

TOWN OF CORTLAND

Town Hall
59 S. Somonauk Rd.
Cortland IL. 601120

BOARD OF TRUSTEES

Business Meeting

7:00 P.M.

December 14, 2009

Call to Order/Pledge of Allegiance/Roll Call

Mayor Seyller called the meeting to order at 7:00 p.m. Roll call was taken by Deputy Clerk Rita Nielsen. Shown as present were Mayor Seyller and Trustees Brad Stone, Chuck Lanning, Randy Reiter, Sandra Barzso and Doug Corson. Trustee Mike Siewierski was absent. Quorum was present. Other officials present: Clerk Cheryl Aldis, Treasurer Susan Dockus, Director of Operations and Maintenance John Kocher, Attorney Parker Johnson, Engineer Noah Carmichael, Police Chief Stokes and Zoning Administrator Walter Magdziarz

Agenda

Trustee Lanning moved and Trustee Corson seconded a motion to approve the agenda. Unanimous voice vote carried the motion.

Consent Agenda

Deputy Clerk Rita Nielsen read the consent agenda.

- Accept Auditor's Report for Year Ended April 30, 2009
- SSA Abatement Ordinances #1(NeuCort Lakes); #'s 4, 7 & 8 (Sheaffer System Project); and #'s 9 & 10 (Richland Trails). **ORD. NO'S. 2009 11 through 16**
- Accept meeting dates for Town Board and Planning Commission 2010
- Approve Treasurer's Report for October
- Accept Expenditures for October

Trustee Lanning moved and Trustee Stone seconded a motion to approve the Consent Agenda as read.

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski

Motion carried.

Staff Reports

Attorney Report

Attorney Johnson was present and gave a verbal report.

Engineer's Report

Treatment Plant: Mr. Carmichael reported that he is working on securing the NPDES permit from the IEPA which will allow the plant to discharge treated wastewater directly to the Union Ditch.

Well #4 and Tower: Contractors have had a set back at tower site. During the disinfection and water sampling process, the discharge valve was mistakenly left closed causing a major buildup of water pressure in the piping within the base of the tank. Fehr-Graham is working with all of the contractors to coordinate and facilitate the

repair of the damage. Due to this setback, it is unlikely the well, tower and WRT system will be placed online prior to spring of next year.

Mayor Seyller explained that Layne Western has taken responsibility for these repairs and will be responsible for all costs.

Montalbano Subdivision: Pirtano Construction has begun addressing the issues at the Chestnut Grove Lift Station.

Cambridge Homes: The on-site irrigation system was winterized and irrigation will resume in the spring.

Nature's Crossing: Once Com-Ed energizes the streetlights the project will be complete.

2009/2010 MFT: The 2009 project is complete, materials have been approved by IDOT, and payment has been authorized. Fehr-Graham is working with Mr. Kocher on 2010 MFT projects.

Operation and Maintenance

Mr. Kocher reported that his department has been busy removing snow and working on the plans for the new building. The snow blower on the John Deere has been repaired.

Zoning Administrator

Mr. Magdziarz presented his report.

Police Report

Chief Stokes presented his report. He has implemented a new process for issuing tickets for snow removal violations at Cortland Estates Apartments. If a vehicle has not been moved over a certain amount of time another ticket will be issued.

Committee of the Whole

2009 Levy Information

Mrs. Dockus presented 2009 Levy information. She explained that a public hearing will not be necessary this year because the levy is less than the 5% allowed.

FY10 Budget Amendments

Mrs. Dockus presented a proposed budget amendment for FY10.

A discussion regarding the electronic sign installed at the library and Town's donation of \$6,000 to fund it. There is concern on the part of trustees that the sign is not visible from all directions. Mrs. Coward stated that it was her understanding that the sign had to be placed on top of the existing pole. A discussion regarding possible solutions took place. Mrs. Coward was asked to check with the sign company to see if they have any recommendations.

Trustee Reiter addressed funding possibilities for adding additional hours police coverage. Mrs. Dockus will have information for Trustee Reiter to present at the Committee of the Whole meeting in January.

Elected Official's Salary Discussion

Trustee Lanning moved and Trustee Corson seconded a motion to table discussion until January 11, Committee of the Whole meeting.

Approve 2009 Tax Levy Ordinance

Trustee Lanning moved and Trustee Reiter seconded a motion to approve the 2009 Tax Levy. Unanimous voice vote carried the motion.

Roll call vote: **Ord 2009-17**

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski **Motion carried.**

Approve Resolution Authorizing Mayor to Designate FOI (Freedom of Information) Offices(s)

Trustee Reiter moved and Trustee Stone seconded a motion to authorize mayor or designee to appoint Freedom of Information Officer.

Roll call vote: **R2009-08**

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski **Motion carried.**

Approve Lease Agreement for Vehicle Storage

Mrs. Dockus presented Lease Agreement [59 and 73 W Elm Ave.] explaining that the only amendment is in section 3. It now reads "rental payments not received by the first day of the following month shall be subject to a late charge of \$30.00, provided lessor notifies lessee in writing by the 25th day of the month that the rental payment has not been received.

Trustee Lanning moved and Trustee Stone seconded a motion to approve Lease Agreement as amended.

Roll call vote: **A2009-10**

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski **Motion carried.**

Approve Farm License Agreement Swanson Farms (Hermann Property)

Trustee Lanning moved and Trustee Reiter seconded approval of License Agreement with Swanson Farms.

Trustee Lanning moved and Trustee Stone seconded a motion to approve Lease Agreement as amended.

Roll call vote: **A2009-11**

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski **Motion carried.**

Accept Recommendation to Negotiate a Contract for Architectural Design Services with Linden Group for Town Garage

Mr. Magdziarz explained that after reviewing all RFQ's the Linden Group met the expectations and qualities the Town is looking for in an architectural firm and is recommending the Town enter into a contract with them.

Trustee Reiter moved and Trustee Corson seconded a motion to accept recommendation. Unanimous voice vote carried the motion.

Approve FY10 Budget Amendments

Trustee Lanning moved and Trustee Stone seconded a motion to move FY10 Budget Amendments to New Business. Unanimous voice vote carried the motion.

Approve Amendment(s) to Town's Wage & Benefit Scale

No action taken.

Approve a Resolution Declaring Default on Exterior Lot Improvement Bond, Montalbano Homes

Trustee Lanning moved and Trustee Stone seconded a motion to approve resolution.

Roll call vote:

R2009-09

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski

Motion carried.

Trustee Lanning moved and Trustee Stone seconded a motion to Adjourn to Closed Session to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body (Exception to Open Meetings Act, 5 ILCS 120/2/(c) (1) to include the Full Board, Mayor, Clerk/Deputy Clerk, Town Treasurer, and Town Attorney.

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski

Motion carried.

Board adjourned to Closed Session at 8:38 p.m.

Reconvene Regular Session

Trustee Stone moved and Trustee Lanning seconded a motion to reconvene to Town Board meeting.

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski

Motion carried.

Meeting reconvened at 9:27 p.m.

New Business

Authorization to Employ a Town Administrator

Trustee Stone moved and Trustee Barzso seconded a motion to approve the authorization. Unanimous voice vote carried the motion.

Approve Amendment(s) to Town Wage & Benefit Scale

Trustee Lanning moved and Trustee Stone seconded a motion to increase the Administration Supervisory classification to a maximum wage of \$105,000 per year.

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski

Motion carried.

Approve Employment Agreement

Trustee Lanning moved and Trustee Barzso seconded a motion to authorize entering into an employment agreement with Mr. Walter Magdziarz...

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski Motion carried.

Approve FY10 Budget Amendments

Trustee Reiter moved and Trustee Stone seconded a motion to approve FY10 Budget Amendment.

Roll call vote:

Ayes: Trustees Stone, Corson, Reiter, Barzso and Lanning

Nays: None

Absent: Trustees Siewierski Motion carried.

President's Report

Mayor Seyller invited everyone to an open house on Monday, December 21.

Concerns

Adjournment

Trustee Lanning moved and Trustee Reiter seconded a motion to adjourn. Meeting adjourned at 9:47 p.m.

Respectfully submitted,



Rita Nielsen
Deputy Clerk