title 9 of the Cortland Town Code (Zoning Ordinance Utility Facilities and Moving Storage with the following amendments: Change exhibit C – A #4 to add the words "except water storage tanks" after maximum height. Change B to add the words "except water storage tanks" after Screening Requirements.

Roll call vote:

Ayes: Trustees Suppeland, Lanning, McAllister

Nays: None

Absent: Trustees Milroy and Siewierski

Abstain: Trustee Stone

PC08-4 Recommendation Zoning Ordinance Amendment (Temporary Occupancy Permit)

Mr. Magdziarz presented this recommendation explaining that he is requesting an amendment of Section 9-9-4, Certificates of Zoning Compliance, to add provisions for issuing temporary occupancy permits and to make the procedures and requirements for zoning certificates, generally, consistent with other Chapter's of the Town Code and day-to-day practices. The proposed text amendment will clarify the Zoning Administrator's responsibilities with respect to issuing temporary occupancy certificates and provide consistency between the Zoning Ordinance and other sections of the Town Code that address temporary occupancy certificates.

Trustee Suppeland moved and Trustee Lanning seconded a motion to table this until it can be determined if it is cross referenced with Title 8 of the Town Code and when all documents are in final form. Unanimous voice vote carried the motion.

An Ordinance Amending Title 9 (Zoning Ordinance) of the Cortland Town Code (Section 9-9-4, Certificates of Zoning Compliances)

Trustee Stone moved and Trustee Lanning seconded a motion to table ordinance until all documents are in final form. Unanimous voice vote carried the motion.

FY09 Budget Discussions

After general budget discussion it was the consensus of the board to allow for the purchase of a new police squad car with \$30,300 to come from the Capital Improvement fund and paying for the squad car upon purchase. It was the consensus of the board to not purchase a portable sewer inspection camera at this time. Mrs. Dockus will show a transfer of funds from the Capital Improvement Fund to the Police Department to balance their budget. Mrs. Dockus will prepare Draft #3.

President's Report

Mayor Seyller reported that there will be a Public Hearing for the FY09 Budget on April 14, 2008.

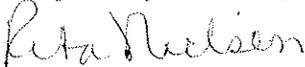
Concerns:

Trustee Stone announced the date of October 12, 2008 for the 27th Annual Festival and Parade.

Adjournment

Trustee Suppeland moved and Trustee Stone seconded a motion to adjourn. Unanimous voice vote carried the motion. Meeting adjourned at 9:23 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk