

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 60112

BOARD OF TRUSTEES

Business Meeting
September 24, 2007
7 p.m.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Seyller called the regular meeting of the Board of Trustees to order at 7:05 p.m. Roll call taken by the Clerk showed as present Trustees Shawn McAllister, Brad Stone, and Ben Suppeland. Shown as absent were Trustees Dan Milroy, Mike Siewierski and Chuck Lanning. Also present were Noah Carmichael, Town Engineer, Parker Johnson, Town Attorney, Gary Williams and Barb Dettmer, ICCI Building Inspectors, Walter Magdziarz, Zoning Administrator, Harry Zimmer and Joel Summerhill, Superintendents Water/Wastewater, John Kocher, Director Operations and Maintenance, Sgt. Medema, Police Dept.

Agenda

Trustee Stone moved and Trustee McAllister seconded a motion to approve the agenda as amended. Unanimous voice vote carried the motion.

Consent Agenda items were read by the Clerk

Approve Town Board minutes of August 27 and September 10, 2007.

Approve Ordinance Committee, Equipment, Town Buildings and Property, Public Utilities and Budget & Finance from September 10, 2007.

Accept Festival & Parade minutes of August 23, 2007.

Accept Park Advisory minutes of May 15 and July 24, 2007

FY08 Budget Amendment, Sewer System Purchase of 6" Pump and Correction for Sewage Processing Expense

List of Bills Paid for August, 2007

Treasurer's Report for August 2007

Approve bid from Layne-Western for Well #4 (\$518,485.00)

Approve Purchase of 6" Water Pump not to exceed \$13,000.00 (Hertz Equipment Rental)

Trustee McAllister moved and Trustee Stone seconded a motion to approve the consent agenda as read.

Roll call vote:

Ayes: Trustees Stone, McAllister, Suppeland and Mayor Seyller

Nays: None

Absent: Trustees Milroy, Siewierski and Lanning

4 ayes; 0 nays; 3 absent; motion carried.

Committee of the Whole

Discuss Fixed Base Meters

Joel Summerhill introduced Steve Lancaster and Chad Sampson of Water Products Co. They gave a presentation in May 2007 regarding their fixed base system for meter reading. They were present again this evening for a review of this proposal. The company mounts a collector on a high point, such as a water tower. The proposal calls for two collectors because they prefer to build in redundancy for continuity of the

Approved: 10-22-07

Attest: RS

Verbal permission from the property owners to enter their property for site review regarding drainage issues north of town has been obtained. Surveying the drainage ditch and channel are ok; doing work requiring easements is another matter.

Mr. Carmichael stated when asked about the testing of mold in the rental building that this is scheduled. He will provide the information when it becomes available.

Operations & Maintenance Report

Mr. Kocher reviewed his monthly report with the Board. Storm sewers are the main topic of the report. He reported that the department is getting ready for the fall festival at Cortland Park. The parking area at Cortland Park will not be completed. With regard to a section of street lights Mr. Kocher reported that a wire had been cut on Somonauk Road. Mayor Seyller asked if any of the repair cost was reimbursable Mr. Kocher stated that he is working with Mediacom on this. There was an internal Town issue with regard to JULIE request; however, once the damage area was opened it was obvious that the repair crew knew what they were doing when they cut the wire. The wire was encased in conduit.

Water and Sewer Report

Mr. Summerhill reviewed his monthly report with the Board. He reported that the generator at well #2 and the transfer switch have been changed at the master board. They installed a relay, hopefully to off-set any further issues. This is an insurance claim and hopefully reimbursement will be in full.

Mayor Seyller presented a plaque to Harry Zimmer for his years of service with the Town. Mr. Zimmer officially retires October 1, 2007. Mr. Zimmer thanked the board and Ben Suppeland for hiring him four years ago and allowing the experience. He stated that his retirement is a move out of state.

Summary of Quarterly Billing & Past Due Accounts report were supplied.

Zoning Administrator's Report

Mr. Magdziarz reviewed his monthly report for August with the Board. He stated that there was nothing out of the ordinary, pretty typical information. He asked if there were any questions. Mayor Seyller asked that the building permits per month report be broken down by category. How many are new home construction. Mr. Magdziarz stated he believed the comparison is based on new home starts only.

Building Report

Incomplete Zoning & Building Permits

Mr. Gary Williams reviewed the monthly report with the Board.

He stated that 30 permits had been issued, 17 single family dwellings, two 2-family dwellings and 11 miscellaneous permits.

He stated that a meeting with Cambridge Homes is scheduled for this Thursday to bring them up to date on the energy code; their 120 day exception to the approved building codes is going to expire.

Police Report

Police Chief's Monthly Activity Report – The chief was not present.

Committee Reports

Administration & Personnel Committee – Chairman Chuck Lanning

Next Meeting: None scheduled

Public Utilities Committee – Chairman Dan Milroy

Next Meeting:

Equipment, Town Buildings and Property-Chairman Brad Stone

Next Meeting: October 8 - cold/warm storage discussion.

Economic Development-Chairman Mike Siewierski

Approved: 10-22-07

Attest: _____

Discussion: Trustee Mcallister personally objected to this project coming to the board at this time during the Planning Commission meeting held on September 6, 2007. He stated that there is no hurry for this project. He felt there were too many questions to warrant it coming before the Board yet. He is concerned about the green space. He is troubled that the two out-parcels are not a part of this project. The density seems to be very high for this project. He feels that the examples shown do not reflect this type of development. He does not believe we should be getting into off-site irrigation for the projects.

Mayor Seyller stated to Trustee McAllister that the Planning Commission recommendation document accepts that the Planning Commission did its job and presented the information to the Board.

A Resolution Supporting the Concept Plan for Development of the Uptown Neighborhood (B & B Enterprises)

Trustee Suppeland moved to accept a Resolution supporting the concept plan for development of the Uptown Neighborhood (B & B Enterprises). The motion died for lack of a second.

Trustee Suppeland moved and Trustee Stone seconded a motion to table discussion to October 8, 2007.

Approving An Ordinance Amending Title 8 of the Cortland Town Code (Building Regulations), Chapter 1 (Building Codes)

Trustee Suppeland moved and Trustee Stone seconded a motion approving An Ordinance Amending Title 8 of the Cortland Town Code (Building Regulations), Chapter 1 (Building Codes) as amended deleting the second and third sentences from Section 2.

Roll call vote:

Ayes: Trustees Suppeland, Stone, McAllister and Mayor Seyller

Nays: None

Absent: Trustees Milroy, Siewierski and Lanning

4 ayes; 0 nays; 3 absent; motion carried

Ord 2007-28

Change Order for Bish Excavating North Avenue Watermain Improvements

Mr. Carmichael stated this change is an alignment of a watermain going around the sewer treatment plant. This change is verified by the engineering firm based upon actual lengths of materials used.

Trustee McAllister moved and Trustee Stone seconded a motion to approve a change order for Bish Excavating for the North Avenue Watermain improvements.

Roll call vote:

Ayes: Trustees Stone, McAllister, Suppeland and Mayor Seyller

Nays: None

Absent: Trustees Milroy, Siewierski and Lanning

4 ayes; 0 nays; 3 absent; motion carried.

Final Pay Request for Bish Excavating North Avenue Watermain

Mr. Carmichael stated that this should be considered Pay Estimate #3 as the town will be retaining approximately \$15,000 for site restoration and seeding to be done in the spring of 2008.

Trustee McAllister moved and Trustee Stone seconded a motion to approve Pay Estimate #3 of Bish Excavating for the North Avenue Watermain Improvement project in the amount of \$44,733.09, monies to come from appropriate SSA funds.

Roll call vote:

Ayes: Trustees Stone, Mcallister, Suppeland and Mayor Seyller

Nays: None

Approved: 10-22-07

Attest: RJ

Absent: Trustees Milroy, Siewierski and Lanning
4 ayes; 0 nays; 3 absent; motion carried

President's Report

Mayor Seyller encouraged all who are able to attend the IML Conference in Chicago. If anyone is still interested please contact the Clerk's office for help with registration.

He also encourages everyone from the town to participate in the parade this year. A people mover has been acquired to transport people

Adjournment

Trustee Stone moved and Trustee McAllister seconded a motion for adjournment Unanimous voice vote carried the motion. 9:20 p.m.

Respectfully submitted,



Cheryl Aldis
Town Clerk

WEB ACCESSSED